

**Village of Mantua  
Regular Council Meeting**

**November 18, 2014**

Mayor Clark called the meeting to order at 7:00 p.m. and led the pledge of Allegiance. Moment of silence for Freeman "Red" Baily.

**ROLL CALL:** Giles Seith, John Clark, Paul Janson, Marty Hura, Bill Zoller.

❖ Motion to excuse Ben by Paul Janson, 2<sup>nd</sup> by Bill Zoller.

**Others Present:** Mayor Linda Clark; Clerk-Treasurer Jenny August; Village Administrator Kate Rogers, Village Solicitor Michele Stuck, Police Chief Harry Buchert; Brian Rogers, Village Engineer, Assistant Clerk-Treasurer Ashlee Hawkins.

**Public:** Carol Pollard, Greg Balbierz, Dan Pompili of the Record Courier, Eric Hummel, Stacy Turner from The Villager, Edie Benner, Jennifer Sobczak

**MINUTES:**

- ❖ Motion to approve the October 21st 2014 regular Council meeting minutes by Paul Janson, 2<sup>nd</sup> Giles Seith, All ayes on vote.
- ❖ Motion to approve the October 21<sup>st</sup> 2014 public hearing for the street levy by Marty Hura, 2<sup>nd</sup> John Clark
- ❖ Motion to approve the Sept. 23<sup>rd</sup> 2014 Special Council meeting minutes by Paul Janson, 2<sup>nd</sup> Marty Hura, All ayes on vote.

**MAYORS REPORT:**

- As you have all probably read in the paper the unofficial report is that issue 42 passed by 12 votes. While I think this is fantastic, I am remaining cautiously optimistic until the absentee and provisional votes are counted. That being said I want to thank the voters for their support of issue 42 and a very big thank you to the DMRC who I feel without their help in promoting issue 42 would not have passed.
- The Portage Co. Solid Waste meeting has been rescheduled for Dec 8<sup>th</sup>. So at the December Council meeting we should have decisions to make regarding Ord 2014-10.
- I would like to remind everyone that on November 22 at 10 a.m. myself and the DMRC will be decorating downtown. I could use help at the mini park and the lodge. So any help from Council would be appreciated. Also, the last warm day we had was Veterans Day and I didn't want to take down the flags at the cemetery that day. I would appreciate help pulling the flags weather permitting.
- ODOT has advised me today that the 44 bridge will not be opened on the 24<sup>th</sup> of November. Due to weather conditions there are still some things that need to be completed.
- Mantua Chamber will be hosting Santa on December 5<sup>th</sup> at the mini park at 6 p.m.
- I would like Councils approval for a purchase requisition for up to \$6000.00 to get the Time Warner Bulletin board up and running.
- Also we have special event forms- one for Jingle Bell Jog- CHS band boosters for Dec 6<sup>th</sup> 9 to 10:30 a.m. And two for Advanced Rehab. One was held on Oct 25 (Treats and Trails) Paul and I had discussed this one and approved it and the other to be held on Nov 27<sup>th</sup> (Turkey Trot)
- I would like to wish everyone a safe and happy Thanksgiving

**CITIZENS:**

Nothing

**FINANCIAL REPORTS:**

- First I would like to welcome Ashlee Hawkins, our new Assistant Clerk-Treasurer. She is a fast learner, she is very patient with angry callers, and is a great ambassador for the village.
- Second, happy belated birthday to Michele.
- Third, Happy Thanksgiving to everyone and just a reminder that our office will be closed both Thursday and Friday the week of Thanksgiving.
- I also wanted to thank Greg Balbierz, Sue Steinberg, and anyone else in DMRC that was out campaigning for us and helping to get Issue 42 passed.
- You all have the October financial reports, so call me if you have any questions.

- In summary, we received \$119,751 in revenues. We spent \$110,184 in operating and payroll expenses. Appropriations are getting pretty tight in a few of the funds, but I think we will be alright through year end. Reminder to Department Heads; only emergency P.O.'s are made after Dec. 1<sup>st</sup>.
- The water & sewer and the tax software programs balanced with the UAN and bank.
- Last month Harry asked me how we are doing compared to last year with tax collections, so I did an analysis, and as of the last reporting, we are about \$28,000 behind where we were last year. Some of the businesses have reduced staffing due to the bridge closure, so that may be a factor.
- Motion to approve the financial reports: bank reconciliation, fund status, water/sewer reconciliation, tax reconciliation, revenue & expenses, and cash summary made by Marty Hura, Giles Seith All ayes on roll call.

