

**REGULAR COUNCIL MEETING
MINUTES
December 18, 2018
7:00 PM**

Mayor Clark called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

Roll Call: Dave Sluka, Ben Prescott, Marty Hura, Bob Gaglione, Scott Weaver

❖ Motion to excuse Paula Tubalkain made by Ben Prescott, 2nd by Marty Hura. All ayes on vote.

Other Village Personnel: Mayor Linda Clark; Clerk- Treasurer, Jenny August; Village Administrator, John Trew; Police Chief, Joe Urso; Village Solicitor, Michele Stuck; Administrative Assistant, Marty Fergus

Citizens Present: Tom Aldrich, Cookie Vanek, Bob Ress, Roger Hawkins, Jason Wysong, Sue Steinberg, Ted Bixler, Stacey Turner of The Villager

Moment of Silence:

Approval of Minutes:

- ❖ Motion to approve the minutes from the November 20, 2018 Regular Council meeting by Ben Prescott 2nd by Marty Hura- All Ayes
- ❖ Motion to approve the minutes from the November 20 Council Workshop by Ben Prescott, seconded by Marty Hura. All ayes on vote.

Mayor's Report:

The Mayor discussed the correspondences received:

4 C's Thank You letter recognizing Chelsea for her efforts with the Food Drive.

Terri Vechery's resignation from the Historic Landmarks Commission. This leaves four vacant seats, of which at least one needs to be filled to maintain certification. The Mayor has met with 2 candidates.

Citizens:

Jason Wysong discussed the Ad Hoc Committee's inquiry about a formal appraisal of the water and sewer plants. He presented to Council the committee's meeting minutes and findings. The committee is attempting to create a plan to maintain operation of the water and sewer plant. January 16 is the tentative date of the next meeting, possibly at Jake's Restaurant. The Mayor noted that this topic will be discussed further under New Business.

Sue Steinberg mentioned that the last day of the Pop-Up Artist Market is December 23.

Financial Reports

Jenny asked Council for permission by motion to pay any invoices that come in after tonight's meeting as long as they are signed off by the department heads. The reason for this is because the appropriations close at the end of the year as well as the purchase orders.

- ❖ Motion to allow Jenny to approve and pay bills thru the end of 2018 by Ben Prescott, 2nd by Bob Gaglione – All Ayes

Here is the financial summary for the month of November:

- **Fund Status** report shows that all funds are staying solvent.
- **Cash Summary** report shows no adjustments.
- **Revenues** totaled \$161,208
- **We spent** \$117,490 in operating and payroll expenses.
- **Revenue Status**- on track.
- **Appropriation Status**- looking good.
- **The water & sewer and tax software programs** balanced with the UAN and bank.
- There were no adjusting factors on the **bank reconciliation**.

❖ Motion to accept the Financial Reports by Ben Prescott, 2nd by Scott Weaver – **All Ayes**

Bills of Resolution, Addendum Bills of Resolution

❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2nd by Scott Weaver – **All Ayes**

Legislation

ORD. 2018-50 (amended) AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. *3rd Reading.*

❖ Motion to approve by Ben Prescott, 2nd by Bob Gaglione – **All Ayes**

ORD. 2018-52 (amended) AN ORDINANCE ENACTING SECTION 4.9 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK IN ORDER TO ESTABLISH A CREDIT CARD POLICY COMPLIANT WITH NEWLY ENACTED PROVISIONS OF THE OHIO REVISED CODE. *3rd Reading.*

❖ Motion to approve by Dave Sluka, 2nd by Ben Prescott – **All Ayes**

ORD. 2018-54 ORDINANCE AMENDING SECTION 351.99 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO PENALTIES FOR PARKING VIOLATIONS. *3rd Reading.*

❖ Motion to approve by Ben Prescott, 2nd by Bob Gaglione – **All Ayes**

ORD. 2018-55 AN ORDINANCE AMENDING CHAPTER 721 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO PEDDLERS, SOLICITORS AND CANVASSERS. *3rd Reading.*

❖ Motion to approve by Dave Sluka, 2nd by Ben Prescott – **All Ayes**

RES. 2018-59 A RESOLUTION AUTHORIZING CT CONSULTANTS TO PROVIDE ENGINEERING SERVICES FOR THE RESERVOIR REHABILITATION IMPROVEMENTS PROJECT AT A COST NOT TO EXCEED \$65,000.00, AND DECLARING AN EMERGENCY. *1st Reading.*

Ben Prescott inquired about the cost and what is included. Discussion followed. John noted that CT will be providing an inspector for this project.

