Village of Mantua Historic Landmarks Commission Meeting: March 27, 2013

Minutes

Assembly / Roll Call

The Commission assembled for its inaugural meeting at 7 p.m. on March 27, 2013 in Council Chambers. All Members/Commissioners were in attendance. Specifically, in attendance were Members: Mr. Hal Stamm, Mr. Nicholas Ehlert, Ms. Helen Hazlett, Ms. Renee Henry, Ms. Carole Pollard, Mr. Eric Hummel, and Mr. Aaron Snopek. Also in attendance was Village Solicitor Michele Stuck.

Oath of Office

Solicitor Stuck delivered the oath of office to Mr. Ehlert and Ms. Henry. Mr. Ehlert and Ms. Henry duly swore to uphold their oaths of office. All other Members were previously sworn-in at the regular March, 2013 meeting of Village Council. Solicitor Stuck excused herself from the meeting.

Proposed Agenda

Mr. Snopek provided a proposed agenda to the Commission and asked for the consent of the Commission to proceed with the agenda for tonight's meeting. Ms. Henry moved to adopt the proposed agenda for tonight's meeting. Mr. Hummel seconded the motion. All ayes. Proposed agenda adopted for tonight's meeting.

Facilitator

Mr. Snopek requested the consent of the Commission to proceed as meeting facilitator until such time as the Commission could elect a Chair, which was anticipated to occur momentarily. Upon inquiry there was no objection.

Adoption of Rules of Procedure

The Commission considered Rules of Procedure. There was some discussion. It was generally agreed that it was best to adopt Rules of Procedure and reconsider more detailed rules and more modernized rules at the next meeting. Mr. Stamm moved to adopt Rules of Procedure. Ms. Henry seconded. All ayes. Rules of Procedure adopted. A copy is available in the Office of the Village Clerk.

Election of Secretary

Nominations for Secretary were opened. Mr. Snopek nominated himself. Mr. Stamm moved to close nominations. Mr. Hummel seconded. All ayes, and nominations closed for Secretary.

Ms. Henry moved that Mr. Snopek be Secretary. Ms. Pollard seconded. All ayes. Mr. Snopek elected Secretary.

Election of Chair

Nominations for Chair were opened. Mr. Stamm nominated Ms. Pollard. Mr. Hummel moved to close nominations. Ms. Hazlett seconded. All ayes, and nominations closed.

Mr. Snopek moved that Ms. Pollard be Chair. Mr. Hummel seconded. All ayes, and Ms. Pollard elected Chair.

Election of Vice-Chair

Chair Pollard requested nominations for Vice-Chair. Ms. Henry volunteered to serve as Vice-Chair. Mr. Snopek moved to close nominations. Mr. Hummel seconded. All ayes, and nominations closed.

Mr. Snopek moved that Ms. Henry be Vice-Chair. Mr. Stamm seconded. All ayes, and Ms. Henry elected Vice-Chair.

Scheduling of Next Meeting

There was some discussion regarding the scheduling of further meetings and the number of meetings the Commission might wish to convene over the course of its first year.

Ms. Pollard moved the next meeting be set for April 17, 2013 at 7 p.m. Mr. Snopek seconded. All ayes. The Commission's next meeting shall be April 17, 2013 at 7 p.m. in Council Chambers.

Further Discussion

The Commission engaged in informal discussion regarding its upcoming work. Some members of the Commission expressed their hopes for the body's work and shared ideas for potential projects. There was some discussion of the Ordinance establishing the Commission; discussion of the Ohio Historic Preservation Office; and some discussion of the Secretary of the Interior's Standards for Rehabilitation, as well as the National Register process.

Adjournment

Mr. Hummel moved to adjourn. Ms. Henry seconded. All ayes. Meeting adjourned.

Ms. Pollard, Chair Minutes Prepared by:	
Minutes Prepared by:	
Mr. Snopek, Secretary	
Minutes Adopted as Amended:	
Ms. Pollard, Chair	
Minutes Prepared by: Mr. Snopek, Secretary	