#### **CORRESPONDENCE:**

- Mayor Clark wanted to let everyone know that:
- The 4c's are asking for donations. Can drop off nonperishables MWF between the hours of 1-3 at Hilltop Christian Church.
- Council has been invited to Shalersville town hall Christmas party December 6<sup>th</sup> at 6pm and to bring a dish to pass.
- Jenny added that we received the quarterly report from the Portage County Health Department. It is on file downstairs if anyone would like to see it.

#### **BILLS OF RESOLUTION:**

Bill asked about line 15, Middlefield cruiser payment, wanted to know if we paid cruiser 2 times. Jenny stated we made a cruiser payment also paid \$33,462 for semiannual payment for village hall.

- ❖ Motion to approve the Bills of Resolution and addendum Bills of Resolution made by Paul Janson, 2nd by Giles Seith. All ayes on vote.

#### **LEGISLATION:**

**ORD. 2014-10** AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT WITH THE DISTRICT COMMISSIONERS OF THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT FOR THE COLLECTION OF RECYCLABLES FROM MANTUA VILLAGE AND DECLARING AN EMERGENCY. *Tabled on 3rd Reading.*

- On table since May 20<sup>th</sup>, remaining on table.

**ORD. 2014-42** AN ORDINANCE AMENDING SECTION 305.09 AND 305.10 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO PARKING ON VILLAGE STREETS. *3<sup>rd</sup> Reading.*

- Mayor Clark asked everyone to look at section 305.09e, no parking at government center except for government business. Safety asking that amendment be made since guests of renters are parking at village parking lot for 24/7, 3 days at a time. We don't mind if someone is having a party and there is nothing going on at the village hall but we are not able to notify car owner since we don't know where they are at. Thought that this would be good during business hours, especially when they can park on High street between our parking lot and the traffic light.
- John Clark stated that as it reads: "we don't mind if", that sentence does not leave that option there. It's specific to no parking unless government business. Chief Harry Buchert stated that there is an exemption on all parking in the village that a homeowner can go to the police and ask for a waiver for a certain amount of time. Exemption section 305.10B talks about the exemption.
- Bill Zoller stated that he agrees with number E, disagrees with Maple St, it's been since 1955 when he moved to Mantua that there has been parking on Maple St.
- ❖ **Motion to amend 305.09E by Marty Hura, 2<sup>nd</sup> by Giles Seith. All ayes except Bill Zoller who voted no.**
- ❖ **Motion to approve amended by Marty Hura, 2<sup>nd</sup> John Clark. All ayes except Bill Zoller who voted no.**

**ORD. 2014-44** AN ORDINANCE AMENDING SECTION 2.1 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO PROMOTIONS. *2<sup>nd</sup> Reading.*

No discussion. Mayor asked if anyone wanted to suspend rules to approve, Marty Hura stated to let go to 3<sup>rd</sup> reading.

**ORD. 2014-45 AN ORDINANCE AMENDING AND RENUMBERING SECTION 2.4 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO APPOINTMENT OF RELATIVES. 2<sup>nd</sup> Reading.**

- Bill Zoller asked if we are eliminating possibilities of people since we are a small community and not a lot to choose from by putting this in position. Chief Harry Buchert said that this forces the department head to come to council and council has the authority to waive that option on an individual basis. Bill Zoller stated that it's hard enough to find people. Harry stated that it's making the burden on the employee to bring the relationship to us, and then the department heads responsibility to bring it to council for final approval.

