

FINANCE MEETING MINUTES
June 15th, 2016

Call to Order: The meeting was called to order at 6:05 P.M.
Roll Call: Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.
Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor;
Citizens: None

CITIZENS: None

ACCEPTANCE OF MINUTES:

John noted that the month was incorrect for acceptance of minutes. It said January instead of April.
❖ Motion to accept the May minutes as amended by Paul, seconded by John. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports from May. John asked about the payment to Dave McKibbin. Linda said he is the guy that did the windows at the service building. There were no other questions or concerns.

❖ John moved to forward the financial reports to Council. Paul seconded. All ayes on vote.

BILLS OF RESOLUTION:

Mayor Clark asked about the balance due on the flowers. She wondered if it would be reduced because of donations. Jenny said that was already factored in, and the donation from the Mantua Village Garden club was made out to the Village of Mantua, not the flower vendor. There was some discussion about the county quarterly billing coming up and the new meter that is going to be installed. Their previous bills have been estimated because the meter was not working.

❖ Motion to forward the Bills of Resolution to Council by Paul, seconded by John. All voted aye.

LEGISLATION:

Paula reviewed the legislation;

- ❖ **RES. 2016-19 through 2016-25** 3rd reading- all deal with dispatch contracts. Mayor Clark said that there are amendments to 2016-20, 23, and 24. Jenny will make sure the amended resolutions are in the Council packets. She said that Council may need to table some of these as negotiations are still going on.
- ❖ **RES. 2016-31-** This resolution is to allocate revenues received from Garrettsville Village. 1st reading.
- ❖ **ORD. 2016-32** Establishing a retroactive consulting position for Paul Brannon. 1st reading. Council will need to suspend the rules and approve this since he is already doing some work for us.
- ❖ **ORD. 2016-33** Updating the pay scale ordinance. 1st Reading. This is related to Paul Brannon's position.

DISCUSSION:

Storm Water- John said that he spoke with Harry Stark of Ohio Storm Water Association about how they calculate charges for storm water management fee's. Maybe we should consider a flat fee for residents and a fee for businesses. We would need to establish a separate enterprise fund to deposit the fee's into, and use the same fund to pay all expenses out of this fund. Jenny said the village had that fund set up (2901) some time ago, and somehow it dissolved. John said this was also discussed at the Service committee meeting. The Finance committee said this should be forwarded on to Council for discussion.

Assessing Water-Sewer bills at the Portage County Auditor's Office- Jenny said we had an issue with someone paying their outstanding bill after we had already assessed their taxes with the county auditor. The county said we should not accept payments once it is sent to their office for assessment. Jenny said we must show the payment when it is made in order to turn service back on, rather than waiting until the semi-annual real estate tax check comes.

NEW OR OTHER BUSINESS:

Paula wanted to know if things were in place to have the park lodge building re-sided, and the Village Hall tuck pointed. The original company that was going to do the siding is not going to be doing it due to a conflict. Dave is getting other estimates. Paula asked if they were still going with steel siding. The Parks Board is going with vinyl siding instead. Mayor Clark said the Service Committee is getting more estimates for tuck pointing.

Paula also wanted to know where we are with hiring a Village Administrator. Mayor Clark said there are two candidates, and she should have a recommendation at the Council meeting. They are waiting on background checks.

Motion to adjourn at 7:02 by John, seconded by Paul. All voted aye.

Paula Tubalkain, Chair, Finance Committee

Jenny August, Clerk-Treasurer