

FINANCE MEETING MINUTES

July 15th, 2013

Call to Order: 6:30 P.M.

Roll Call: Paul Janson, Bill Zoller, Ben Prescott.

Others: Clerk-Treasurer Jenny August, Mayor Linda Clark, Councilmen Giles Seith and John Clark.

Citizens: None

Citizens Comments: none

Approve April and June Minutes-

Motion to approve the April minutes by Ben Prescott, seconded by Bill Zoller, and Paul was not there for the April meeting, therefore he abstained.

Motion to approve the June minutes by Bill Zoller, seconded by Paul Janson, and Ben was not here for the June meeting, therefore he abstained.

Financial Reports:

Jenny summarized the financial reports. All funds are in the black. Total revenues for June were \$107,468. Total expenses were \$339,740 including the semiannual OWDA payment. On the Cash Summary report, there were no adjustments. The Revenue Summary shows that we are at 48% of our expected revenues. We should be at 50%, so we are slightly under. The Appropriation Status report shows that we are at 42% which is pretty good. The Income tax balanced with the UAN, as did the Water-Sewer program. The bank reconciliation went well with no adjusting factors. Council approved payments on checks 40277 through 40352. Ben moved to forward the financial reports to Council. Bill seconded. All ayes on vote.

Bills of Resolution:

- John Clark asked about line 98, the Ohio Pump invoice. It is for the Ambler Lift Station repairs, why is it charged to water operating and not sewer? Jenny said it is being charged to sewer and she would amend the Bills of Resolution before Council tomorrow.

Motion to move the Bills of Resolution to Council by Ben Prescott, seconded by Bill Zoller, All ayes on vote.

Legislation:

- **2013-55** The Historical Landmark Commission would like to be permitted to meet more often than four times per year. The current ordinance allows for four meetings. This is second reading.
- **2013-57** This is relating to vacation time. It will accrue per pay period, not per hour.
- **2013-58** This wage ordinance is to set the rate of pay for the new Village Administrator. This makes it an hourly position, not salary.
- **2013-59** This is the new pay rate which lists the new Village Administrator and the new Assistant Clerk.
- **2013-60** This is to raise income tax from 1.5% to 2%. There would also be an increase in the reciprocity credit for the residents paying income tax to another community. The additional .5% collected would be designated to street, storm water infrastructure capital projects only, and could not be used for wages. This would generate \$90,000 annually. The Finance Committee discussed increasing taxes, and knowing that it is necessary to raise water and sewer rates, they agreed that this is not a good time to raise taxes. Ben said he can't go along with this. Jenny said we just got an award from the State Auditor for not raising taxes or water and sewer rates, and now we are about to do all of it. Mayor Clark said the other communities around us are at 2%. Paul said we have to raise water and sewer, and we need to raise income tax but can't do both at the same time. John said Council will raise water and sewer, but the citizens would vote on the tax increase. Paul said we

could try doing both. Ben disagreed. Bill said we need to get more money somewhere. Paul said we should wait until May to put the tax increase on the ballot. The Committee agreed.

- **2013-61** This is for the Board of Elections to put the income tax increase on the ballot for voter approval.

Motion to not approve legislation 2013-60 and 2013-61 through committee by Bill Zoller and seconded by Ben Prescott. and to have Michele just reuse those ordinance numbers to write legislation to increase water and sewer rates. All ayes on roll call.

Other Discussion:

Water and sewer rates:

Paul recommended having Michele write the ordinance for a repeat increase so we don't have to keep doing legislation again and again. He suggested a 3% increase in water rates and a 5% increase in sewer rates this year, and then in 2015, he recommends a 2% increase in water rates and a 5% increase in sewer. Then, every other year thereafter until 2023, he recommends a 2% water increase and a 5% sewer increase. Giles asked what capacity we are in our sewer plant. Mayor Clark said Matt thought we were over 40%. The Finance Committee agreed and asked Jenny to have Michele write legislation for tomorrow's Council meeting.

Village Administrator Job Description:

The Mayor said Marty was questioning the phrase "collection of water and sewer rents". Ben said it is probably word for word from the ORC. Jenny noted that it says he gets a \$1.20 raise after probation. Paul said it should be performance oriented. Ben agreed. The Finance Committee asked to have that changed to say that "Pay rate will be renegotiated upon successful completion of six month probationary period".

New or Other Business:

Mayor Clark had three things to discuss under "New or Other Business".

- She had a call from Barky Zoller today and he wondered where we are with putting College Street out for bids. The easements have all been done, so all we need to do now is have Michele write legislation to put College Street out for bids, and get it in the paper.
- An entity that is part of the Shared Services program will be donating their cameras and manpower for the day to Mantua Village to scope the lines down S.R. 44 to see the extent of damage was done from the storm that caused the road to buckle. If time permits, she has a list of other places that we need to run a scope.
- Lastly, she has sent letters to Congressman Joyce as well as Kathleen Clyde about our damage the Village suffered as a result of last week's storm. Congressman Joyce contacted Governor Kasich's office, and they recommended that we contact the EMA. There are lots of criteria that we must meet, so we will see what happens.
- Ronyaks agreed to repair the crumbled asphalt on East Franklin for \$2,500.
- Councilman Zoller graciously donated gravel to a resident whose driveway washed away.

Bill Zoller asked if the Village has funds available to fix the problem across the street. The Mayor said she needs to meet with the property owner and once we determine the cause, we can possibly come up with an agreement.

Motion to adjourn at 8:00 by Ben Prescott, seconded by Bill Zoller. All ayes on vote.