

**FINANCE MEETING MINUTES**  
**January 15<sup>th</sup>, 2014**

**Call to Order:** 6:00 P.M.

**Roll Call:** Paul Janson, Ben Prescott, Bill Zoller.

**Others:** Jenny August, Clerk-Treasurer, Linda Clark, Mayor

**Citizens:** None

**CITIZENS:** none in attendance

**ACCEPT MINUTES-**

- ❖ Motion to accept the December minutes as presented by Ben Prescott, seconded by Bill Zoller. All were in favor. Motion is approved.

**FINANCIAL REPORTS:**

Jenny summarized the financial reports. The finances are pretty much in order. The sewer fund ended the year with only \$65. With the rate increase and hopefully less breakdowns at the sewer plant, hopefully this year we can start getting on track in this fund.

Bill moved to forward the financial reports to Council. Ben seconded. All were in favor. Motion is approved.

**BILLS OF RESOLUTION:**

Jenny said the payment we are making to Solon Granite is because they paid us twice for the same stone. The Middlefield Visa has high charges for permanganate pumps, but Dave actually found these pumps on e-bay for half of the price we normally pay.

- ❖ Motion to move the Bills of Resolution to Council by Bill, seconded by Ben. Motion is approved.

**LEGISLATION:**

- ❖ **ORD. 2013-100** The Haylett's have agreed to let us keep our sign on their land, and a memorandum of understanding will follow.
- ❖ **ORD. 2013-102** This ordinance is related to the dispatching contract with Edinburg. We are going to have to table this until Edinburg is able to end their contract with the city of Ravenna.
- ❖ **ORD. 2013-103** Same as the above ordinance.
- ❖ **ORD. 2013-104** This is tabled and is being worked on by the Police Chief.
- ❖ **ORD. 2013-106** This should be tabled and discussed more at Service.
- ❖ **ORD. 2014-01** This is cleaning up the codified book of some old ordinances that should have been repealed at some point but were missed.
- ❖ **ORD. 2014-02** This is a memorandum of understanding with Jim and Debbie Haylett allowing the Village to keep our sign on their property.
- ❖ **ORD. 2014-03** This is updating the appropriations by adding in the Emergency Management expenses, clearing out a capital fund that has had \$94 in it for a long time and appropriating money in Water Capital for hydrant parts.

**DISCUSSION:**

**Uniform allowance for Kate:** Jenny said that Kate's job description is much different than the previous assistant to the Village Administrator. She is going out on water shut-offs, waterline repairs, meter reads and also working at the wastewater treatment plant. She should have a uniform allowance. She bought herself some carhart clothes and boots for these jobs. Ben said she was out cold patching streets. The Finance committee agreed that she should have a uniform allowance.

**Raises:** Bill said he received an e-mail requesting raises for three service department employees that have not had a raise since they started with the Village. Bill wondered if the percent should be across the board, rather than giving different percentages. The Mayor explained that the Police Department is requesting merit raises

and they are different percentages. The Police Department has to wait until March since they were given raises last March. It could all be done on one pay scale ordinance.

**Auxiliary Officer Hoyle West:** Officer West has been with the Village for awhile and has put in over 400 hours of training. Harry would like to make him a part time Officer now since we have an opening with Mike Jones leaving. The Finance Committee approved making him a part time officer.

**Grant for Paving Trail:** The DMRC has asked the Village to look at a grant that would pave the trails. The Village would have to pay a match of about \$40,000. The Finance Committee did not think the Parks fund has that kind of money available.

**Woodford Street:** The Mayor wanted to let everyone know that the Woodford Street work is scheduled for this Sunday. Bill asked why we are doing this on a Sunday. Linda explained that we are trying to avoid shutting Mantaline down. She also mentioned that she told Dave that there is not to be any scheduled overtime.

Motion to adjourn at 6:41 by Bill Zoller, seconded by Ben. Motion is approved.

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Paul Janson, Chair Finance Committee

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Jenny August, Clerk-Treasurer