

FINANCE MEETING MINUTES
April 10th, 2019

Call to Order: The meeting was called to order at 6:01 P.M. by Chair David Sluka

Roll Call: David Sluka, Ben Prescott, Paula Tubalkain, and Jenny August.

Others: Mayor Linda Clark

Citizens: Charles Hawk from Regional Income Tax Agency

CITIZENS:

Charles Hawk from Regional Income Tax Agency (RITA) gave the Finance Committee a brief overview of the services RITA has to offer regarding collection of municipal income taxes, and then invited questions. The cost to the village would be \$15,000- \$18,000 annually. RITA is audited every year by the Auditor of States Office. They would send us the income tax money on the 1st and the 10th working day of every month. They would keep 3% of collections, then at the end of their fiscal year (June 30), they would do a “true up” and send us a check that would reduce that 3% down to approximately 2.5% based on total transactions and collections. Mr. Hawk invited the village administration to attend their Council of Governments meeting on June 18th and tour the RITA facility afterwards. Jenny was concerned that with the possibility of losing the water and sewer plants, it is going to be difficult to know who is moving in or out of the village.

ACCEPTANCE OF MINUTES:

❖ Motion to accept the March Finance minutes as presented by Ben, seconded by Paula. All voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports. Revenue was higher than usual in March because we received our semiannual property tax check.

❖ Motion to forward the financial reports to Council by Ben, seconded by Dave. All voted aye.

BILLS OF RESOLUTION:

❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Dave. All voted aye.

LEGISLATION:

Dave reviewed the legislation;

ORD. 2019-06 We have added emergency language in order for Michele’s contract to be effective May 1st. This is 3rd reading.

ORD. 2019-11 This is the second reading for the Clerk-Treasurer’s pay for the next term. This might be amended on 3rd reading if the village decides to use RITA.

ORD. 2019-12 This is the second reading for the 2020 budget. There will be a budget workshop at 6:00 pm before Council meets next Tuesday.

RES. 2019-14 This is a resolution to close the High St. Paving and Waterline project, refunding any unspent grant funds as well as not using the loan offer from OPWC. The Finance Committee would like to have this resolution amended to include the dollar amounts that will be given back to OPWC and the amount the village will still owe to CT Consultants for finishing up the project.

DISCUSSION:

Regional Income Tax Agency (RITA)

The committee agreed that all of Council should have a discussion about whether or not to go in this direction for tax collection. It will be brought up and discussed further under “New and Other Business” at the next Council meeting.

Clerk-Treasurer pay if the village elects to use RITA:

If Council agrees to use RITA, the Finance Committee will discuss and make a recommendation for any pay amendments at the next meeting. This would be amended at the May Council meeting before the third and final reading.

NEW OR OTHER BUSINESS:

Mayor Clark wanted to talk about a few water bill issues that will be presented at Council next week.

- Patrick and Carrie Frost requested a credit on the sewer portion of their bill because of a leak that didn't go back into the sewer system. They did not provide enough information to consider this issue for a credit.
- Jessica Hopkins asked to have her water shut off in January. The village did not do it because we were worried that the valve might break. The pipe did burst and we ended up having to shut off her water. The pipe bursting resulted in her bill being \$392. The water did not go into the sewer system. Mayor Clark thinks we should forgive the entire amount. In addition to the water bill, Mrs. Hopkins also submitted an invoice for \$225 for her plumber.
- Irene Welling received her January bill for December usage. Her bill is usually \$100, but this one was \$829. Her bill had been estimated for 18 months. When our guys went into her house in January to calibrate her meter, they discovered a small leak.

ADJOURNMENT:

Motion to adjourn at 7:19 pm by Ben, seconded by Paula. All voted aye.

David Sluka, Finance Chair

Jenny August, Clerk-Treasurer