

FINANCE MEETING MINUTES
November 19, 2012

Call to Order: 6:30 P.M.

Roll Call: Paul Janson, Bill Zoller, Ben Prescott

Others: Clerk-Treasurer Jenny August, Mayor Linda Clark, Councilman Giles Seith

Citizens: None

Approve Minutes-

Motion to approve the minutes by Ben Prescott, seconded by Bill Zoller. All ayes on vote.

Financial Reports:

Jenny reviewed the financial reports. We have met our revenue goals for the year, so any additional money that comes in will be available for appropriating. Therefore, since we need to increase appropriations, Jenny looked at last Decembers revenues and estimated the same amount to increase in 2012-69. She is still concerned about the sewer funds. Jenny said according to the auditor's office, we should be reducing appropriations if we think we are not going to meet our revenue goals. Paul asked why we are running so low in sewer funds. Linda Clark said we anticipated septage revenues from AKE Labs that didn't come through. Paul asked what we will do if sewer funds run out, and Ben said the General Fund will have to loan money. Jenny said the General Fund should be able to do that. Ben moved to forward the financial reports to Council. Bill seconded. All ayes on vote.

Bills of Resolution:

- Paul wondered about the Diversified Maintenance work and if it was finished. Jenny said the way it is on the list, broken down, she would say it is done.
- The phone bill bugs Paul. He can't believe a thousand a month. Paul asked about First Communications. Jenny said only the Service Department uses it. The rest of us are getting free long distance.
- Jenny said the gas bill at the water plant dropped about \$100, but it is still way higher than all of the others.

Motion to move the Bills of Resolution to Council by Ben, seconded by Bill. All ayes on vote.

Legislation:

- **2012-28-** Sidewalk grant. This was tabled on 3rd reading and should remain tabled.
- **2012-46-** Income Tax Registry. If everyone is comfortable with it, we can un-table and pass it tomorrow.
- **2012-49-** Establishing a Historical Landmark commission. Linda Clark said we now have eleven applicants to review. Paul thought we could take it off the table and pass it tomorrow night.
- **2012-59** Changes in parking on Village Streets. Third reading.
- **2012-60** Vacating College Street. CT gave us a price of \$12-20,000 if we keep College Street and put in a driveway. Michele got an estimate to have it surveyed for \$700. CT is upset that we are not having them do it since they are our Engineers. Their price to survey it is \$2700. Bill said Barky just had it done by Collier last month. Ben asked if we can get the money together or if we should wait until next year's budget. Council will need to decide tomorrow night if they want to vacate. Barky would like us to vacate College Street and he will bid on it. He is willing to give us a 15 foot wide easement for the back driveway, and wider at the top by the garage.
- **2012-69** This is to increase appropriations in Streets and Water. Street Fund has money available to appropriate, and water is the money we are anticipating. Linda asked if we have money for the payment. Jenny said for Water we do, but she doesn't know about sewer.
- **2012-70** This is the Public Defender contract we do every year. It is still \$80 per indigent case.

Other Discussion:

Seasonal Plowing Employees:

Ben said we should hire seasonal employees to save money on overtime. Daryl was on midnights last year, but there was a snowstorm on the weekends and that created overtime. Paul said we need to tell him to hire someone. Jenny said one winter we had three seasonal guys on call and we saved a lot of money. Linda Clark said if they get called in at 4:00 AM to plow, they should leave when they have been there 8 hours whenever possible. Bill said it is Council's job to police the money, and we need to watch it. Linda Clark said she never understood why we can't have a Saturday thru Wednesday person. She was told that they can't have someone working alone, but they were working alone at night. That would reduce the overtime. Linda Clark said she thought the water & wastewater operators should be doing more of the maintenance. Mike does all of the maintenance at the sewer plant. Paul said we need to look at their contracts.

Bulk Water Sales:

Anthony, Linda and John Clark, met with Dave Patrick and another man. They looked at the plant and the wells and will be putting some paperwork together for us. They need water for fracking, and they might even be able to use water from our wastewater plant because we have treated it and it is probably useable. Linda said we need to know that we are comfortable in supplying the amounts they need. There are tests that should be able to tell us this. Paul thought we could draw all three pumps for months and not reduce down the aquifer. We are just getting started with this.

New or Other Business:

- Jenny spoke with the used office furniture warehouse and was able to find some filing cabinets. She found eight that match and have working locks for \$119 each and \$80 to deliver. Bill said to make an offer. He thought they would be negotiable. The Finance Committee said to move forward.

Citizens:

No citizens.

Motion to adjourn at 7:17 P.M. by Ben, seconded by Bill. All ayes on vote.

Paul Janson, Chair of Finance Committee

Jenny August, Clerk-Treasurer