

Village of Mantua, Ohio
ORDINANCE 2013-04

AN ORDINANCE MODIFYING THE POSITION OF ASSISTANT CLERK TO A PART TIME POSITION, ESTABLISHING THE CURRENT PAY SCALES AND POSITIONS OF ALL NEWLY-HIRED EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, with the resignation of the former Assistant Clerk, consideration is being given to consolidating some of that position’s duties with the duties of the Administrative Assistant to the Village Administrator; and

WHEREAS, upon such consolidation, and in anticipation of hiring a replacement Assistant Clerk, the position of Assistant Clerk may be reduced from full-time to a part-time position.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Mantua, Ohio, two-thirds or more of the members elected thereto concurring that:

SECTION 1: Ordinance 2012-38 is hereby repealed, and the position of Assistant Clerk-Treasurer is hereby established as a part-time position, not to exceed 24 hours per week for 46 weeks per year, and 39 hours per week for six weeks per year.

SECTION 2: Ordinance 2012-72, and all other prior inconsistent Ordinances establishing pay scales and positions for newly-hired employees, is hereby repealed.

SECTION 3: Effective immediately, the following positions and compensation rates of newly-hired or promoted Village employees are hereby set forth as follows:

POSITION

A. POLICE DEPARTMENT

	START	CAP
Chief- Full Time Negotiable Salary Position	\$	\$
Lieutenant	\$16.00 hr	\$18.00 hr
Sergeant	\$15.00 hr	\$17.68 hr
Part-Time Patrol Officer	\$10.00 hr	\$16.81 hr
Auxiliary Patrol Officer	\$10.00 yr.	\$10.00 yr.
Head Dispatcher	\$9.00 hr	\$16.59 hr
Part time Dispatcher	\$9.00 hr	\$14.62 hr
Part time Cleaning Person	\$200.00 mo.	\$200.00 mo.

B. SERVICE DEPARTMENT

Village Administrator	Negotiable	
Full Time Administrative Assistant	\$9.00 hr	\$13.00 hr
Wastewater Maintenance Worker	\$10.00 hr	\$13.50 hr
Wastewater Lab Technician	\$10.00 hr	\$14.00 hr
Water Operator of Record 1	\$800.00 mo.	\$800.00 mo.
Wastewater Operator of Record 2	\$1,600.00 month	\$1,600.00 mo.
Supervisor Service Worker	\$10.00	\$14.00 hr
Part time Service	\$ 9.00	\$11.00 hr
Part time Seasonal Worker	\$ 9.00	\$11.00 hr

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C. ADMINISTRATION DEPARTMENT

Part-time Assistant Clerk	\$9.00 hr.	\$13.00 hr
Zoning Inspector	\$400.00 mo.	\$400.00 mo.

SECTION 4: The above wages are established for any newly hired personnel, and shall not be construed to alter the wage freeze in effect for current employees of the Village of Mantua.

SECTION 5: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 6: This Ordinance is hereby declared an emergency measure in order to facilitate the hiring of a part-time Assistant Clerk at the earliest possible date, and shall become effective immediately upon its passage by Council, and to further ensure the health, safety and morals of the Village of Mantua.

PASSED IN COUNCIL this 15th day of January, 2013.

ATTEST:

Linda Clark, Mayor

Jenny August, Clerk Treasurer

I hereby certify the above Ordinance was posted at the five (5) public notice locations in the Village of Mantua, Ohio.

Jenny August, Clerk Treasurer

Approved as to Legal Form:

Michele A. Stuck, Village Solicitor