

**FINANCE MEETING MINUTES**  
**September 19<sup>th</sup>, 2016**

**Call to Order:** The meeting was called to order at 6:05 P.M.  
**Roll Call:** Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.  
**Others:** Jenny August, Clerk-Treasurer; Linda Clark, Mayor.  
**Citizens:** None

**CITIZENS:** no public comment

**ACCEPTANCE OF MINUTES:** No discussion

❖ Motion to accept the August minutes as accepted by John, seconded by Paul. All voted aye.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports from August.

❖ Paul moved to forward the financial reports to Council. John seconded. All ayes on vote.

**BILLS OF RESOLUTION:**

Regarding the Kimble invoice, Linda asked about the extra dumpster at the wastewater plant. She will ask Bruce about it tomorrow. She also asked about the Thoma Technologies invoices. Jenny said they are related to the grant, but would have to go on the loan. Since there is money available to pay them, she wanted to do that to keep the loan as low as possible. Linda will check with Bruce to see if he needs this money for something else.

John asked about the Hylant Claims invoice. It is the deductible for the Dave Green case.

❖ Motion to forward the Bills of Resolution to Council with the exception of the Kimble and two Thoma Technology bills until it is discussed at Council tomorrow night by John, seconded by Paul. All voted aye.

**LEGISLATION:**

Paula reviewed the legislation;

- ❖ **ORD. 2016-20** This was tabled on second reading. Linda said this may come of the table. Chief Roosa has proposed an amount that is much lower, and Chief Buchert is submitting a counter proposal.
- ❖ **ORD. 2016-39** *Amended for third reading.* Michele has made all of the corrections and changes that were discussed last month. This is the cleaned up version.
- ❖ **ORD. 2016-46** This is changing the collection time so it can't begin before 7:00 a.m. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-47** This is for water and sewer rates outside of the village. It was a residential rate only. This ordinance changes it to include commercial as well, or all customers. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-48** This is an increase to Park Capital to pay for C.T. Consultants engineering. The money was donated by DMRC, Council just needs to appropriate it. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-49** This is the ordinance for the 2017 appropriations. A workshop will be scheduled, and we will have three readings to discuss it. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-50** These are the monthly transfers that we need to approve for fiscal year 2017 to make our debt payments. *1<sup>st</sup> Reading.*
- ❖ **ORD. 2016-51** This is the 2017 Council meeting calendar. *1<sup>st</sup> Reading.*

**DISCUSSION:**

**Offering insurance to part time employees at their cost-** The discussion was about allowing part time employees to join the group coverage at their own expense. Jenny will check with the insurance companies to see if enrollment matters if they are full or part time.

**Medical Insurance Renewal-** Kaczmarek Insurance gave us our renewal with SummaCare. Even though they looked at Anthem and Medical Mutual, Summa came in as the best option for us, keeping the same coverage. There will be an increase of 12.88%, or 4.5% if we take Cleveland Clinic out of the network. Jenny had Love Insurance see if they could get us in on a public entities pool or something cheaper than what we are currently paying. They researched and determined that we are not eligible for a public entity pool because we must have at least ten employees. The rate we are getting is better than anything they could find.

Paula wondered how many of our employees actually use the Cleveland Clinic. John said you can't ask them that. The Finance committee requested that our agent, Debbie Boop, attend tomorrow night's Council meeting to address questions and concerns.

**Cemetery Levy-** Jenny said Local Government Services recommended setting up a certain amount of the General Fund budget for transferring into the cemetery fund instead of setting up cemetery budget within the General fund. They also suggested that Council consider putting on a cemetery levy. Jenny did some calculations and thought that if we needed about \$20,000 per year, we would need to put on a 1 mil levy, and it would cost an average home worth \$100,000 about \$100 per year, or \$8.00 per month. Linda asked Jenny to talk to the Portage County Auditor and see how much a 1.5 mil levy would bring and how much it would cost an average homeowner.

**NEW OR OTHER BUSINESS:**

Linda said there is a private contractor named Todd Lamb who is proposing to do a minimal job on Oak St. and Second St. This is for repairs and a skim coat. Oak St. will use 55 tons of hot limestone asphalt at a cost of \$2,888. Second St. will need 70 tons of asphalt at a cost of \$3,675. We are paying for the asphalt up front to get it tax free, and we truck it in for \$75 per load by Tony Hood Trucking. Todd Lamb's labor for both is \$1,800. Tony Hood Trucking is \$75 per load for about 4 loads. Ronyak quoted \$6,100 to do Oak St. and \$11,000 to do Second St.

Paula asked if she should contact Clark Magdych who was interested in serving on the Income Tax Board of Review. Linda said the other candidate, Lynn Stamm, has withdrawn since the village has another candidate. This will be discussed further tomorrow night at Council.

Linda said that Carole Pollard has resigned from the Historic Landmark Commission, so we will need to fill this position as well as one for the Board of Zoning Appeals.

Motion to adjourn at 7:12 by Paula, seconded by Paul. All voted aye.

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Paula Tubalkain, Chair, Finance Committee

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Jenny August, Clerk-Treasurer