

FINANCE MEETING MINUTES
January 15th, 2020

Call to Order: The meeting was called to order at 6:00 P.M. by Chair David Sluka

Roll Call: David Sluka, Ben Prescott, Bob Gaglione, and Jenny August.

Others: Mayor Clark

Citizens: None

NOMINATION OF 2020 FINANCE CHAIR

Ben nominated Dave, Bob seconded. All ayes on vote.

CITIZENS: No one in attendance to comment.

ACCEPTANCE OF MINUTES:

There was no discussion.

- ❖ Motion to accept the December Finance minutes as presented by Ben, seconded by Dave. All ayes on vote.

FINANCIAL REPORTS:

Jenny reviewed the Financial reports for the month of December. There was discussion of the two grant funds and how they affected the percentages on the revenue and appropriation status reports.

BILLS OF RESOLUTION:

The Bills of Resolution were reviewed. Dave asked if the payment of \$2,435.68 to Envirolink is just for the last few days of December. Jenny said yes. Mayor Clark said this company is around \$18-19,000 per month and are working on a month to month basis. Jenny said if she has to make a purchase order for this company she will not be able to certify the availability of funds for the Reservoir project or the Main St. sewer line project. Jenny said the money that Council appropriated to hire an Operator of Record and a Maintenance person at the plants is going to need to be moved to Contractual Services to pay this company, and it will not last very long. She said the village of Hiram pays a company to manage the water plant and it costs \$1,000 per month. That company is looking to hire more wastewater operators, and then they will be supplying Hiram with one. Mayor Clark said she was going to speak with Mayor Bertrand in Hiram.

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Bob. All ayes on vote.

LEGISLATION:

ORD. 2019-60 This was to add a surcharge to the water & sewer bills. Service Committee is recommending that this be tabled while we work on our priority list and funding for those projects. Dave said he still wants to consider the idea of factoring the surcharge by usage.

ORD. 2019-62 This is for cleaning up an old 1970 ordinance that puts the Parks Board responsible for renting, cleaning, and checking the lodge, which they do not do and have not done for a long time. The Administrative Assistant or Clerk-Treasurer will handle reservations and the service workers will check and clean the lodge after it is used.

RES. 2020-01 ODOT is planning out several years ahead. This would be for them to put a “skim coat” on Main St. from Canada Road to Mill Street.

RES. 2020-02 This is the legislation that is related to the referendum. This would direct the Board of Elections to put it on the ballot in November.

RES. 2020-03 This is authorizing the Mayor to apply for the Ohio Dept. of Natural Resources (ODNR) grant for phase 3 of Buchert Park Walking Trail.

RES. 2020-04 This retroactively approves the agreement with Envirolink to operate our plants on a month to month basis.

RES. 2020-05 This is authorizing C.T. Consultants to solicit bids for the operation of our water & wastewater facilities.

ORD. 2020-06 This is adopting the rules & regulations of the Regional Income Tax Agency.

ORD. 2020-07 Making adjustments to the 2020 appropriations for the two grant projects we are going to be doing. One is the Buchert Park Walking Trail phase 2, and the other is the Orchard St. Widening project.

DISCUSSIONS:

Encumbrances

Ben wanted to make sure everyone knows that the Clerk cannot encumber funds that would put the village in the red.

NEW OR OTHER BUSINESS:

None

ADJOURNMENT:

Motion to adjourn at 6:35 pm by Dave, seconded by Ben. All voted aye.

David Sluka, Finance Chair

Jenny August, Clerk-Treasurer