

**FINANCE MEETING MINUTES**  
**July 10<sup>th</sup>, 2019**

**Call to Order:** The meeting was called to order at 6:00 P.M. by Chair David Sluka

**Roll Call:** David Sluka, Ben Prescott, Paula Tubalkain, and Jenny August.

**Others:** Mayor Linda Clark

**Citizens:** None

**CITIZENS:** None

**ACCEPTANCE OF MINUTES:**

- ❖ Motion to accept the June Finance minutes as presented by Ben, seconded by Paula. All ayes on vote.

**FINANCIAL REPORTS:**

Jenny reviewed the financial reports.

- ❖ Motion to forward the financial reports to Council by Ben, seconded by Paula. All ayes on vote.

**BILLS OF RESOLUTION:**

Dave asked about the \$15,000 bill in the sewer capital fund. It was for replacing the samplers at the sewer plant. Paula asked about the CT invoice for utility bid documents. It is for ongoing fees for negotiations and document preparation.

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Paula. All ayes on vote.

**LEGISLATION:**

**ORD. 2019-24 AN ORDINANCE RESCINDING ORDINANCE 2017-36 AND REINSTATING THE ORIGINAL OPERATION OF ORDINANCE 2017-22 RELATING TO A SEMI-ANNUAL TRANSFER OF \$21,850.00 INTO VILLAGE HALL NOTE RETIREMENT FUND #3401.** 2<sup>nd</sup> Reading. Jenny explained that this is really just a house keeping thing relating to how we are recording the deposits of our property taxes. The process must be changed to satisfy the county Auditor.

**ORD. 2019-27 AN ORDINANCE AMENDING CHAPTER 951 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING THE PARK LODGE.** 2<sup>nd</sup> Reading. No discussion.

**ORD. 2019-28 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2019 APPROPRIATIONS AND DECLARING AN EMERGENCY.** 1<sup>st</sup> Reading. Jenny explained the need to appropriate \$2,416.28 in the Buchert Park Trail fund in order to reimburse the remaining balance of the local share to DMRC that they donated to the village.

**ORD. 2019-29** AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF MANTUA, OHIO AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading. This is done annually to approve the updates to the codified ordinances by Walter Drane Company.

**ORD. 2019-30** AN ORDINANCE LEVYING A MUNICIPAL MOTOR VEHICLE LICENSE TAX PURSUANT TO OHIO REVISED CODE SECTION 4504.173. 1<sup>st</sup> Reading. This would add an additional \$5 to our residents cost when they renew their vehicle license plates.

**DISCUSSIONS:**

Village Administrator Position Job Description

This can be left as is in Ordinance 2018-35 until the water and sewer ownership and the rental inspections are worked out.

Delegate and Alternate Delegate for Regional Income Tax Agency

Typically, the delegate is the Income Tax Administrator, which for us would be the Clerk-Treasurer. The alternate delegate is usually the Chair of Finance. The committee agreed that we recommend that to Council.

Police Department Budget relating to Personnel

The School Resource Officer has resigned but is willing to stay on for road patrol. Lieutenant Justus and K-9 Vader intend to retire in November, and there is a tendency for the newly hired people to get trained and then leave here for a job with higher pay and benefits. It could just be a matter of looking at how the appropriations are spent, and making some changes.

Employee Overtime and On Call Comp time

The Executive Branch will start meeting and looking at the handbook. If changes are recommended, they can bring them back to the respective committees.

**NEW OR OTHER BUSINESS:** none

**ADJOURNMENT:**

Motion to adjourn at 7:00 pm by Ben, seconded by Paula. All voted aye.

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David Sluka, Finance Chair

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Jenny August, Clerk-Treasurer