

**FINANCE MEETING MINUTES**  
**August 14<sup>th</sup>, 2019**

**Call to Order:** The meeting was called to order at 6:00 P.M. by Chair David Sluka

**Roll Call:** David Sluka, Ben Prescott, Alternate Marty Hura, and Jenny August.

❖ Motion to excuse Paula by Ben, seconded by Dave. All ayes on vote

**Others:** Mayor Linda Clark, Chief Urso

**Citizens:** None

**CITIZENS:** No one in attendance to comment.

**ACCEPTANCE OF MINUTES:**

❖ Motion to accept the July Finance minutes as presented by Ben, seconded by Dave. Ben and Dave voted yes, Marty abstained.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports. Dave asked what the payment to USA Bluebook in the amount of \$15,000 was for. It was for the new samplers at the wastewater plant.

❖ Motion to forward the financial reports to Council by Ben, seconded by Dave. All ayes on vote.

**BILLS OF RESOLUTION:**

Mayor Clark asked if Scotland Yard has billed for mowing the Maple Street property for June and July. Jenny said yes. Mayor Clark said we need them to mow and invoice us for August quickly so we can submit a tax assessment to the County Auditor by the deadline.

❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Dave. All ayes on vote.

**LEGISLATION:**

**ORD. 2019-27 AN ORDINANCE AMENDING CHAPTER 951 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING THE PARK LODGE.**  
3<sup>rd</sup> Reading.

Michele has updated the park rental agreement form and included the change in contacts as well as the fee schedule. This will be added to the legislation for Council to review.

**ORD. 2019-30 AN ORDINANCE LEVYING A MUNICIPAL MOTOR VEHICLE LICENSE TAX PURSUANT TO OHIO REVISED CODE SECTION 4504.173.** 2<sup>nd</sup> Reading.  
This would add an additional \$5 to our residents cost when they renew their vehicle license plates.

**ORD. 2019-32** AN ORDINANCE AMENDING SECTION 921.02 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO WATER RATES. 1st Reading.

This is for Council to freeze the water rates after the 2019 increase.

**ORD. 2019-33** AN ORDINANCE AMENDING SECTION 931.01 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO SEWER RATES. 1st Reading.

This is for Council to freeze the sewer rates after the 2019 increase.

**RES. 2019-34** A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH WORKMAN INDUSTRIAL SERVICES, INC. FOR EMERGENCY SANITARY SEWER LINE REPAIRS, AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark explains that this is the second part of the repairs to the sanitary line the broke on Main Street. This is the repair to the portion that goes into the Compass Packaging parking lot.

**ORD. 2019-35** AN ORDINANCE AUTHORIZING THE MAYOR AND THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO ENTER INTO A FIFTH AMENDMENT TO THE WATER AND WASTEWATER SERVICES AGREEMENT WITH PORTAGE COUNTY, AND DECLARING AN EMERGENCY. 1st Reading.

This is to have the county continue to manage our plants until Sept. 30 as negotiations are finalized. We have not received exhibit A from the County, however, there is expected to be a slight increase due to employee overtime. We should have the exhibit by the Council meeting.

**ORD. 2019-36** AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2019 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading.

This is to increase the General Fund appropriations by \$50,000 to transfer to the Sewer Operating fund if needed for the sanitary line repair.

**ORD. 2019-37** AN ORDINANCE AUTHORIZING A TRANSFER FROM THE GENERAL FUND #1000 TO THE SEWER OPERATING FUND #5201 IF NECESSARY TO PAY FOR A PORTION OF THE COST OF AN EMERGENCY REPAIR TO A SEWER LINE, AND DECLARING AN EMERGENCY. 1st Reading. Authorizing the needed amount to transfer.

**RES. 2019-38** A RESOLUTION AUTHORIZING THE CLERK OF THE VILLAGE OF MANTUA TO CERTIFY DELINQUENT WATER AND SEWER CHARGES TO THE PORTAGE COUNTY AUDITOR'S OFFICE TO BE PLACED AS AN ASSESSMENT ON THE LISTED PARCEL NUMBERS AND DECLARING AN EMERGENCY. 1st Reading.

This is to assess taxes for outstanding balances in water bills.

**ORD. 2019-39** AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO IMPLEMENT A PROGRAM OF RESIDENTIAL RENTAL UNIT INSPECTIONS. 1st Reading.

This is the rental inspection program that is being recommended by the Planning Commission. It is for rental properties to be inspected every three years. There will be a cost to the property owner. The village will hire someone and the intent is to charge \$100 per inspection. The inspector will get \$50 and the village will get \$50.

**DISCUSSIONS:**

**Police Department Budget relating to Personnel**

Chief Urso is interested in hiring a full time Officer and a full time School Resource Officer. Jenny did not think this would affect the Police Department budget by too much since the hours are already being covered. The increase will be in the cost of the benefits. These costs may be offset by the resignation of the lieutenant. The pay scale ordinance will need to be amended. Chief would like to have a full time Dispatcher added as well. His intent is to be able to fill that position eventually.

**Portage County Revolving Loan-**

Some funding is available through the Portage County Revolving Loan fund. There is going to be a meeting on September 21.

**NEW OR OTHER BUSINESS:**

The Reservoir Rehabilitation Project is going to increase by \$63,000 by changing the plans from a new lid to a tower.

**ADJOURNMENT:**

Motion to adjourn at 7:52 pm by Ben, seconded by Dave. All voted aye.

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David Sluka, Finance Chair

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Jenny August, Clerk-Treasurer