

FINANCE MEETING MINUTES
August 10th, 2016

Call to Order: The meeting was called to order at 6:04 P.M.
Roll Call: Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.
Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor.
Citizens: Clark Magdych

CITIZENS:

Clark Magdych introduced himself and expressed his interest in serving on the Mantua Village Income Tax Board of Review. All committee members had a copy of his résumé. Paula asked him why he is interested in taking this on. Clark stated that he is very interested in local government and public administration. After he presented his merits, the committee said there is one other candidate to interview and they would contact him after that.

ACCEPTANCE OF MINUTES:

The July minutes have an error. The amount listed under ordinance 2016-36 should have been \$96,000, not \$96.

❖ Motion to accept the July minutes as amended by Paul, seconded by John. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports from July. John asked about the discrepancy in the vendor permit revenue that is so much more than we expected. Jenny will look into it. (It was liquor fee's applied to the wrong account code).

❖ John moved to forward the financial reports to Council. Paul seconded. All ayes on vote.

BILLS OF RESOLUTION:

No questions or concerns.

❖ Motion to forward the Bills of Resolution to Council by Paul, seconded by John. All voted aye.

LEGISLATION:

Paula reviewed the legislation;

❖ **ORD. 2016-39** *Amended for second reading.* Our three year contract is up for both garbage and recycling. This is to re-advertising for bids on both combined into one contract.

❖ **ORD. 2016-41** *1st Reading.* Renumbering the Headwaters Trail fund. This is just housekeeping. The UAN uses a different code.

DISCUSSION:

Property Tax Assessments- The discussion was about assessing taxes for water-sewer bills. The problem is that if someone pays their bill after we have assessed their taxes, we can't stop the assessment and have to cut the county a check for the assessment. The village should probably just look at assessing people that have moved and the house is empty.

Creating a Full Time Administrative Assistant for the Service Department- There is plenty of work and one of our part time people is going back to school and can't work during the office hours. Also, the part time Assistant Clerk has resigned. This person will work for the service

department, but will take a few of the responsibilities that the Assistant Clerk was doing, thus eliminating the Assistant Clerk position.

- ❖ Motion to create a full time administrative assistant position for the service department by Paul Janson, with a second by John Clark. All ayes on vote.

Storm Water Management- There may be grants that would pay for a study that would come in and camera our storm water systems and see what type of shape our storm sewers are in. This could be done before each road is paved, or in conjunction with paving projects.

Shade Tree Revenue, or lack of – Paula said if we move tree removal revenues from General Fund to Shade Tree fund, the Tree Care fund, which is in the General Fund is paying for everything. John suggested maybe we talk to an Arborist and determine what tree's can go back on tree lawns when a tree is taken down. Linda said some people think trees should only be replaced with sugar maples. Paula agrees with John that we can't have these huge trees that the electric company is going to butcher anyway.

NEW OR OTHER BUSINESS:

Linda said we are getting estimates on repairing the road by the mini park where the water line break was. ODOT is going to pave in 2019, but we can't wait that long. Ronyak gave an estimate of full depth repair of 2500 square feet for \$24,696. We will see what the other two estimates are. This should not come out of the road levy money since it is a repair. Most of it is on State Route 44, so if we have anything available in State Highway, we can pay for it from that fund.

Motion to adjourn at 7:15 by Paul, seconded by John. All voted aye.

Paula Tubalkain, Chair, Finance Committee

Jenny August, Clerk-Treasurer