

FINANCE MEETING MINUTES

April 13th, 2016

Call to Order: The meeting was called to order at 6:00 P.M.

Roll Call: Paula Tubalkain, Chair, John Clark; Paul Janson, Finance Committee members.

Others: Jenny August, Clerk-Treasurer; Linda Clark, Mayor;

Citizens: Terri Vechery

CITIZENS: Terri was here to let the Finance Committee know that the Historic Landmark Commission is in need of a small budget to cover the costs associated with their property studies. The committee agreed that they would have expenses to cover. Paula moved to authorize \$500 for the current year and \$600 for 2017. Paul seconded. All committee members were in favor.

ACCEPTANCE OF MINUTES:

John recommended removing the first line under the Bills of Resolution. It was an incomplete sentence that didn't seem to belong.

❖ Motion to accept the January minutes as amended by John, seconded by Paula. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports from February. She noted that there was not enough money in the sewer account for the transfers, and there is an ordinance for a transfer from the General Fund to Sewer. Paula had some questions on the income tax report. It exports from the UAN in a confusing way. Jenny is going to see about doing it differently going forward. Paula asked if the cemetery trust approved the list we submitted. Yes, they did.

❖ Paul moved to forward the financial reports to Council. John seconded. All ayes on vote.

BILLS OF RESOLUTION:

Paul asked which sewer grate was done by Butch's Welding for \$780. It was for the wastewater plant. Linda asked about the OPERS refund to Kate. Jenny explained that she erroneously withheld OPERS from Kate's leave payout check and had to refund it to her.

❖ Motion to forward the Bills of Resolution to Council by Paul, seconded by John. All voted aye.

LEGISLATION:

Paula reviewed the legislation: She wanted to review the resolutions first since they are all dealing with the dispatch contracts, and the Portage County Hazard Mitigation Plan.

❖ **RES. 2016-14** 1st Reading. The hazard mitigation plan. Linda said it is just housekeeping. We may have a deadline and may need to suspend the rules.

❖ **RES. 2016-19 through 2016-25** 1st reading- all deal with dispatch contracts. Paula said two of them do not have firm start dates. The ones that do not probably should have something more specific or geared towards a partial month. It is because they already have contracts with us that go through the end of the year. Also, 2016-24 has changes that took place at the Hiram Council meeting. John asked about the percentage increases. Paula said some are due to equipment costs being shared. There could be amendments on all of these before the third reading. Also, Paula questioned why some of the contracts require Fiscal Officer certification of funds and some do not. These are questions that Paula will prepare for the Council meeting in case they need to be amended.

- ❖ **ORD. 2016-03** *Tabled on 2nd Reading.* This should be taken off the table and voted down. A new version is forthcoming.
- ❖ **ORD. 2016-10** *2nd Reading.* Council will need to amend this to reflect the budget of \$600 for the Historic Landmark Commission.
- ❖ **ORD. 2016-11** Park lodge fee's, discussion on holding the deposit. Possible making a check list for Marty with a value to withhold from the deposit for things that are left unclean.
- ❖ **ORD. 2016-15** For the CDBG grant. Council will need to suspend the rules.
- ❖ **ORD. 2016-16** Retroactively approving Stephen Gregg as a Patrolman. Council will need to suspend the rules and pass this.
- ❖ **ORD. 2016-17** This is for the shortage in the sewer fund. Council will need to suspend the rules and pass this.
- ❖ **ORD. 2016-18** Annual approval of codified ordinances. Michele has reviewed and approved them already.
- ❖ **ORD. 2016-26** Parking on West Prospect Street. This is recommended by the Safety Committee and should go three readings.
- ❖ **ORD. 2016-27** Truck parking on West Prospect. Safety recommended

DISCUSSION:

Storm Water- initial discussion about possibly assessing or billing property owners for storm water management. Jenny spoke with the cities of Kent and Ravenna, and they add a fee right on the water bills. The fee is based on the size of the property and the impervious land. Jenny also spoke with the Portage County Engineer to see how township property owners are billed. The county assesses the property owner's taxes in township properties for ditching using a similar formula. John said we might need to do a village wide camera scope of our storm drains to determine the amount of money we would need to collect. This is a topic that we will discuss further.

NEW OR OTHER BUSINESS:

The man at Portage County Water Resources is gone and we are continuing our plant negotiations with someone new.

7:35

Motion to adjourn at 7:5 by Paul, seconded by John. All voted aye.

Paula Tubalkain, Chair, Finance Committee

Jenny August, Clerk-Treasurer