

**FINANCE MEETING MINUTES**  
**August 15<sup>th</sup>, 2018**

**Call to Order:** The meeting was called to order at 6:00 P.M. by Chair David Sluka

**Roll Call:** Paula Tubalkain, David Sluka, Ben Prescott, and Jenny August

**Others:** Mayor Linda Clark

**Citizens:** None

**CITIZENS:** No citizens attended.

**ACCEPTANCE OF MINUTES:**

- ❖ Motion to accept the July Finance minutes as presented by Paula, seconded by Ben. All ayes on vote.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports.

- ❖ Motion to approve the financial reports by Paula, seconded by Ben. All ayes on vote.

**BILLS OF RESOLUTION:**

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Dave. All voted yes.

**LEGISLATION:**

Dave reviewed the legislation;

**ORD. 2018-32** This is defining 'Resident' in the Cemetery Chapter of the Codified Ordinances. *2<sup>nd</sup> Reading.*

**ORD. 2018-33** This is certifying delinquent tree removal charges to the county Auditor for tax assessment. Rules must be suspended in order to meet the deadline of Sept. 1 to submit to the Auditor.

**ORD. 2018-34** This is our annual resolution accepting the amounts and rates as determined by the county Budget Commission. Rules must be suspended for this one as well in order to meet deadlines.

**ORD. 2018-35** This is to amend the job description for the Village Administrator to a part time position. We need to suspend the rules and make it effective for our new Village Administrator.

**ORD. 2018-36** This is to amend the pay scales of the village positions. This is also tied in to the new VA position.

**ORD. 2018-37** This is certifying mowing charges to the county Auditor for tax assessment. Rules must be suspended in order to meet the deadline of Sept. 1 to submit to the Auditor.

**ORD. 2018-38** This is certifying delinquent water and sewer charges to the county Auditor for tax assessment. Rules must be suspended in order to meet the deadline of Sept. 1 to submit to the Auditor. Jenny said that this creates an accounting nightmare because we can no longer accept payments on this account. They have to pay on these balances at the County Auditor's office, and

we won't see the money until the year after next. We have to set up a new account number for their current water bills. The Finance Committee agreed that we need to work on having the ability to shut people off when they are delinquent.

**DISCUSSION:**

**Credit Card Policy-**

Our Solicitor, Michele Stuck sent a memo to the Finance Committee requesting answers to seven questions relating to the village credit cards so that she can write legislation updating our credit card policy. There are new state laws on this topic and we need to make a few changes to be compliant. The Finance Committee will look everything over and have a response prepared for next month.

**NEW OR OTHER BUSINESS:**

Dave Sluka asked if there was any word on if the Safety Committee has done anything with our "Peddler/Soliciting in the village" chapter that we forwarded to them. Jenny said the Safety Committee did not discuss it at their meeting.

**ADJOURNMENT:**

Motion to adjourn at 6:54 pm by Dave, seconded by Ben. All voted aye.

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David Sluka, Finance Chair

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Jenny August, Clerk-Treasurer