**ORD. 2014-47 AN ORDINANCE ENACTING SECTION 2.4.A.8 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK, RELATING TO APPOINTMENT OF ACTING DEPARTMENT HEADS. 2<sup>nd</sup> Reading.**

- Michele stated that it came up last month as whether the fiscal officer could be included in this provided that we change the clerk-treasurer position to fiscal officer. Based on what the revised code says about appointing a fiscal officer, thinks it would be appropriate to include the fiscal officer with the police chief and village administrator. If someone wants to make a motion to strike that parenthetical phrase police chief and village administrator, it would make it all department heads.
- ❖ **Motion by John Clark, 2<sup>nd</sup> Paul Janson. Giles asked if this will change Jenny's position, Mayor Linda Clark stated no. Said that Jenny is an elected position at this point. Michele says it makes it all department heads. Will be a department head if fiscal officer, right now she is an elected official. All ayes**

**ORD. 2014-48 AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2015, AND DECLARING AN EMERGENCY. 2<sup>nd</sup> Reading.**

- Mayor Linda Clark stated that there had been amendments last month and amendments need to be reviewed unless everyone checked their paperwork and found everything correct.
- John Clark stated that he did not see the \$10,000 matching grant. Asked if we have to appropriate now. Jenny stated that we will have to, asked if we know how much is for water and how much is for sewer. Said Brian was not sure if it was 80/20 and water portion would come out of fund 5761 and sewer would come out of fund 5762. Rich said it is 3 to 1, 75/25. Mayor Linda Clark asked if we had to wait until January. Jenny said that we can do it now, appropriations go in place January 1<sup>st</sup>.
- John Clark asked if it's incorporated into Capital outlay, Jenny stated yes, we would have to worry about debt payment at a later time and we may have to do a different fund for it but matching portion we can do out of capital outlay. John Clark stated would be \$13000 capital for water \$8000 for sewer. Jenny asked if includes \$10,000 match and John Clark said he used the numbers Rich said, he added \$5500 plus \$7500 for water and \$7500 plus \$2500 for sewer. Jenny said she will appropriate for it.
- Jenny stated don't need to reduce water, \$6600 appropriated for advances that we won't use, can take off or move to water operating. Stated Kate needs to get some stuff too.
- Kate stated going to talk about roof for lodge this year, and siding next year. Kate said that the fund has enough money but fund 4903 for park improvement, they are only suggesting appropriating \$1000 for siding and if we increased that amount now, we would not have to do the legislation next year, but would still have to get approval because it will be over \$3000. Kate stated not sure how much, have not started getting quotes for siding yet, only for roof. Mayor Clark stated working on legislation from ordinance 2014-55 that is going to correct that, Kate said yes. Mayor Clark stated that we then don't have to change it on next years, Kate said not for the roof but we would need to add if we would like to do siding.
- John Clark asked if we would pull money out of water operating after is appropriated for that fund and then move it into a different fund. Kate said no, John Clark stated that he thought we were talking about the \$6600 not being transferred. Jenny stated that it can be moved to water operating if we don't want to take it out. We can still leave it appropriated if we want to. Motion to move \$6600 or take it out. Paul Janson stated he would like to leave it where it is at. Mayor Clark asked under advanced repayment? Jenny asked if they wanted to move to equipment since not going to have an advance next year. Paul stated that can use it for something else at later time. Mayor Clark stated that we don't need a motion to correct it.

- Mayor stated that on page 3 1000-710 supposed to change to add \$500 to make it \$700 for reimbursing for meals and travel. Stated not changed on paperwork.
- Bill stated would like to make motion to clean this all up and represent. Jenny stated can give clean sheet next month.
- Mayor Clark stated the only other change that she is aware of is that repairs and maintenance is supposed to be \$4500, still showing \$2500 and generator repairs is \$2000. Jenny said that the total doesn't change.
- Jenny stated that she will make the changes and then can amend and pass next month.

**ORD. 2014-51** AN ORDINANCE RE-DESIGNATING AS PERMANENT TRANSFERS, CERTAIN ADVANCES PREVIOUSLY MADE FROM THE GENERAL FUND TO THE WATER OPERATING FUND #5101 AND SEWER OPERATING FUND #5201, AND DECLARING AN EMERGENCY. *1<sup>st</sup> Reading.* No discussion

❖ **Motion to suspend the rules by Paul Janson, 2nd by John Clark-all ayes**

❖ **Motion to approve by Paul Janson, 2nd by Marty Hura-all ayes**

**ORD. 2014-52** AN ORDINANCE ESTABLISHING THE SALARY OF THE MAYOR OF THE VILLAGE OF MANTUA, OHIO FOR THE TERM COMMENCING JANUARY 1, 2016. *1<sup>st</sup> Reading.* No discussion.

