

Landmark Commission Meeting
Mantua Village Hall
January 9, 2016

Call to order

Chair Nick Ehlert called the meeting to order at 10:33 a.m.

Roll Call

Commissioners: Eric Hummel, Hal Stamm, Terri Vechery, Helen Hazlett, Carole Pollard, Nick Ehlert and Renee Henry were present.

Mayor Linda Clark was present.

Members of the public who were present: Council member Paula Tubalkain

Welcome to guests

Nick welcomed new Landmark Commissioner Terri Vechery. (Eric Hummel has renewed his membership.)

Reading of the Minutes

Renee had e-mailed everyone the December 12, 2015 Minutes for review. Nick asked if there were any corrections. There were none. Carole motioned the Minutes be approved. Renee seconded. All approved.

Old Business

Hiram Internship

Inventory form still must be approved by Village Council.

Additional information of historical significance which should be included on the inventory form (2nd page): architect name, old photos, date built, out buildings. This data can be used to map businesses, residences and other buildings which the Village could use for planning.

Inventory will start with the 39 homes plus business that had been on the original Inventory from the 1970's and update with current information. (Sears homes 1908 - 1940)

Cut off date for when the structure was built will be 1945 for now.

Hal suggested if possible, we should have someone local as an intern.

Hal Stamm has data from tax maps and the Inventory sheet that he can share with the intern.

Eric Hummel can help with the process of gathering data and accessing abstracts.

How many interns does the Landmark Commission's inventory require?
1 for homes and 1 for businesses.

Eric Hummel motioned to have 2 interns. Terri Vechery seconded. All approved.

Hal Stamm motioned that Terri Vechery be designated as the official Internship Supervisor because of her local knowledge. Helen Hazlett seconded. All approved.

Terri will update LMC by e-mail and will be the liaison with Village Council.

Terri will call on other LMC members for assistance when needed.

Nick Ehlert and Terri Vechery will go Tuesday, January 12 to discuss Internship with Ms Balas of Hiram College.

They will ask if the College already has forms that the student can log their hours in.

It is a 2 year program

Spring and Fall semesters.

Mayor Clark reported that Carole has made the changes that Council had requested to the Internship ad so that it is now acceptable. She wondered if the supervisor name and contact information should be added to it. However, the Hiram College Internship Learning Agreement has that information on it. In addition Hiram College will have the information to contact Terri Vechery as Supervisor.

Century Home Plaque

Hal Stamm asked about what was meant in the December 2015 Minutes by the Century Home Plaque program had been discontinued when the price of the plaques had increased.

Renee explained that in the 1970's the Mantua Historical Society had a similar program. In the beginning the plaques were modestly priced. However, like Aurora, Mantua Historical Society stopped getting the plaques when the price went up by a lot. She didn't know by how much, but she will look into it and report back how much the plaques cost now, if they are customizable.

Carole suggested Renee can check with Lynn Harvey as well.

Terri Vechery said that if a plaque program were to be feasible, we could work with the Mantua Historical Society to restart it.

Annual Report

Terri Vechery asked if the LMC has done an annual report for 2015 yet. It hasn't.
Renee will create one to send to Village Council.

Education

Terri asked about continuing education.

Helen Hazlett has suggested at past Landmark Commission meetings that she can arrange a speaker to present a program on architecture. We can invite the public to attend and the interns as well. The presentation can be scheduled for April or May whenever it would be convenient for the speaker and allow time for publicity.

Terri Vechery motioned that Helen Hazlett contact the architecture speaker. Renee seconded. All approved.

Other possibilities for educational opportunities include speakers from Ohio Historic Preservation or attending Heritage Ohio conferences. We as members of the LMC would probably qualify for discounts.

Terms of Service

Terms of service are three years.

December 2016 Hal Stamm and Helen Hazlett will renew

December 2017 Renee Henry and Carole Pollard will renew

December 2018 Nick Ehlert, Eric Hummel and Terri Vechery

Village Council Meetings

Terri asked if LMC always has someone attend the Village Council Meetings.

The Council gets the LMC Minutes in their packet so it is not always necessary for a member of the LMC to be present.

However, since we have been getting forms approved and other business, lately either Carole or Renee have been attending the Council meetings.

Carole feel that being present has been useful.

Mayor Clark said it will be a good idea to attend especially with the start of the Internship. Then if Village residents ask the Council about what is going on, they will have an answer.

The Interns may also find it helpful to attend a Council meeting.

Mayor Clark suggested Chief Buchert can make ID badges for the interns to identify them to property owners when they are walking around the community taking pictures, etc.

Carole asked if someone can put a notice in *Mantua Matters* about the Internship program so that residents can read about it. Mayor Clark will see if Christine can write up something for the *Villager* paper.

New Business

Election of New Officers

Chair:

Eric Hummel nominated Nick Ehlert for Chair and Hal Stamm seconded.

Nick Ehlert nominated Carole Pollard for Chair and Renee Henry seconded.

Nick Ehlert received 4 votes (Eric Hummel, Terri Vechery, Helen Hazlett and Carole Pollard)

Carole Pollard received 3 votes (Hal Stamm, Nick Ehlert and Renee Henry)

Nick Ehlert was elected Chair.

Vice Chair: Hal Stamm nominated Carole Pollard for Vice Chair and Terri Vechery seconded. All approved.

Secretary: Nick Ehlert nominated Renee Henry for Secretary and Helen Hazlett seconded. All approved.

2016 Meeting Schedule

The meetings changed from four to six times a year.

Nick Ehlert moved we meet every other month and Carole Pollard seconded. All approved.

March 5

May 7

June 25

September 10

November 5

January 7, 2017

All meetings will take place in Mantua Village Hall at 10:30 a.m.

Eric Hummel moved to accept the above dates. Carole Pollard seconded. All approved.

Other Business

Renee wanted to discuss the following forms that are already in the Landmark Commission's binder:

1. Request for Landmark Listing "Historic Landmarks Commission – Form A"
2. Written Consent for Designation of Property as a Historic Landmark "Historic Landmarks Commission - Form B"
3. Opportunity to Object to Designation of Property as a Historic Landmark "Historic Landmarks Commission – Form C"
4. Application for Certificate of Appropriateness "Historic Landmarks Commission – Form D"

If the above forms, which are already in the binder, are compared to the forms that Carole had gotten from Aurora and that Renee had edited, and in addition, had presented to Village Council to get their approval, the latter duplicate the former. Therefore, the only form that Landmark Commission needs

for Village Council to approve is the Inventory form. The other forms are not needed.

Mayor Clark suggested we can ask Mantua Village Council to review the forms in the binder and also to approve the Inventory binder.

Mayor Clark pointed out that the binder's contents should be reviewed since there seem to be draft copies as well as signed copies of Minutes. Once the signed Minutes are put in the binder, the draft Minutes should be shredded.

Terri Vechery asked for clarification if the Mayor has to be included in interviewing interns. Mayor Clark replied no. However, if an agreement is required between Mantua Village and Hiram College, then Mayor Clark does need to meet with Terri.

Nick suggested other members of the LMC could be present for the interviews.

Terri asked if meetings can take place other than those we have scheduled.

Mayor Clark replied yes, as long as there is not quorum.

She added that if sending e-mails, copy Jenny August.

At 11:45 Nick asked the meeting be adjourned. Carole moved the meeting be adjourned and Renee seconded it. All approved.

Nick Ehlert, Chair Landmark Commission

Renee Henry, Secretary Landmark Commission