

**FINANCE MEETING MINUTES**  
**October 9<sup>th</sup>, 2013**

**Call to Order:** 6:32 P.M.

**Roll Call:** Paul Janson, Ben Prescott, Bill Zoller.

**Others:** Clerk-Treasurer Jenny August, Mayor Linda Clark

**Citizens:** None

**Citizens Comments:** none

**Approve September Minutes-**

Motion to approve the September minutes as written by Ben Prescott, seconded by Paul Janson. Motion is approved.

**Financial Reports:**

Jenny summarized the financial reports. Sewer fund ended September with \$316 fund balance and Jenny was unable to complete all monthly transfer and advances. We were about \$1,100 short and there is legislation to do these in October. Total revenues for September were \$83,704. Total expenses were \$89,442. On the Appropriation Status report shows that we are at 56% which is low because of the huge December debt payments. Jenny said that if we removed the debt appropriations from the report, we would be at 66% which is very good. At the end of September, the third quarter, 75% is normal. The Income tax balanced with the UAN, as did the Water-Sewer program. The bank reconciliation went well with no adjusting factors. Ben moved to forward the financial reports to Council. Bill seconded. Motion is approved.

**Bills of Resolution:**

- Jenny noticed that Lexipol is on the list twice, once under Police Capital and the other in General Fund Police Operating. IT should be in Police Capital and will be removed before packets go out Friday.
- Bill noticed that there was no amount in the mowing. Jenny said she left it because she is expecting the invoice.

Motion to move the Bills of Resolution to Council by Ben, seconded by Bill. Motion is approved.

**Legislation:**

- **2013-80** This is the second reading on accepting Ralph W. Zoller II bid for the Village property.
- **2013-81** This is the first reading relating to through streets and short cutting through the Cemetery.
- **2013-82** This is relating to the audit report and the Park Trust interest.
- **2013-83** This is authorizing the delayed transfers and advances that were not done in September from the sewer fund.
- **2013-84** This reapportions the Hiram dispatch payment so the debt payments for the new cruisers can come from the General Fund.
- **2013-85** This is the first draft of the 2014 appropriations.
- **2013-86** A revised offer from ODOT since they needed less land than originally thought.
- **2013-87** This designates the Mayor to be the contact person for the state disaster relief program.

**Discussion:**

**Meeting date/time:**

Jenny said she will be placing an ad in the paper for the Service meeting time change and wondered if Finance also wanted to change their meeting. The Finance Committee wanted to leave the meeting on Wednesday nights, but change the time from 6:30 pm to 6:00 pm.

## **New or Other Business:**

### **Safety review:**

The Mayor wanted everyone to be sure to read the e-mail that she forwarded to everyone relating to the free safety evaluation that we are getting from a company that would like to manage our workers comp. Paul wondered if our current BWC manager could do this safety review.

### **Tom Bowersox's Resignation:**

The Mayor said Tom has found a new job. He gave his two week notice and will consider possibly helping out with snow plowing on the weekends. Jenny said Dave would like Council to consider hiring two full time employees. Ben asked Jenny if we can afford it. Jenny thought that with the savings of Lisa's position and also the savings on paying two family plans on our medical insurance, we should be able to. This will be discussed further, but Paul said to go ahead and get the ad in the paper for a full time employee.

### **EMA Repairs:**

The Mayor said she heard back from the County regarding the Emergency Disaster storm damage list that she submitted after the big storm we had this summer. She felt that our chances are very good at getting this money, which is about \$82,000. We have to submit the expenses that we have already incurred and we should be reimbursed. The other repairs on the list will be reimbursed as we do the work, but it is very likely that we can get help for all of the damage that she submitted.

Motion to adjourn at 7:23 by Ben Prescott, seconded by Bill. Motion is approved.

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Paul Janson, Chair Finance Committee

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Jenny August, Clerk-Treasurer