

FINANCE MEETING MINUTES
May 9th, 2018

Call to Order: The meeting was called to order at 6:00 P.M. by Chair David Sluka

Roll Call: Paula Tubalkain, David Sluka, Ben Prescott, and Jenny August

Others: Mayor Linda Clark

Citizens: none

CITIZENS: No citizens attended.

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the April Finance minutes as presented by Paula, seconded by Ben. All ayes on vote.

FINANCIAL REPORTS:

Jenny reviewed the financial reports.

- ❖ Motion to approve the financial reports by Ben, seconded by Paula. All ayes on vote.

BILLS OF RESOLUTION:

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Dave. All voted yes.

LEGISLATION:

Dave reviewed the legislation;

- **ORD. 2018-15** The 2019 budget. We will have a budget hearing at 6:45 before the May Council meeting. 3rd Reading.
- **RES. 2018-19** This would allow restricted bow hunting in the state marsh wetlands. 2nd Reading.
- **RES. 2018-20** This is for renewing the road levy on the November 2018 ballot. 2nd Reading.
- **ORD. 2018-23** This is amending 2018 appropriations in Police Capital to pay for the Tahoe, and in Cemetery to pay for the handrail and other projects.
- **RES. 2018-24** This is an ODOT authorization for road sign replacement along SR 44 in the village. Council must suspend the rules and vote this month.
- **RES. 2018-25** This is relating to the dog park grant.
- **RES. 2018-26** Authorizing CT to advertise for bids for the W. Prospect St. project.

DISCUSSION:

Village Administrator Position-

The position is on hold until Council decides what will happen with the water & sewer plants. The Mayor, Paula, and Michele met with the County today and a proposal was given by the county on what they would charge to supply us with an Operator of Record to oversee both plants. That person would be there 8 hours a day and do the lab work, testing, and routine maintenance. The village would still provide chemicals, handle waterline repairs and anything other than routine plant maintenance. The proposal should be ready for Council this Tuesday.

Soliciting in the Village-

Jenny provided some documents that she found online. There was a Codified Ordinance chapter from a village in New York that included definitions, rules, fee's etc. and also a permit that might

make a good models for the Finance committee to use to get started updating our chapter, which was last updated in 1963. This will be reviewed further next month.

Rental Property Inspections-

Paula recommended checking out the website for ICC.org which is the International Code Council and has a lot of useful information on this topic. Jenny said another good one is NACHI, National Association for Certified Home Inspectors. Planning is also looking into rental property inspections.

Planning Tools-

Paula emailed the committee a spreadsheet that C.T. Consultants prepared that listed all of the grants we have done, progress, costs, etc. Paula also created one to start tracking capital projects that the village is doing or has done recently. This is meant to be a planning tool for future administrations of the village.

NEW OR OTHER BUSINESS: none

ADJOURNMENT:

Motion to adjourn at 6:45 pm by Ben, seconded by Paula. All voted aye.

David Sluka, Finance Chair

Jenny August, Clerk/Treasurer