

Village of Mantua, Ohio
ORDINANCE 2021-16

AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, Portage County has assumed operation and management of the Village Water and Wastewater utilities effective January 4, 2021, eliminating the necessity to retain a number of employee positions related to these utilities; and

WHEREAS, in order to address the current operational needs of the village, the following positions can be eliminated: Wastewater Maintenance Worker, Wastewater Lab Technician, Water/Wastewater Treatment Plant Consultants, Full-time and Part-time Administrative Services Officer; and

WHEREAS, a full-time Village Administrator will be hired to oversee the remaining operational needs of the Village; and

WHEREAS, the Clerk-Treasurer has recommended the elimination of the Assistant Clerk-Treasurer position.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Mantua, Ohio, two-thirds or more of the members elected thereto concurring, that:

SECTION 1: Ordinance 2019-42 is hereby repealed.

SECTION 2: The wage freeze enacted in 2007 remains lifted.

SECTION 3: Longevity pay remains frozen and employees currently receiving longevity pay will not receive additional longevity pay should their base hourly rate be raised.

SECTION 4: Merit raises from current rates within the ranges listed below may only be granted upon recommendation of the Department Head to the Mayor and the Mayor's written approval.

SECTION 5: Any raises outside of the ranges listed below must be approved by Council.

SECTION 6: The following positions and compensation ranges of full and part time Village employees, where such positions and compensation are not provided for in separate legislation, are hereby established:

POSITION

A. POLICE DEPARTMENT

	MIN	MAX
Chief- Full Time Negotiable	\$19.00 hr	\$27.00 hr
Lieutenant	\$16.00 hr	\$20.00 hr
Sergeant	\$15.00 hr	\$18.50 hr
Full-Time Patrol Officer	\$14.00 hr	\$19.00 hr
Part-Time Patrol Officer	\$10.00 hr	\$19.00 hr
Auxiliary Patrol Officer	\$10.00 yr.	\$10.00 yr.
Head Dispatcher	\$9.00 hr	\$22.00 hr

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Head Dispatcher – Longevity		\$ 1.16 hr
Full-Time Dispatcher	\$12.00 hr	\$18.00 hr.
Part time Dispatcher	\$9.00 hr	\$17.00 hr
Part time Cleaning Person; 1 cleaning per week	\$45.00/cleaning	\$65.00/cleaning

B. SERVICE DEPARTMENT

Village Administrator – Full Time, Hourly	\$16.00 hr	\$29.00 hr
Service Department Supervisor	\$14.00	\$25.00 hr
Full time Service (two employees)	\$ 9.00	\$20.00 hr
Part time Service (two employees)	\$ 9.00	\$15.00 hr
Part time Seasonal Workers	\$ 9.00	\$13.00 hr
Full time Administrative Assistant	\$ 10.00	\$17.00 hr
Part time Administrative Assistant	\$ 9.00 hr	\$13.00 hr

C. ADMINISTRATION DEPARTMENT

Zoning Inspector	Included in Village Administrator wage
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SECTION 7: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 8: This Ordinance is hereby declared an emergency measure, in order to establish the positions and pay ranges for employees needed to meet the current operational needs of the Village at the earliest possible time, and shall become effective immediately upon its approval by at least two-thirds of the members elected to the Mantua Village Council.

PASSED IN COUNCIL this 16th day of February, 2021.

ATTEST:

 Linda Clark, Mayor

 Jenny August, Clerk Treasurer

I hereby certify the above Ordinance was posted at the five (5) public notice locations in the Village of Mantua, Ohio on this the _____ day of February, 2021.

 Jenny August, Clerk Treasurer

Approved as to Legal Form

 Michele Stuck, Solicitor