

FINANCE MEETING MINUTES
May 11th, 2016

Call to Order: The meeting was called to order at 6:00 P.M.
Roll Call: Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.
Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor; Harry Buchert, Police Chief
Citizens: None

CITIZENS: None

ACCEPTANCE OF MINUTES:

Paul noted that there was a number missing in the time of adjournment. Jenny verified that it should be 7:35 pm.

❖ Motion to accept the April minutes as amended by Paul, seconded by John. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports from April. There were no questions or concerns.

❖ John moved to forward the financial reports to Council. Paula seconded. All ayes on vote.

BILLS OF RESOLUTION:

John asked if we collect the actual amount we are charged on NSF checks or if we charge more. Jenny said yes, we get our money back, and we just charge them what we are charged.

❖ Motion to forward the Bills of Resolution to Council by John, seconded by Paul. All voted aye.

LEGISLATION:

Paula reviewed the legislation;

ORD. 2016-10 Third reading on the 2017 budget. It was amended last month to reflect the \$600 budget for the Historic landmark Commission. Linda reminded everyone that there is a public hearing for the budget at 6:45 just before Council meets Tuesday.

ORD. 2016-11 3rd Reading. Increase in park rental fees.

RES. 2016-14 2nd Reading. The hazard mitigation plan. Linda said it is just housekeeping. She would like Council to suspend the rules.

RES. 2016-19 through 2016-25 2nd reading- all deal with dispatch contracts. Harry addressed the Finance committee and informed them that Windham is out, so the \$35,000 that they would have paid must be absorbed by the remaining entities. He distributed a worksheet that he prepared showing the dispatch costs to the village if the dispatching is regionalized in Mantua. Harry said that the two entities that we currently contract with are both shopping around. He said if we lose the Mantua Shalersville Fire District contract, we can dispatch for Garrettsville and make more money without having a second seat 24/7. We are waiting on MSFD to let us know so we can commit to Garrettsville. Paul moved that we continue on with second reading on all of the dispatch contracts. John seconded. All ayes on vote.

ORD. 2016-27 2nd Reading. Truck parking on West Prospect. Harry recommends that Council suspend the rules and pass this so it is effective in 30 days.

ORD. 2016-28 1st Reading. Appropriation increases. Increases in the General Fund of \$10,000 for tuck pointing the village hall. Increase in State Highway appropriations for reimbursing for the S.R. 44 bridge flowers, and other state highway expenses. Increase in the Park Improvement fund appropriations of \$10,000 to re-side the park lodge building.

ORD. 2016-29 1st Reading. This is to authorize CT Consultants to advertise for bids for the High St. paving and waterline project. Council should suspend the rules and pass this next week.

ORD. 2016-30 1st Reading. This is to increase the fee's that we charge for foundations.

DISCUSSION:

Storm Water- John said that he spoke with the city of Ravenna about how they calculate charges for storm water management fee's. We would need to establish a separate enterprise fund to deposit the fee's into, and use the same fund to pay all expenses out of this fund. Jenny said the village had that fund set up (2901) some time ago, and somehow it dissolved. John said this was also discussed at the Service committee meeting. The Finance committee said this should be forwarded on to Council for discussion.

New Phone System for Village Hall- Harry said with the new fiber optic lines, we will need to update our phone system. He is looking at one that would link us to the fire department. It is not top priority at the moment, but he is checking out options.

NEW OR OTHER BUSINESS:

Mayor Clark said the service department has hired Chelsea Gregor to learn the water billing and other service department functions. Also, previous employee Paul Brannon will be doing some consulting work for us about the water and wastewater treatment plants. He is going to develop a set of procedures and checklists that need to be done on a regular basis. Many things have not been getting done and nobody realized it.

Harry said the Sergeant's position is going to an oral Board. These people are not charging us, but Harry would like to take them out to lunch and wanted approval. He checked with Jenny, who checked with our Auditor and they said it is acceptable as long as alcohol is not charged to the village.

Harry said he and Michele have put together a letter to send to Jennifer Sobczak that bans her from the village hall property. She has become increasingly disruptive and Harry is afraid she will do something that may cause someone to get hurt. He would like this to come as Council's action.

Motion to adjourn at 8:36 by John, seconded by Paula. All voted aye.

Paula Tubalkain, Chair, Finance Committee

Jenny August, Clerk-Treasurer