

COMMITTEE MINUTES

SAFETY COMMITTEE
JUNE 30, 2011

MEMBERS PRESENT: Chief Buchert, Marty Hura and Linda Schilling

MEMBERS ABSENT: Giles Seith and Matt Roosa

OTHERS PRESENT: Linda Wilke

CALL TO ORDER: Chief Buchert called the meeting to order at 6:40 a.m. Motion to excuse Giles Seith from meeting made by Linda Schilling, 2nd by Marty Hura, all ayes. May 19, 2011 minutes were reviewed. Motion to approve minutes by Linda, 2nd by Marty, all ayes.

OLD BUSINESS:

- ❖ Overtime Report to date reviewed in the past 2 months PD has had 1 ¼ hours of Overtime. Down 48 hours from last year. No appropriation status report ready due to pay period being today.
- ❖ Al Gilbert on his own and is picking up shifts.
- ❖ Cross Walk Signal- Memo to Service Dept. Signal Services will check into it the next time they are out.
- ❖ Lexipol Contract – forwarded to Finance Committee and will be discussed and brought to Council

NEW BUSINESS:

- ❖ Art on the Hill- July 9, 2011- They have asked if a tent could be put up on Friday night, July 8, 2011 on 1st Street. Chief and Committee discussed and agreed to allow after Jake's is closed. No Insurance Information has been supplied for Art on the Hill yet. Ready for race, will be closing Prospect Street from Main to Bike Path.
- ❖ Trick or Treat – Dates and times discussed for Halloween. Committee discussed and unanimously agreed to have trick or treat on October 31, 2011 from 6pm – 8pm.
- ❖ Smoke Alarms – last Council meeting requested us to look at smoke alarms in residence. There is nothing currently on the books. Research shows that this falls into either Fire or Building Dept. responsibilities. Committee discussed and agreed to look into this more, discuss with Michele and Marty would like to discuss with Giles and Fire Department. Committee also noted that State Law shows all new buildings are hard wired with smoke alarms. We will bring back to next meeting
- ❖ 1996 Jeep – Police Department has acquired a red 1996 Jeep Cherokee from an arrest. Vehicle has been forfeited to us and has been in storage at F&S Automotive. Chief suggested to Committee to see if the Service Department would like to utilize the vehicle. Chief recommended to committee that work done by Service Dept. for Police Department would be non charged for remainder of this year and next year for the vehicle. Committee agreed and vehicle will be released to Service Department. Information will

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NEW BUSINESS CON'T...

be forwarded to Finance Committee and to Service Committee. Linda Schilling was given the key, title and all paperwork to take to Anthony Fiorilli. Insurance has already been put on vehicle. Service Department will be responsible for getting proper plates.

****NOTE**** F&S Automotive has charges for towing and storage of the vehicle since 2009 that the Village of Mantua would be responsible for, however, they are willing to waiver the costs. Committee appreciates the gesture and Chief will bring forward at Council and advise same.

- ❖ During last month the entire phone systems went down. Service Technician was out and worked on system. Reset instructions were given for the system. Looking at a by-pass for the system as an alternative so communications is not totally down. Waiting on quotes, cost will be split between Village Hall and Police Department. Once quotes are received Chief will discuss with Jenny. Committee recommend that step by step reset instructions are written down in case of another incident.
- ❖ Special Events- Due to the amount of special events that are taking place in the Village of Mantua Chief Buchert and Council Member Linda Clark would like to see a form generated so that everyone is on the same page and knows what is expected for the event to take place. Chief has drafted an example from Ordinances in place and has reviewed it with Village Solicitor Stuck. Copy of draft was handed out. Council Member Clark will discuss this at next Finance Committee.
- ❖ Linda Schilling handed out evaluation forms for Committee, will be discussed at next meeting

ITEMS RECOMMENDED TO COUNCIL: None

ITEMS REFERRED TO FINANCE COMMITTEE: Lexipol Contract

ITEMS REFERRED TO PARK COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: JULY 28, 2011 @ 6:30a.m.

ADJOURNED: Meeting adjourned at 7:20 a.m. Motion to adjourn by Linda, 2nd by Marty, all ayes.

Giles Seith, Chairperson

H.W. Buchert, Chief of Police