❖ Motion to suspend the rules by Scott Weaver, 2nd by Dave Sluka - **All Ayes**

❖ Motion to approve by Scott Weaver, 2nd by Bob Gaglione - **All Ayes**

ORD. 2018-60 AN ORDINANCE AMENDING SECTION 941.14 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES RELATING SEWER BILL ADJUSTMENTS FOR WATER LEAKS. *1st Reading.* No discussion

RES. 2018-61 A RESOLUTION AUTHORIZING THE MAYOR ON BEHALF OF THE COUNCIL OF THE VILLAGE OF MANTUA TO ENTER INTO A MEMORANDUM OF UNDERSTANDING TO PARTICIPATE AS A MANAGING PARTNER OF THE CUYAHOGA RIVER WATER TRAIL PARTNERS, AND DECLARING AN EMERGENCY. *1st Reading.*

Marty Hura inquired as to what is included. Scott asked who will attend the meetings. The Mayor explained that she and John Trew will divide the time.

- ❖ Motion to suspend the rules by Ben Prescott, 2nd by Dave Sluka – **All Ayes**
- ❖ Motion to approve by Scott Weaver, 2nd by Ben Prescott – **All Ayes**

Department Heads and Village Engineer

Police Chief Joe Urso:

The December Safety Meeting was cancelled

One dispatcher on sick leave, another has returned from leave.

No Shave November fund raiser, gift cards were purchased to make up the difference.

The Ohio State Highway Patrol will be more active in our schools and community as they offer additional resources.

The next Safety Meeting is scheduled for January 02, 2019.

Participation in the Crestwood Schools safety evaluation.

Village Administrator John Trew:

-The new restaurant will be opening soon in the former Italian Gardens

-Meetings with Atlantic Water Gardens to negotiate and facilitate their expansion plans, which will create 19 new jobs. The tentative completion date is December 01 2019.

-The water and sewer plant agreement deadline has been extended to the end of March 2019.

Details are still being worked out.

Village Engineer from C.T. Consultants:

Not Present. Report on file at the Clerk-Treasurer's office

Committees

Bob Gaglione for Service, Planning and Fire Board:

Service discussed old business, asset management, the agreement with CT. Planning discussed Orchard Street, Mats Road Bridge, Rental Inspection.

Fire Board discussed full time contract

Marty Hura for Parks and Shade Tree:

No meeting

Mayor Clark for Cemetery, and Board of Zoning Appeals:

The cemetery mausoleum handrails will be addressed next year

Board of Zoning Appeals - nothing to report

Paula Tubalkain for Portage County Regional Planning:

Paula was not in attendance

Dave Sluka Safety and Finance:

Safety – Distracted Driving Ordinance effective December 20

Marty Hura mentioned that he purchased a seatbelt for his dog and it works well.

Finance – Nothing to report

New and Other Business

John Trew further explained why a 3rd party evaluation of the water plants would not be cost effective. Dave Sluka inquired as to how the ad hoc committee went about selecting Shriners, and why they only provided Council with one company as opposed to several qualified companies that we may have been able to leverage against one another. Roger Hawkins said he spent about a day researching, and most major companies had a lot of engineering costs. He was looking for a company that did not have so much overhead cost. The Mayor noted that John will contact Shriner's for more information and that CT Consultants will prepare the bid packet. Michele noted that a law firm will be involved in the process.

- ❖ Motion to have John Trew contact Shriner for further information by Scott Weaver, 2nd by Dave Sluka - **All Ayes**

Anything else that may properly come before Council

Nothing

Executive Session

- ❖ Motion to enter executive session to discuss Personnel Appointment and Compensation by Scott Weaver, 2nd by Bob Gaglione
- ❖ Motion to exit executive session at 8:26 pm by Ben Prescott, 2nd by Bob Gaglione – **All ayes**

Adjournment

- ❖ Motion to adjourn at 8:27 PM by Ben Prescott, 2nd by Marty Hura - **All Ayes**

Mayor Linda Clark

Administrative Assistant Marty Fergus