

**FINANCE MEETING MINUTES**  
**December 13<sup>th</sup>, 2017**

**Call to Order:** The meeting was called to order at 6:00 P.M. by Paula Tubalkain

**Roll Call:** Paula Tubalkain, Bob Gaglione, John Clark, and Jenny August

**Others:** Linda Clark, Mayor

**Citizens:** none

**CITIZENS:** No citizens attended.

**ACCEPTANCE OF MINUTES:**

No discussion.

- ❖ Motion to accept the November minutes as presented by John, seconded by Bob. Bob and John voted yes. Paula abstained.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports. She reported that it is possible that the sewer fund will be slightly short at the end of December and she would like to write legislation to transfer up to \$10,000 from General Fund to Sewer Operating if necessary.

- ❖ Motion to transfer up to \$10,000 from General Fund to Sewer Operating if needed by Paula Tubalkain, with a second from John Clark. All ayes on vote.

**BILLS OF RESOLUTION:**

Jenny noted the semi annual debt payments and the Headwaters Trail Contractors pay estimate. Otherwise, it was a normal month.

- ❖ Motion to forward the Financial Reports and the Bills of Resolution to Council by John, seconded by Bob. All voted yes.

**LEGISLATION:**

John reviewed the legislation;

- **ORD. 2017-43** This is an amendment to the parking regulations in the codified ordinances. This is mostly for East Prospect Street where vehicles stick out into the road when they are parked in front of the old Mantua Grain building. 3<sup>rd</sup> Reading.
- **ORD. 2017-45** If approved, this would make Second Street a one way. 3<sup>rd</sup> Reading.
- **ORD. 2017-46** This is to amend the Zoning Code relating to satellite dishes. There will be a public hearing at 6:45 pm before the January meeting. 2<sup>nd</sup> Reading
- **ORD. 2017-47** Paula distributed a spreadsheet showing an alternate rate increase rather than 1% a year. Over time we are going to be dealing with pennies. The Finance Committee agreed to recommend leaving 2018 as listed, then in 2020 increase by 10% and in 2020 increase by 10%. Then part (i) would be amended to read "To be reviewed in 2022 for further increases"
  - Paula moved to forward amendments to Council, with a second from John. All ayes on vote.
- **ORD. 2017-50** This is an amendment to the employee handbook regarding health coverage. Any employee that works over 30 hours per week will be eligible for health coverage but will pay 100% of the cost. 1<sup>st</sup> Reading.
- **RES 2017-51** This is acknowledging that medical insurance rates will change at certain birthdays, which is amending 2017-49. 1<sup>st</sup> Reading.

- **ORD. 2017-52** This is our annual Public Defender contract for indigent representation. The cost per representation has increased from \$80 to \$150. 1<sup>st</sup> Reading.
- **ORD. 2017-53** This is an amendment to the Income Tax code to stay in line with what is happening on the state level. Jenny said this requires non-profits to file through Ohio Business Gateway, and then the state keeps 1%. This is being challenged by many municipalities, but for now we have to follow state law. Jenny said it is a lot more work for us as well.

**DISCUSSION:**

- **Nothing on the agenda**

**NEW OR OTHER BUSINESS:**

Mayor Clark said a village employee has been let go. He worked in the Service Department.

The village received a letter from the EPA stating that we have violations with the reservoir. We do have an estimate from two years ago for repairs. Rich Iafelice is making a plan to put a tank above the reservoir so we don't lose pressure while we repair or rebuild. We have five years to correct the problem.

**ADJOURNMENT:**

Motion to adjourn at 6:41 by John, seconded by Bob. All voted aye.

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Paula Tubalkain, Finance Chair

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Jenny August, Clerk-Treasurer