

**Village of Mantua
Regular Council Meeting**

December 13, 2011

Mayor Hawkins called the meeting to order at 7:00 p.m. and led the pledge of Allegiance.

Roll Call: Donna Hawkins, Linda Clark, Linda Schilling, Marty Hura, Ben Prescott, Roger Hawkins, Giles Seith.

Others Present: Clerk-Treasurer Jenny August, Asst.-Clerk Susan Skrovan, Village Solicitor Michele Stuck, Police Chief Harry Buchert, Village Administrator Anthony Fiorilli III, Village Engineer, Rich Iafelice.

Public: Donald Schilling, Pearl Campbell, Aaron Snopek, John Clark, Bill Zoller Council-elect, Bill & Patsi Gast

Minutes: Motion to approve the regular meeting minutes of November 8, 2011 made by L. Schilling with a second from M. Hura. All ayes on vote.

Mayors Report: Mayor Hawkins wished to thank those that contributed to our Village over the last year. First, she thanked Portage County Commissioners for the Elm Street demolition, which is now completely down. She thanked the Chamber of Commerce, Linda Clark and all their volunteers for the decorations at the mini park, the Shalersville Trustees and Clerk for hosting their holiday party, Paulette Nichols for Santa at the mini park, Hilltop Church for Christmas caroling at the mini park and Stamm Contracting for once again hanging the Christmas tree lights. Finally, Donna wanted to thank Council for the accomplishments we all made in the last four years. We have succeeded in making the Village of Mantua stable and interdependent. We have rebounded from the terrible deficit we faced in 2008. As per our Clerk-Treasurer, we will end this year with the General Fund in the black, it will be close, and pay the OWDA payment without pulling from the General Fund. With the addition of some fine businesses such as the Janson Bros. and Compass Packaging to our downtown district, Donna is confident the Village of Mantua will begin to thrive. Donna also wanted to thank her administrative team including, Jenny for her determination to balance the books, Rich for his immense help and dedication to our Village, Anthony for his help in getting the septage hauling program going, and to our Chief she is truly grateful. Thank you. Donna thanked the Village of Mantua for the opportunity to have served. She wishes great success, health and prosperity for the Village of Mantua and its people. She wished everyone a Merry Christmas and peace.

The Mayor wished to donate to the Village of Mantua something that was given to her at the beginning of her term; a portrait of the Businessmen of Mantua. Motion to accept the donation made by L. Schilling with a second from B. Prescott. All ayes on vote.

Linda Clark clarified that it was not Stamm's that hung the lights; it was Barky Zoller and Todd Brugmann and their equipment. Apparently, Stamm's equipment was not able to do it. Bill Zoller asked to make a correction to that statement and add that it was also Tommy VanAuken and Matt Dedon who helped as well. Thanks to everyone who helped.

Finance Report: Jenny gave her financial report as of November 30, 2011. In summary, we received \$2,000 more than we spent in November, which is not a whole lot, however, we did make a couple of large payments this month including our semi-annual bond payment on our administration building and we paid Agri-Sludge. Therefore, this is good.

The Water-Sewer program and the Income Tax program totals matched the UAN.

The bank reconciliation took two days. The online payments to the retirement funds ended up being the culprit. Jenny plans to give it another month or two and if their online payment system does not improve dramatically, she will have to go back to paper checks and stamped envelopes.

We are slightly exceeding expectations with the revenues v budgetary report, which is good, and we are slightly exceeding expectations with the disbursements v encumbrances report, which is not good.

She asked Council to authorize payments to Verizon and to the Treasurer of State of Ohio for Dan Mount's operator training class; these bills have not yet been received for payment by our office.

Motion to approve the payments to Verizon and Treasurer of State of Ohio made by L. Schilling with a second from B. Prescott. All ayes on vote.

New on the agenda will be "Correspondence". These items have come into the Clerk's office either in the mail or by e-mail, which may be of interest to Council.

