

FINANCE MEETING MINUTES
September 12th, 2018

Call to Order: The meeting was called to order at 6:01 P.M. by Chair David Sluka

Roll Call: Paula Tubalkain, David Sluka, Ben Prescott, and Jenny August

Others:

Citizens: None

CITIZENS: No citizens attended.

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the August Finance minutes as presented by Ben, seconded by Paula. All ayes on vote.

FINANCIAL REPORTS:

Jenny asked the Finance committee to authorize and sign a paper that would transfer the Service dept. credit card into the new Village Administrator John Trew's name. Jenny also said that there is legislation going around that is produced by the Ohio Municipal League that is recommending that the state Legislators give the budget surplus back to the municipalities to replace some of their local government funds that have been reduced over the years. The village could do this same legislation and forward it to the state.

- ❖ Paula moved to have Michele do legislation asking the Ohio General Assembly to distribute the budget surplus back to the municipalities, with a second from Ben. All ayes on vote.

Jenny reviewed the financial reports.

- ❖ Motion to approve the financial reports by Ben, seconded by Dave. All ayes on vote.

BILLS OF RESOLUTION:

Jenny said that the Wright Heating and Cooling invoice is for the dehumidifiers at the water plant. The Village Administrator asked Jenny to leave this invoice on the bills list, but not to pay it until he lets Jenny know that the work is complete. This will need to be mentioned at Council before approval of the Bills of Resolution.

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Dave. All voted yes.

LEGISLATION:

Dave reviewed the legislation;

ORD. 2018-41 This is relating to distracted driving. This should have been written to go three readings, not as an emergency. Jenny will contact Michele and made the necessary changes. *1st Reading.*

RES. 2018-42 This is our annual salt contract consortium. Rules must be suspended in order to meet the deadline of Oct. 1 to the City of Ravenna. *1st Reading.*

ORD. 2018-43 Appropriation increases are for the Cemetery since the Trust sent us \$4,000 towards our new service truck. We need to appropriate the \$4,000 to include as part of our down payment. We also need to increase Water Capital appropriations to help pay for the dehumidifiers so we don't use too much from the water operating fund. *1st Reading.*

ORD. 2018-44 This is the easement for Jonathan Angle relating to the W. Prospect St. project for storm sewer purposes. *1st Reading.*

ORD. 2018-45 This is the easement for James & Theresa Sargiovanni relating to the W. Prospect St. project for storm sewer purposes. *1st Reading.*

RES. 2018-46 This is authorizing the purchase and financing agreement of the Ram 5500 truck for the service department. *1st Reading.*

DISCUSSION:

Local Government Officials Conference

The conference will be held March 6th, 7th, and 8th, 2019. Jenny reserved three rooms. It is pretty early to know if you are able to make it, but these rooms can be cancelled anytime up until the day of the conference.

Credit Card Policy-

Our Solicitor, Michele Stuck sent a memo to the Finance Committee requesting answers to seven questions relating to the village credit cards so that she can write legislation updating our credit card policy. There are new state laws on this topic and we need to make a few changes to be compliant. The Finance Committee reviewed and prepared answers to each question. Jenny will submit these answers to Michele so she can start preparing legislation possibly for the October meeting.

NEW OR OTHER BUSINESS:

Dave Sluka asked if there was any word on if the Service Committee has done anything with the procedures and enforcement of shutting people off with delinquent water bills. Jenny said the Village Administrator is aware of this and is working on it. Paula said she will bring it up at Service.

ADJOURNMENT:

Motion to adjourn at 7:05 pm by Dave, seconded by Paula. All voted aye.

David Sluka, Finance Chair

Jenny August, Clerk-Treasurer