

COMMITTEE MINUTES

SAFETY COMMITTEE
SEPTEMBER 04, 2013

MEMBERS PRESENT: Chief Buchert, Marty Hura, Giles Seith, John Clark and Mayor Linda Clark

MEMBERS ABSENT: Matt Roosa

OTHERS PRESENT: Linda Wilke, Lt. Ken Justus and Ben Prescot

CALL TO ORDER: Chief Buchert called the meeting to order at 6:03p.m. August 07, 2013 minutes were reviewed. Motion to approve minutes by Giles, 2nd by John, all ayes.

OLD BUSINESS:

- ❖ Reports- Overtime, Appropriation Status, Overtime is down 82.5 hours from last year with a savings of \$1700. Appropriation Status report for Police and Dispatch operating are in trouble and getting low. Telephones and vehicle fuel will not make it to the end of the year. Estimated \$500.00 for phone, actual \$1,000. Estimated gas prices at \$3.00 per gallon and actual around \$3.50 per gallon. With increase in the SRO Program I recommend that we think about increasing the Police Appropriation by that amount. At some point we will have to look at where this money is going to come from as the year goes on. All reports on file.
- ❖ Patrol Cars- We have received the VIN's for the vehicles. We are told they should be in any time. The equipment has been arriving and once the cars get here we can get them setup and on the road.
- ❖ The Intercom System is still down at this time. It has been repaired and the unit is in but not working correctly yet. Will let us know when they can get back out.
- ❖ Repeater System- Have not heard anything yet on the repeater system. Lt. Justus explained repeater systems, pros and con's and initial setup expense. North of Ohio Turnpike approval has to be given from Canada for radio license. We currently have BANA Circuits thru the phone company to transmit signal for radios. This is approx. \$300.00 per month for these lines. Repeater would eliminate that cost. Repeater is piece of equipment added to the tower with single antenna with device that transmits and receives. License Fee is \$210.00, estimated initial setup cost at \$2,000.00. Chief Buchert advised this could be taken out of Capital Improvement and the funding is there. We have backup system in place to go to for the change over. Another alternative is the MARC's systems which is what the county went to and is very expensive. Approx. \$70.00 per radio per month to be on the system. After Committee discussion Motion made by Giles to support the Repeater Issue and move forward- 2nd by Marty, all ayes.
- ❖ Alarm System- Still working on this issue, Chief Buchert has met with Chief Stoneberg, Asst. Chief Roosa, MSFD and Chief Byers of HFD, all support the action to eliminate the alarm panel. Chief has not met with Chief Samec of HPD. Once all department heads on board language for legislation will be changed and presented to Hiram College. A rate structure will be put into place allowing for additional dispatchers. We may end up charging for this service.

Page 2

OLD BUSINESS CON'T:

- ❖ Park Cameras- Park Committee did not discuss.
- ❖ Orchard Street- The house was not taken down, county trying to get contractor.
- ❖ Parking- Chief has been looking up Ordinances on off street parking, everything is reference zoning on Private Property. Nothing so far reference right of way. If we want to move forward we have to define what "off street" is. Then define what the Village is responsible for and what the homeowner is responsible for. Committee discussed and suggested this also needs to go thru planning. Committee suggested Michele, Village Solicitor, to research. Ben will contact Michele and then take to planning. Safety Committee will then revisit our Parking Ordinance.
- ❖ Potato Festival – Contracts and License are inline and security schedule has been posted.

NEW BUSINESS:

- ❖ Call Off Ordinance- Committee discussed and agreed that Police Personnel will call off to dispatch.
- ❖ Cell Phone Policy- Currently Chief is using one cell phone- not practical to carry two. According to Handbook the Village will reimburse to lowest cell phone bill. Chief would like to continue carrying one cell and cancel one cell in the department. Committee agreed Will move forward and in event of Department head leaving it is their responsibility to make contacts aware.
- ❖ We have hired one part-time dispatcher, Cynthia Cale and is training. Trisha Peterson resigned as part time dispatcher.
- ❖ Part Time Officer, Mike Jones, has resigned due to Medical conditions.
- ❖ Chief's computer has went down and needs to be replaced, the hard drive is bad. The computer is over 7 years old and to repair it is just putting good money into bad equipment per Mike. Committee agreed and Chief will start looking.
- ❖ Chief had a meeting with Crestwood School Staff and it went very well.

ITEMS RECOMMENDED TO COUNCIL: Call Off Ordinance

ITEMS REFERRED TO FINANCE COMMITTEE: None

ITEMS REFERRED TO PARK COMMITTEE: Additional Cameras for Park

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: OCTOBER 02, 2013 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 7:13 p.m. Motion to adjourn by Marty, 2nd by John, all ayes.