

FINANCE MEETING MINUTES
December 9th, 2015

Call to Order: Chairman Prescott called the meeting to order at 6:00 P.M.
Roll Call: Chair Ben Prescott, John Clark; Paul Janson, Finance Committee members.
Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor;
Citizens: Councilwoman elect, Paula Tubalkain.

CITIZENS: No Discussion.

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the October minutes as presented by John, seconded by Ben. Both voted aye and Paul abstained.

FINANCIAL REPORTS:

Jenny summarized the financial reports from November. There were no questions.

- ❖ Paul moved to forward the financial reports to Council. John seconded. All ayes on vote.

BILLS OF RESOLUTION:

- John asked about the Sal Chemical being charged to Professional Services. Jenny said it was a duplicate and belongs only on line 45. Jenny will delete line 19 before packets go out.
- Paul asked about the Bond payment. He would request that it be broken out by Principal and Interest when any loan payments are being made.
- Jenny said the W.W. Williams bill is for generator work.
- Linda said on line 27 and 33 it says "Grant expense". She would request that we identify which grant.
 - ❖ Motion to move the Bills of Resolution to Council by Paul, seconded by Ben. All voted aye.

LEGISLATION:

Ben reviewed the legislation;

- **ORD. 2015-35** 2016 appropriations. *3rd Reading.* Updates approved last month are in the new amended version. No other discussion.
- **ORD. 2015-37** This is the new tax ordinance. *3rd Reading.* Ben mentioned that we need to appoint a Board of Income Tax Review. Jenny said there are still two things that need to be decided. We need to determine whether or not people have to pay quarterly or annually, and also if it will be mandatory for people to include their Federal 1040. Paul asked Jenny what her feeling is about quarterly or annual paying. Jenny said it will be a lot more work for her. John asked if it will make a better revenue flow easier. Jenny said it would, and it would give a more consistent amount of money coming into the General Fund. Jenny said the state wrote it that way in the best interest of local governments. Paul asked if we should advertise in the paper. Jenny said yes. Linda said the two seats that Council appoints do not have to be residents of the village, and they cannot be employees or elected officials of the village, but the one seat that the Mayor appoints could be an employee. Jenny will contact Andrew and see if he can put something in the 2nd or 3rd page of the paper, plus advertise in the legals.
- **RES. 2015-38** 2016 debt monthly transfers for water & sewer. *3rd Reading.* Ben said we do this annually.
- **RES. 2015-39** 2016 Calendar. *3rd Reading.* No changes are being recommended.
- **ORD. 2015-44** *2nd Reading.* This is the zoning map recommended by the Planning Commission.
- **ORD. 2015-46** *1st Reading.* This is to appropriate and spend that .51 cents in the S.R. 44 Sidewalk fund so the fund can be closed at year end.
- **ORD. 2015-47** *1st Reading.* Establishing pay scales and positions. There was discussion about the structure of the service department and the police department. There are concerns about the service department not really having a point of contact for people that have problems. The police department needs to get back to

24/7 coverage. These concerns will go to committees for further discussion.

- **ORD. 2015-48** *1st Reading*. School Resource Officer revenues going to Police Capital.
- **ORD. 2015-49** *1st Reading*. Consent for ODOT replacing Canada Rd. bridge closest to SR 44..

DISCUSSION:

Income Tax Board of Review

- already discussed during review of legislation 2015-37.

Payout of Harry's grandfathered vacation leave-

Ben said the Safety Committee is recommending that the village start paying out some of Harry's excess vacation leave so when he retires it won't be such a huge impact. Jenny said that when she started really looking at it, it seems that we can pay him his grandfathered 577 hours of vacation time without increasing this year's appropriations. We increased appropriations in police wages to accommodate Harry being off on medical for 6 months. Since he was only off 2 months, there are appropriations available. The General Fund is healthy enough right now to do this. The Finance committee agreed. She will ask for a motion from Council Tuesday.

Filing and Paying of Income Tax- Quarterly or Annually

- this also was already discussed during review of legislation 2015-37.

NEW OR OTHER BUSINESS: none

Motion to adjourn at 6:27 by Paul Janson, seconded by Ben Prescott. All voted aye.

Ben Prescott, Chair Finance Committee
Paula Tubalkain, 2016 Chair

Jenny August, Clerk-Treasurer