**ORD. 2014-53** AN ORDINANCE AMENDING SECTION 941.14(L) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO INSTITUTE A SEWER CHARGE CREDIT FOR WATER USED TO FILL SWIMMING POOLS. *1<sup>st</sup> Reading.*

- Giles stated would like to see a gallonage. Stated should have a minimum amount of gallons in order to get credit, Mayor Clark stated that she does not agree. Service dept. will go out and determine size of pool and decide what the credit should be.
- Kate stated would like it to say Reduction of sewerage charge instead of credit. Stated not giving money back, just not charging initially.

❖ **Motion to amend credit to reduction by John Clark, 2nd by Paul Janson- all ayes**

**ORD. 2014-54** AN ORDINANCE ALLOCATING FUNDS REMAINING IN THE POLICE DEPARTMENT BUDGET AT THE END OF 2014, AND DECLARING AN EMERGENCY. *1<sup>st</sup> Reading.*

- Giles stated started this at safety, stated told has to be worded different.
- Michele stated does not believe that it needs to be worded different. Per her discussions with Jenny, it's a policy issue on if they want to do it. The way its worded will pass the auditors. Jenny asked if Giles wanted to word it to make it specific to the SRO Officer, he stated yes. Jenny stated money school pays us for the officer is an absolute amount; the money we pay Joe in wages and benefits is an exact amount. We can figure out the difference and profit can go into police capital.
- Jenny said that if we took all of the unused appropriations, \$60000 right now and move it every year, general fund will be negative by 2018. Chief asked if will be coming out of general fund and not safety. Jenny stated that safety comes out of the general fund.
- Paul Janson asked why doing this, Jenny said even the auditor's boss stated last year that this is not a good idea.
- Bill stated he personally feels that if a department stays in budget, they should have some say as to what happens with extra money. Possibly a percentage of the funds left over should stay with the department.
- Jenny stated appropriations are not true dollars. Paul stated that departments ask for money. Jenny said that in her opinion is not a good financial move.
- John Clark asked at what point do we know the dollar amount and how it affects the appropriation budget that we can pass in December. All of a sudden "yeah, were going to do this "then in December the appropriations grow and do we have to amend them again? Jenny August said that there is carry over at the end of the year and we don't appropriate until we have an emergency. Emergencies seem to come up every other month and thankfully we have money unappropriated that we are able to pull from.
- Paul Janson recommended that we leave at first reading. Mayor Clark said that we would not pass it.
- Mayor Clark stated that we had the issue with the dog that we turned into the insurance, it was \$2200. Chief Buchert stated that we got \$1700 back. We paid the bill out of the police budget, when the \$1700 came back from insurance, it did not go back into the police budget, it went into general fund. Which Jenny stated is the police budget. Chief Buchert said that his appropriations were not increased by the amount of

the check. Mayor Clark stated that in order for the money to go back into the police fund, Jenny would have had to appropriate that money and would not want to do that since it's now the end of November. Mayor Clark stated that in cases when we are reimbursed for expenses would think that it could be rolled back over into a budget.

- Chief Buchert stated that he would like the \$1700 that we got back from the vet to go to police capital, Jenny stated that we are not able to do that since it was paid out of general fund, it has to go back there. Harry asked if can make transfer and Jenny stated that council can do that.
- Jenny stated that she can see if they were running short but they have plenty of appropriations. Chief Buchert said that he understands but the \$1700 could really help towards the K-9 program. Jenny stated it would be up to council, but it was paid out of the general fund.
- Chief Buchert asked that since this came out of safety, is it going to go to finance so he can voice his concerns, was told that it would be.

**ORD. 2014-55 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2014 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading.**