Correspondence:

- Josh from Congressman Steve LaTourette's office dropped off calendars for all.
- Fund for Our Economic Development mailed us a brochure titled: "Weaving our Region Together". This is available for viewing in my office.
- An e-mail received in the Clerk's office from the Division of Soil & Water Resources regarding a report prepared by FEMA and ODNR on the Cuyahoga Watershed.
- The Census Bureau plans to conduct workshops for the upcoming 2012 Boundary and Annexation Survey.

Motion to approve the financial reports: bank reconciliation, fund status, water/sewer reconciliation, municipal income tax reconciliation, revenue & expenses reports, cash summary report, comparison of budget & actual receipts report, comparison of disbursements/encumbrances report made by M. Hura with a second from B. Prescott. All ayes on vote.

Mayor Hawkins announced Compass Packing is planning an "Open House" on Friday, December 16 from noon to 3:00 p.m. Council is invited to attend.

Bills of Resolution:

Linda Clark had a question on line #32 of the addendum list and #23 as well; the bill was split. Jenny felt the issue was that the quote was approximately \$900.00; however, the bill came in at \$1,546.52, way over their quote. Anthony said the mechanic gave them a "rough" quote on what the labor and starter would cost. The main office sent the final bill, which included mileage charges, EPA fees and miscellaneous shop supplies. Jenny asked then who should contact their office about these charges. Anthony said he would contact their office. He said that unfortunately when the backhoe broke on Wednesday, we had no choice but to fix it since they were calling for snow on Friday. Linda Clark wanted to know if we could call them and see about getting some kind of break on this since they did not quote us. The Mayor asked Anthony if he has dealt with this company before now. Anthony said yes, they were just out about two months before and repaired the battery system and electrical wiring harness. Donna felt what was charged that was not expected was the travel time, which seemed quite high. Anthony said they charge so much per mile, to and from the job. Donna asked where they were coming from. Anthony said who knows where that mechanic comes from; he travels the whole State of Ohio. He is their backhoe specialist. Linda Clark asked if there were other companies, maybe more local, which can work on our backhoe. Anthony said that our machine is a JVC Backhoe; not too many places work on them and most parts are not transferable from other backhoe machines. The Village has dealt with this company before he came on. Anthony said he would call them to see if there is any reconciliation on this bill. The Mayor felt that \$350.00 was rather high for travel. We are charged his mileage from wherever he is coming from, not from where he is employed. The man is a mobile mechanic. He does not originate from an office. Council felt the bill would have to be paid. Anthony asked if it was possible, depending on being able to get a hold of them, if we can get a credit toward the next repair or try to get this bill discounted. Marty told Anthony whatever he can get. Donna added to get that in writing. Jenny will pay the bill.

Motion to approve Bills of Resolution with addendum for December omitting C.T. made by L. Schilling with a second from M. Hura. All ayes on vote.

Motion to approve Bills of Resolution with addendum for December including C.T. made by L. Schilling with a second from M. Hura. B. Prescott abstained, all other ayes on vote.

Legislation:

ORDINANCE 2011-50: AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCE CHAPTER 145.03 IN ORDER TO CLARIFY THE POWERS AND DUTIES OF CEMETERY SEXTON AND VILLAGE ADMINISTRATOR. TABLED AT 3rd READING.

RESOLUTION 2011-58: A RESOLUTION DECLARING THE INSECURE, UNSAFE AND STRUCTURALLY DEFECTIVE STRUCTURE LOCATED AT 10735 ELM STREET IN THE VILLAGE OF MANTUA TO BE A PUBLIC NUISANCE, AND AUTHORIZING ALL ACTIONS NECESSARY TO EFFECT THE REMOVAL OF SAID STRUCTURE, AND DECLARING AN EMERGENCY. TABLED AT 3rd READING. Motion to take Resolution 2011-58 off the table made by L. Clark with a second from B. Prescott. All ayes on vote. Motion to approve made by B. Prescott with a second from M. Hura. Anthony clarified the reason this was delayed so long was because the man who won the bid from the County had some health issues so it put him behind by at least two months. All nays on vote. This Resolution failed.

