

FINANCE MEETING MINUTES
November 14th, 2018

Call to Order: The meeting was called to order at 6:00 P.M. by Chair David Sluka

Roll Call: Paula Tubalkain, David Sluka, Ben Prescott, and Jenny August

Others: Mayor Clark

Citizens: none

CITIZENS: No Citizens in attendance.

ACCEPTANCE OF MINUTES:

❖ Motion to accept the October Finance minutes as presented by Paula, seconded by Ben.

FINANCIAL REPORTS:

Jenny reviewed the financial reports.

❖ Motion to approve the financial reports by Paula, seconded by Ben. All eyes on vote.

BILLS OF RESOLUTION:

The committee reviewed the.

❖ Motion to forward the Bills of Resolution to Council by Paula, seconded by Ben. All voted yes.

LEGISLATION:

Dave reviewed the legislation;

ORD. 2018-41 This is relating to distracted driving. *3rd Reading.*

RES. 2018-47 There is a surplus in state funds, and this legislation is requesting that the surplus is to be distributed amongst local governments. No discussion. *3rd Reading.*

RES. 2018-48 This is an annual “housekeeping” resolution that allows Jenny to make monthly transfers from water and sewer operating funds to their respective debt funds for the year 2019. *2nd Reading.*

RES. 2018-49 This is another annual “housekeeping” resolution that sets the date of all regular monthly Council meetings for 2019. *2nd Reading.*

ORD. 2018-50 This is setting the 2019 appropriations. This has been amended to add appropriations for the High St. Paving & Waterline project. There will be a workshop for Council to discuss, review, and possibly amend appropriations before the next Council meeting. *2nd Reading.*

ORD. 2018-52 This is establishing a new credit card policy to be in compliance with new state laws. *2nd Reading.*

Paula had a few changes that the committee discussed and will ask to be amended at the next Council meeting:

- In Sect. 4.9A add Clerk-Treasurer as an authorized user.

- In section 4.9B reverse the words “be only” so they read correctly as “only be”.
- In Section 4.9E remove the word “monthly” from the credit card limits.
- In Section 4.9G remove #5.
- In Section 4.9G, ask Michele is the top of the next page is part of #9 or if it should become #10.
- In Section 4.9H, is it really necessary to have both a monthly review provided to Council and also to have a Compliance Officer review the credit card invoices and transactions? There can be more discussion on this at Council.

ORD. 2018-54 This is to increase parking fines. *2nd Reading.*

ORD. 2018-55 This is the Peddler regulations ordinance. *2nd Reading.*

ORD. 2018-58 This is something that was previously overlooked when the codified ordinance chapter on water billing was amended.

DISCUSSION:

COSE-MEWA-

The village renewal just came in. There is going to be an increase of 6.34% for 2019. This is not bad considering the large increases that the village suffered through with Summa of between 15-20% annually. Jenny said the village has saved a lot of money by switching to the COSE-MEWA and we have not experienced any issues.

Income Taxes-

Jenny said that she spoke with Tax-Pro’s and they are no longer able to offer providing income tax collection services for the village. The committee did not seem to want to go in the direction of RITA at this time. A Tax Administrator is a possibility, but the Finance committee decided it would be better to just have Jenny’s Assistant Clerk work on taxes, and start training to be Jenny’s backup whenever time allows. This will start in January.

NEW OR OTHER BUSINESS:

Nothing discussed.

ADJOURNMENT:

Motion to adjourn at 6:42 pm by Dave, seconded by Ben. All voted aye.

David Sluka, Finance Chair

Jenny August, Clerk-Treasurer