- Kate Rogers would like to request in addition to the amended appropriations for a park lodge roof. Lowest roof quote is \$5700, stated that park improvement fund has enough funds but not appropriated. Asked that \$4000 be appropriated to cover the expense. Was discussed at service. Michelle Stuck asked which fund, was told 4903. Michelle asked what's currently appropriated to 4903, Jenny August said it was \$9000, add \$4000 to make \$13,000. The unencumbered balance is \$2463
  - Chief Buchert asked if this is going to be sent to the county auditor. Jenny stated that every time appropriations are changed, it has to go to county auditor. Harry asked that we do \$1700 as well. Jenny stated that we would not increase the appropriations for the \$1700, we would approve a transfer and that's a different ordinance, would have to do a transfer ordinance if transferring from general fund to police capital. Chief Buchert stated that the \$1700 has not been appropriated and Jenny said that we have it in the general fund and it doesn't have to go to auditor. Michele stated that when go to use the money out of police capital, it would have to be appropriated since probably not appropriated there. Chief Buchert said that in the ordinance, it's being appropriated. Chief Buchert said that he already has money in police capital, will just add \$1700 to the money that is already there.
  - Asked if this has to be reported. Jenny stated that we just have to approve transfer, we are not increasing, We only want to increase the appropriations by \$5000 which she will report.
- ❖ **Motion to amend to add to parks fund 4903 additional \$4000 amendment by Paul Janson, 2<sup>nd</sup> by Marty Hura-all ayes**
  - ❖ **Motion to suspend the rules by Marty Hura, 2<sup>nd</sup> by Paul Janson-all ayes**
  - ❖ **Motion to approve by Marty Hura, 2<sup>nd</sup> by Bill Zoller-all ayes**

**DEPARTMENTAL REPORTS:**

**Police Chief, Harry Buchert**

- Sent out e mail 1<sup>st</sup> of this month about opportunity to get 2<sup>nd</sup> K-9. Stated that we can get this dog for \$2500. Stated dog is only trained for drug detection. Dog is 4 years old so service will be cut in half. Dog is already trained, only have to train the officer. Stated trying to generate funds so no impact on police or the village general fund. Stated that we have generated \$3400 as of 11/14. Stated that the dog will mostly be used by SRO officer Joe at the schools as a deterrent from drugs within the building. Asking for council's approval as money comes in. Stated no impact to general fund. Got kennel for \$123, hoping to get k9 vehicle, if not, will use old patrol car until enough funding comes in. Talked to vet, will provide health insurance for new dog. Cost to train officer is included in \$2500. Harry stated that there are 3 fundraisers for this week in the school systems. People trying to get donations were told not to go and talk to businesses in the village right now.
  - Per Jenny, donations total \$3505 as of today.
- ❖ **Bill Zoller made motion to approve the new dog. 2<sup>nd</sup> by Giles Seith-all ayes**
  - ❖ **Motion to accept donations of \$3505-John Clark, 2<sup>nd</sup> Marty Hura-all ayes**
    - Safety is Dec 3<sup>rd</sup> at 6pm
    - Wish everyone a happy thanksgiving

**Village Administrator, Kate Rogers**

- Big focus this month is waste water repairs and getting ready for winter. All surrounding communities they have been speaking with are using a policy of salting

curves, intersections and hills. Won't always see the pavement cleared because salt price has gotten very high.

- Except donation of \$400 for holiday banners from DMRC. Have been ordered but not received yet, will be in before Santa comes to town-
- ❖ **Motion to accept by John Clark, 2nd Marty Hura-all ayes. Kate thanked DMRC.**
  - Permission to accept contractor for \$5700 to replace roof on park building. May be additional repairs if rotted wood is found. All quotes stated that.
    - John Clark asked if wants them to not exceed a certain amount.
    - Bill Zoller asked how many bids, Kate stated 2
    - not to exceed \$6300
- ❖ **Motion to approve PO not to exceed \$6300 for repair of village lodge roof by John Clark, 2<sup>nd</sup> by Bill Zoller-all ayes**
  - Partially in planning for next year but the department does not have any trailers to haul stuff with. Been getting quotes for trailer that can hold roller and mini once we get them. Lowest quote is from Salem Ohio for \$5284 with 8 inch frame, 15000 gross GBW. Closest comp is from Texas, same price but is only 6 inch frame. Asked for PO for \$5284, Mayor asked if we have funds, Kate stated that we do. Each fund has \$1200-\$1500 put aside for equipment. Mayor Clark asked if we had been borrowing one and Kate stated it's been awhile but we had.
  - Bill asked if we looked at Trailer One, Kate stated no, had hard time getting comps for what is needed.
- ❖ **Motion to approve P.O that is not to exceed \$5284 by John Clark, 2<sup>nd</sup> by Paul Janson- all ayes, Paul stated would like Kate to check a few other places as well. Bill Zoller said Tri State Trailer out of Hubbard and Trailer One out of Richfield.**
  - Gorman Rupp pump for headworks, did get a few quotes for pump number one, closest is in Cleveland. Lowest bid is \$3982.46, does not include freight. Would need to include for freight.
  - Bill asked if included in grant, Kate stated no, most of the grant was for water. Only things we had for wastewater was improvements to the lab and the Scada system. Mayor Clark stated that its coming out of \$34,000 transferred to sewer earlier this year. John Clark asked if looking to replace pump casing and everything, direct bolt, direct change out. Kate said that she thinks that it is, Mike helped them get it.
- ❖ **Motion to approve P.O for \$4182.46 for Gorman Rupp pump made by Paul Janson, 2<sup>nd</sup> by Marty Hura-all ayes**
  - Still getting quotes for lift stations at sewer plant, pumps are from 1968, having trouble finding pricing. Will have to bring it to service and do emergency P.O if over \$3,000
  - Mayor asked if got any quotes on duct work. Kate stated got one high quote from company that is doing the repair. Roger Hammel is going to give a quote for duct work.
  - Culvert pipe in front of F&S, wanted to know if we got \$750 from DMRC, Edie Benner stated has not gotten bill yet. Jenny will send bill.
  - Not sure if Audley is going to be able to get asphalt to make repairs that are needed. Stated that may be heating up cold patch to get us through winter and then pave in spring.

