

**FINANCE MEETING MINUTES**  
**April 17<sup>th</sup>, 2017**

**Call to Order:** The meeting was called to order at 6:00 P.M.  
**Roll Call:** Paula Tubalkain, Chair, Paul Janson, and John Clark  
**Others:** Jenny August, Clerk-Treasurer; Linda Clark, Mayor.  
**Citizens:** Greg Balbierz

**CITIZENS:** He is here to discuss a grant for paving part of the park trail. He will wait until we get to that part of the meeting.

**ACCEPTANCE OF MINUTES:** No discussion

- Motion to accept the March minutes as presented by Paul, seconded by John. All voted yes.

**FINANCIAL REPORTS:**

Jenny and Paula attended the Local Government Officials conference in Columbus. Both thought the conference was informative. Paula thinks more of the Administration should go. Jenny reviewed the financial reports.

- ❖ John moved to forward the financial reports to Council. Paul seconded. All ayes on vote.

**BILLS OF RESOLUTION:**

Paul questioned the Walter Drane invoice. Jenny said that is a normal amount for the annual codifications. It is possible that there might be another company that does it. Jenny is going to look into it. Paul questioned the TAC invoice. That is now our normal amount. The Police budget is averaging \$50,000 per month, which is about \$600,000 per year. We will have to keep a close watch on our budget. Paul asked about the auditing bill for \$10,000. Jenny said we signed a contract for \$12,000, so we can expect another bill.

- ❖ Motion to forward the Bills of Resolution to Council by John, seconded by Paula. All voted aye.

**LEGISLATION:**

Paula reviewed the legislation;

- **ORD. 2016-63** This was tabled on the third reading. John and Paula both had questions relating to the grandfather clause. This can be taken off the table and discussed, then re-tabled.
- **ORD. 2017-04** Pay scale amendments. No discussion.
- **ORD. 2017-05** This also might be amended. Jenny asked about the section that says banners can only be located on the event site.
- **ORD. 2017-07** Recommended by Planning and relating to site plan review.
- **ORD. 2017-09** This is about simple installation of water meters to be done by the Service Department. No discussion.
- **ORD. 2017-15** This is the legislation for the 2018 budget, and will need to be amended to add \$19,500 for the telephone budget in the Police Dept.
- **ORD 2017-16** Annual approval of codified changes. Section 1 consists of changes made by Council. Section two consists of changes made by the state or federal government.
- **ORD. 2017-17** This is to approve the DMRC grant to resurface the trail on the south side of High St. within the park. Linda reviewed the application and suggested some corrections. She would like the DMRC to guarantee covering the whole match even if over \$25,000. The way it is worded is vague and does not have dollar amounts. Relating to these improvements, Paula asked Linda to have her department heads start working on a 5 year plan for roads, water & wastewater, parks, service, etc. Linda said all six Council people are responsible for this. Paula thinks the department heads should put together the plan and present it to Council to talk about.

John said state legislature just passed saying that an asset management plan must be in place for water.

- Motion to forward approval of this application to Council for discussion by Paul Janson and seconded by John Clark. All voted yes.
- **ORD. 2017-18** Amending appropriations to pay for the expenses incurred installing the new 911 lines and related equipment. Somehow, we were dropped out of the county plan for 911. We need to do this. This is something that could happen as soon as May or as late as September, and will also cover the monthly cost. We need a phone line to the Fire Department and also a phone line to the Sheriff's Department.

**DISCUSSION:**

**ODNR Grant-** already discussed.

**NEW OR OTHER BUSINESS:** none

**ADJOURNMENT:**

Motion to adjourn at 7:48 by Paul, seconded by John. All voted aye.

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Paula Tubalkain, Chair, Finance Committee

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Jenny August, Clerk-Treasurer