

FINANCE MEETING MINUTES

July 13th, 2016

Call to Order: The meeting was called to order at 6:05 P.M.

Roll Call: Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.

Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor; Harry Buchert, Police Chief.

Citizens: None

CITIZENS: None

ACCEPTANCE OF MINUTES:

John noted that under discussion, it was not the City of Ravenna that he spoke with. It was Harry Stark from the Ohio Storm Water Association, and also someone from the Ohio EPA.

❖ Motion to accept the June minutes as amended by Paul, seconded by John. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports from June. There were no questions or concerns.

❖ John moved to forward the financial reports to Council. Paul seconded. All ayes on vote.

BILLS OF RESOLUTION:

No questions or concerns.

❖ Motion to forward the Bills of Resolution to Council by Paul, seconded by John. All voted aye.

LEGISLATION:

Paula reviewed the legislation;

❖ **RES. 2016-20** tabled on 3rd reading- this is regarding the dispatch contract with the Mantua Shalersville Fire District. Chief Roosa submitted two proposals which are a reduction from the contract that the village proposed. John suggested that we modify the second proposal to \$51,000 per year, a 3% annual increase, a 5 year contract, and free water up to 2,284 cubic feet.

❖ Paul Janson moved to submit the revised proposal to the MSFD, with a second from John Clark. All Ayes on vote.

❖ **RES. 2016-24-** This resolution was tabled on 3rd reading as well. Harry said Hiram is not going to renew, and their contract with Aurora starts in November. He recommends leaving 2016-24 tabled until we receive a termination letter from Hiram.

❖ **ORD. 2016-35** Establishing a grant fund for the Clean Ohio grant. It will be The Headwaters Trail Mill St. Connector fund # 4908.

❖ **ORD. 2016-36** Increasing the 2016 appropriations. A \$75,000 increase in General Fund to advance to fund 4908. A \$15,000 increase in Streets for the work on Oak Street, and a \$96,000 increase in the new grant fund #4908 to spend the \$75,000 being advanced in from the General fund and also the almost \$21,000 in donations from DMRC that is going in to that fund.

❖ **ORD. 2016-37** This is for the advance from General fund to the grant fund 4908.

❖ **ORD. 2016-38** This is a retroactive approval for a transfer from the General fund to the Sewer

Operating fund in order to make the debt payment which came out of our account on June 28th.
The sewer fund was \$15,000 short for the monthly transfer to the debt fund.

- ❖ **ORD. 2016-39** Our three year contract is up for both garbage and recycling. This is to re-advertising for bids on both combined into one contract.
- ❖ **ORD. 2016-40** This is to award the best bid for the High St. Paving and Waterline project (OPWC Round 31) to Utility Contracting.

DISCUSSION:

Storm Water- Paula would like to investigate the possibility of making rain gardens in some tree lawns where a tree has been removed, rather than replacing the tree. It would help with drainage. Possibly, the people who do this may be eligible for some type of discount if the village were to start charging for storm water management. This will be researched and discussed further.

Creating a Cemetery budget within the General Fund- Jenny said that most small villages such as ours have a budget within the General fund to help pay for some of the operating expenses for the cemetery because the cemetery does not generate enough money to cover those costs.

- ❖ Motion to create a budget within the General fund for cemetery expenses by John Clark, with a second by Paul Janson. All ayes on vote.

Shade Tree revenue, or lack of – This is something else that must be researched. If the Shade Tree fund is supposed to be used for replacing tree's in the tree lawns rather than having that come out of the General fund, maybe a percentage of money that the village receives when the home owners pay half of the cost should be routed into the Shade Tree fund.

NEW OR OTHER BUSINESS: none

Motion to adjourn at 7:42 by Paul, seconded by John. All voted aye.

Paula Tubalkain, Chair, Finance Committee

Jenny August, Clerk-Treasurer