

FINANCE MEETING MINUTES
May 13th, 2015

Call to Order: Chairman Prescott called the meeting to order at 6:00 P.M.

Roll Call: Chair Ben Prescott, John Clark, Paul Janson; Finance Committee members.

Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor;

Citizens: None

CITIZENS: No Discussion.

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the April minutes as presented by Paul Janson, seconded by John Clark. All ayes.

FINANCIAL REPORTS:

Jenny said she spoke with the Auditors and they said they would wrap up the audit this week. She hopes to have something to report at Council. Jenny gave an over view of the Financial reports. Paul Janson moved to forward the financial reports to Council. Ben Prescott seconded, John Clark abstained. Reports were approved.

BILLS OF RESOLUTION:

- Paul asked about the liability insurance. Jenny said it is all of our property and vehicles. Jenny said Love Insurance is giving us a new coverage that protects our computer stuff, identity, etc. It is a \$2600 value that we are getting for free this year.
- Linda asked what Pro-Door is. Jenny said it is the company that fixed our front door.
- Linda asked about the Urban Growers invoice. Jenny said some of it is for the Cemetery and some for Main Street. Linda said DMRC was supposed to pay for some of the baskets for Main Street. She will check with Kate and also the Chamber of Commerce to see if they are going to pay \$200.
- John asked about the Geauga Door invoice for the service garage. It is the dump truck door that needed repairs.
- Jenny said Police Capital fund has invoices that total about \$3,000. We will need to increase appropriations in order to pay these invoices. The donated money will cover these costs, it just needs appropriated.
 - ❖ Motion to forward the Bills of Resolution to Council with consideration to line 54 (Urban Growers) and also the Police Capital invoices by Paul Janson, seconded by Ben Prescott. All ayes.

LEGISLATION:

Ben reviewed the legislation;

- ❖ **Ord. 2015-05** Chaplain program in the Police Department. 3rd Reading.
- ❖ **Ord. 2015-13** This is the 3rd reading of the 2016 annual budget. Ben reminded everyone that there will be a public hearing next Tuesday at 6:45 pm before Council meets.
- ❖ **Ord. 2015-15** This will need to be taken off the table. 3rd Reading.

DISCUSSION: none

NEW OR OTHER BUSINESS:

Tax Seminar

Jenny would like to attend a seminar for income tax reform. Because there are so many changes, Ben agrees that Jenny should attend. Jenny said she can skip the first day and just pay for two days. Ben asked if it is in the budget. Jenny said yes. Jenny said the hotel is \$200 per night at the Marriott and they are offering attendees a room for \$136 plus free parking.

Appropriations

Jenny said we need to increase the appropriations in the General Fund. We need another \$40,000 for Officer wages to provide coverage while Harry is on sick leave. Also the money for police vehicle maintenance is almost gone, and we estimate another \$3,000 needed. Also, the two Interceptors will need new tires. That is \$43,000 for the Police Department. We only have \$100 left in our Engineering budget, so we will need more. Jenny suggested \$5,000. The Finance committee agreed to go with \$5,000. In Streets we have used up 57% of wages and still have 7 months left. Jenny estimated that we will need another \$25,000 for Street wages to get through the year. John asked if the streets wages include all of the personnel expenses. Jenny said wages are only the top line. Lastly, we will need to appropriate money in Police Capital to pay for these bills related to the new K-9 car. Jenny will write legislation for Tuesday's Council meeting.

Motion to adjourn at 6:35 by Paul Janson, seconded by Ben Prescott. All voted aye.

Ben Prescott, Chair Finance Committee

Jenny August, Clerk-Treasurer