

**FINANCE MEETING MINUTES**  
**October 15<sup>th</sup>, 2014**

**Call to Order:** Chairman Prescott called the meeting to order at 6:00 P.M.

**Roll Call:** Ben Prescott, John Clark, Paul Janson; Finance Committee members.

**Others:** Jenny August, Clerk-Treasurer; Linda Clark, Mayor

**Citizens:** None

**CITIZENS:**

No citizens in attendance to comment.

**ACCEPT MINUTES:**

- ❖ Motion to accept the August minutes by Paul Janson, seconded by John Clark. All were in favor.

**FINANCIAL REPORTS:**

Jenny summarized the financial reports. Linda asked about the revenue status report. On the cable franchise fee, Linda asked if we are getting \$15,000 per year in franchise fees, can't we use some of that money to get our cable channel going again? Jenny said we couldn't do it before because it was emergency spending only, but now we could look into it again. Linda will call the Time Warner guy to get updated pricing.

- ❖ Paul moved to forward the financial reports to Council. John seconded. All were in favor.

**BILLS OF RESOLUTION:**

Paul asked about the vet bill for the K-9 dog. Jenny said they don't know for sure, but they think it is something about his spleen flipping. We have to pay the bill, and then our vet insurance will reimburse us for the whole amount. John did not remember ever seeing vet insurance on our bills. Jenny said the Mantua Vet pays the insurance and nearly all medical bills, plus flea & heartworm meds.

John questioned line 15 for damages to a car. Chief Buchert accidentally shut and locked a woman's door and her keys were inside. While trying to unlock to door, he damaged the car.

Jenny mentioned line 17 the Lexipol invoice. She was told by an employee a few months ago that they never use this. Jenny called Lexipol and spoke with our account rep, and she said no one has logged in since May 2011. We have paid nearly \$5,000, and if they don't use it, there is no point in paying so much for it. Paul said to talk to Harry about this.

Linda asked about line 43, paying for Mike May's training. John said he had complained about it last time we paid it. Jenny said Mike was never told that the village would not pay, so she asked Dave and he said he wanted to authorize it. Linda said we are paying for Mike to keep his license and he won't allow the village to use his license, and he has side jobs that he uses it for. Ben and Paul said we should pay it. Ben said we pay for training for everyone else around here, and we should pay for this. Paul said his training benefits us.

Line 14, mileage reimbursement for Jenny, Jenny said this was when she had to take the crashed computer to Columbus, and she will add yesterdays training to the addendum list.

- ❖ Paul moved to send the amended Bills of Resolution to Council, seconded by John. All were in favor.

**LEGISLATION:**

Ben reviewed the legislation;

- ❖ **ORD. 2014-10** Still tabled.
- ❖ **ORD. 2014-42** This is the parking ordinance on second reading.
- ❖ **ORD. 2014-43** Annual public defender contract
- ❖ **ORD. 2014-44** This ordinance amends the handbook relating to promotions.
- ❖ **ORD. 2014-45** Amending the handbook relating to appointment of relatives. Updated to match the U.S. Census Bureau. Also renumbering Section 2.4 of the handbook.
- ❖ **ORD. 2014-46** This is to reinstate the position of Assistant Clerk-Treasurer.

- ❖ **ORD. 2014-47** This ordinance is for appointing an acting Department Head in the event of an extended absence.
- ❖ **ORD. 2014-48** This is the first draft of the 2015 appropriations.
- ❖ **RES. 2014-49** This is authorizing the Mayor to submit an application to participate in the OPWC State Capital Improvement program and execute contracts as required.

**DISCUSSION:**

**Pot Holes on Peck Road:**

There was a pothole on Peck Road that several people hit. We had calls from several people that think the village is liable. Michele told Jenny to call the insurance company and see what they say about liability. Cathy from Love Insurance said if the Service Department fixed the pothole in a reasonable amount time after being notified, then the village is not liable. A reasonable amount of time would be 30 days. Since the service department fixed it within 24 hours, she said that is excellent and she would not think the village is liable. The Finance Committee agreed to recommend to Council that the Village not be liable.

**Mayor's Salary:**

The Finance Committee agreed that the Mayors salary should be increased to \$600 or whatever is needed to be counted for OPERS service credit. Jenny will notify Michele to start legislation for November.

**Clerk-Treasurer Position:**

Jenny said there have been a lot of discussions about changing the position from elected to appointed. People can start taking out petitions next May, so it should be decided before then. Also, the job description might change and should be ironed out before then. Linda said if the position became appointed, and if Jenny hires the right assistant, Jenny could be grooming the next Fiscal Officer. Ben disagrees and thinks it should be elected. Paul said we should discuss it in Council.

**NEW OR OTHER BUSINESS:** none

Motion to adjourn at 6:34 by Paul, seconded by Ben. All voted aye.

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Ben Prescott, Chair Finance Committee

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Jenny August, Clerk-Treasurer