

**FINANCE MEETING MINUTES**  
**October 12<sup>th</sup>, 2016**

**Call to Order:** The meeting was called to order at 6:02P.M.  
**Roll Call:** Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.  
**Others:** Jenny August, Clerk-Treasurer; Linda Clark, Mayor.  
**Citizens:** None

**CITIZENS:** no public comment

**ACCEPTANCE OF MINUTES:** No discussion

❖ Motion to accept the September minutes as presented by John, seconded by Paul. All voted aye.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports from September. Paula asked about the General Obligation Bond fund showing only that interest had been paid this year, and asked if the debt would be reduced faster if we paid on the principal twice per year instead of only once. Jenny agreed but said that that is how it was set up.

❖ John moved to forward the financial reports to Council. Paul seconded. All ayes on vote.

**BILLS OF RESOLUTION:**

John asked about the Middlefield Bank charge. Jenny said it is for the monthly cruiser payment.

❖ Motion to forward the Bills of Resolution to Council by Paul, seconded by John. All voted aye.

**LEGISLATION:**

Paula reviewed the legislation;

- ❖ **ORD. 2016-20** This was tabled on second reading. Linda said this should come of the table and be voted on. This is the latest amended contract and the Fire Board has approved it.
- ❖ **ORD. 2016-49** This is the ordinance for the 2017 appropriations. A workshop will be at 6:00 pm Tuesday, just before Council. *2<sup>nd</sup> Reading.*
- ❖ **ORD. 2016-51** This is the 2017 Council meeting calendar. *2<sup>nd</sup> Reading.*
- ❖ **ORD. 2016-52** This is our annual contract with the Portage County Public Defender that has not changed in at least 9 years. It costs us \$80 for them to represent indigent people and we usually only get 1 or 2 per year. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-53** This is our salt contract with ODOT. Our price this year will be 46.82 per ton, and the good thing is that we pay for what we use. We do not have to commit to a certain amount as we have had to do in the past.

**DISCUSSION:**

**Banning someone from village property-** The discussion was about someone who comes on village property and throws rocks at the building, harasses our police officers, and even injured one. Should Council ban this person from village properties? Paul said this is a police matter, not a Council matter. Let the Chief handle it and possibly get some assistance from the State Highway Patrol or Sheriff.

**Employee Insurance-** Our handbook currently states that a part time employee can get insurance on the village plan if they pay the cost in full and arrange to be billed directly. Jenny contacted the different insurance companies that the village uses. For dental, we would need at least 7 part time employees before we could add them in. For major medical, Debbie Boop of Kaczmarek Insurance thought it would be up to the village employee policy. Vision coverage said we can add whoever we want. Life insurance said the employee must work at least 20 hours per week.

**Cemetery Levy-** At last month's Finance meeting, Linda asked Jenny to talk to the Portage County Auditor and see how much a 1.5 mil levy would bring and how much it would cost an average homeowner. Jenny gave the committee an email from Beth Wagner, the Assistant Portage County Treasurer stating that a 1.5 mil levy would generate just under \$30,000 per year and cost the average homeowner of a \$100,000 home \$52.50 per year. The Finance committee agreed that they would like to move this forward for discussion at Council and possibly try to get it on the May ballot. The Cemetery Board should be included in this.

**NEW OR OTHER BUSINESS:**

Paul said the repair to Main St. and Prospect was larger than they anticipated and we may need to increase the purchase order.

Motion to adjourn at 7:12 by John, seconded by Paul. All voted aye.

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Paula Tubalkain, Chair, Finance Committee

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Jenny August, Clerk-Treasurer