ORDINANCE 2011-76 (AMENDED): AN ORDINANCE AMENDING SECTIONS 147.17 AND 909.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO CLARIFY THE POLICY OF COST-SHARING FOR REMOVAL OF DISEASED OR DYING TREES ALONG VILLAGE RIGHTS-OF-WAY. 3rd READING. Motion to approve made by L. Schilling with a second from M. Hura. All ayes on vote.

RESOLUTION 2011-84: A RESOLUTION ADOPTING THE 2012 CALENDAR. 2nd READING. Motion to suspend the rules made by B. Prescott with a second from L. Schilling. All ayes on vote. Motion to approve made by M. Hura with a second from B. Prescott. All ayes on vote.

ORDINANCE 2011-86: AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2011 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st READING. Motion to suspend the rules made by L. Schilling with a second from M. Hura. All ayes on vote. Motion to approve made by L. Schilling with a second from B. Prescott. Jenny explained this is nothing more than housekeeping. This is to make sure we have enough money appropriated to do the monthly transfer at the end of the month before the payment comes out; there is plenty of money in the fund it was just not all appropriated when the old Sewer CI fund went away. All ayes on vote.

Committee Reports:

Police Chief, Harry Buchert reported there is no Safety meeting for December. The next meeting is set for January 26, 2012. Harry informed Council of damage done to one of our patrol cars. The garage door came down on it lightly damaging the car and garage door. The monthly police report was not ready in time for Council packets; it is available.

Harry wanted to thank Roger Hawkins and Linda Schilling for their service on Council and he thanked Mayor Hawkins as well. He congratulated the new incoming members to Council and to Linda Clark as incoming Mayor. Merry Christmas to everyone.

Village Administrator, Anthony Fiorilli III submitted his report to Council. He informed them that the 1996 Chevy S-10 truck has been taken out of service; it is beyond repair.

Village Engineer, Rich Iafelice has submitted his written report to Council. AMATS has called him regarding the Federal Transportation Enhancement application. This was for the streetscape improvements and bridge enhancements. Certain elements of what we applied for may not be eligible.

If the application were reduced and brought before their policy committee for consideration, would the Village still accept it, if we are selected. They indicated that perhaps the trees and landscape might be cut from the application. He will contact those involved with this project. Linda Clark felt the DMRC should be included in his communication since they are the ones that wanted the grant. Sure.

Shade Tree: Linda Clark had nothing to report.

Finance: Linda Clark had nothing to report. She did thank Roger and Linda for their service to the Village as well as the Mayor, Donna Hawkins. Merry Christmas.

Service: Linda Schilling had nothing to report. She wished everyone a Merry Christmas and Happy New Year.

Parks: Marty Hura reported there has been a new oven installed in the Park Lodge. He wished everyone a very Merry Christmas and prosperous New Year. He reminded everyone that the deadline for Mantua Matters is coming soon.

Planning: Mayor Hawkins had nothing to report.

BZA: Roger Hawkins had nothing to report.

Safety: Giles had nothing to report. People have been covering well for him during his illness and he thanked them. Merry Christmas everybody.

New or Other Business:

Linda Clark turned in her resignation letter as Council member after two years to assume her seat as Mayor of Mantua on January 1, 2012.

Motion to accept Linda Clark's resignation letter made by L. Schilling with a second from M. Hura. L. Clark abstained, all other ayes on vote.

Public:

Aaron Snopak thanked everyone involved with Village government for their efforts.

Motion to adjourn the meeting at 7:29 p.m. made by B. Prescott with a second from M. Hura. All ayes on vote.

Mayor Linda Clark

Clerk-Treasurer Jenny August