

**Village of Mantua – Historic Landmarks Commission Meeting 10/16/2021**  
**Mantua Village Hall – 10AM**

Clark as President called the meeting to order at 10:11 am.

Roll call taken: Clark, Emily, Nick, and Jaden in attendance.

Minutes from the previous meeting held via Zoom on March 13, 2021 were approved.

Clark addressed Old Business:

- Letter campaign to solicit interest in the nominating process to the National Register of Historic Places. The letter is set to be mailed March 1, 2022 to all home owners eligible within the village.
- The inventory list of historic village homes is in the process of being created and will need further detail.
- Clark will work on creating a Google Docs site for the commission.

New Business:

- Discussed creating an electronic version of the Mantua Historical Society booklet that is currently available to the public in hard copy format. Creating an orientation packet would also be useful to provide for new incoming members of the Commission. Can also digitize many applications and informational resources provided by the National Register of Historic Places. These would be useful to facilitate the introduction to home owners to the role and services provided by the Landmarks Commission, as well as the requirements to register their property. Digitizing these resources can be accomplished quickly once the Google Docs account is created for the Commission, and will also improve record keeping and storage of documents for the Commission.

- Discussed attending an Aurora Landmarks meeting, as well as grant writing workshops, as part of continuing education opportunities. There are also Regional Ohio Local History Alliance meetings upcoming in 2022 that Commission members can attend. General consensus was reached to consider making attendance to at least one continuing education event or workshop per year a requirement for serving on the Commission, so members can demonstrate and maintain sufficient knowledge of historic preservation, especially as most members serve as volunteer members only, and do not always necessarily have professional credentials in historic preservation.

The next meeting is scheduled for November 13, 2021 at 10:00 am.

Emily moved to adjourn the meeting, seconded by Jaden and all voted to adjourn at 10:40 am.

Jaden Slovensky, Secretary