#### **C.T. Consultant Engineer, Rich Iafelice**

- Written report: stated has been talking to Ohio development agency. Stated reason for denying \$50,000 grant does not make sense and is going to resubmit.
- Ohio Development Agency stated that 100 year old water and sewer lines along Main Street are considered normal maintenance. Stated that they are 100 year old lines and need to be replaced.
- Going to resubmit and may change a little verbiage. Mayor Clark asked if he can added that we were just voted by residents for grant to fix roads and we don't want to dig up new roads to replace pipes. Rich stated that he will include that.
- Has chart recordings that were taken on the northeast quadrant. In preparing a draft reply to EPA, Laurel, the inspector, due 11/22. Will have draft complete by tomorrow.
- Findings are inconclusive, asked to make changes a year and a half ago, readings from 2013 don't show spikes. Doesn't know what cause of alarm is right now. Stated that he might check with digital equipment but won't be done before need to reply. We have wiggle room in OPWC grant, not going to overly commit us to making repairs under OPWC grant but indicate that we are making improvements at water plant. Will take additional pressure readings and try to draw some conclusions.
- Final OPWC paperwork has been submitted. Can't use grant until July 2015. Want to be ready by then so we can bid. Don't want to wait until the last minute.

## **COMMITTEE REPORTS:**

### **John Clark for Service and Shade Tree**

- Nothing for shade tree-welcomed new member Ashlee Hawkins. No meeting until January 2015
- Hearing more and more about septic issues on Pioneer Trail. Member going to contact Portage County Health department to see if any other reports of failing septic systems there.
- Mayor Clark was contacted by engineer John Vents, has been contacted by a few people on Pioneer Trail, assuming it was Mr. Cornetts and possibly Mrs. Yarland, does not know for sure. We are giving him plans so he can see what was done there. Paul was going to get with the health department. Rich Iafelice stated the lay of the land is to the east so will require pump station, if enough property owners, can petition village for sewer, they would have to pay for it. We pay upfront and property owners pay towards debt each month. Only other way is to invest and subsidies. Stated is not as easy as it sounds. Stated that a number of property owners are having issues. Mayor Clark stated that we can put a pump in at the corner of Pioneer Trail and 44 and pump up to St. Joseph Blvd, Rich said yes.

### **Marty Hura for Parks**

- Parks is going to try and replace roof on park lodge

### **Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals**

- Planning-no meeting this past month
- Cemetery-meeting tomorrow night at 7pm
- Nothing going on with Board of Zoning Appeals

### **Ben Prescott for Finance and Portage County Regional Planning**

- not here to give report

### **Bill Zoller for Fire Board**

- At last meeting, some asked if he knew the difference in the incident runs from station one to two. Station one handles the Shalersville Twp., Station two is temp and handles Mantua Township and Village. Numbers does not include any mutual aid incidents. September had 105 calls, 47 were station one and 58 were station two. October had 92 calls, 26 were station one and 66 were at station two. As of November 18, 72 calls, 27 station one and 45 at station two.

### **Giles Seith for Safety**

- Chief has pretty much covered safety. Pretty much have been focusing on the dog.

## **NEW OR OTHER BUSINESS:**

### **DMRC:**

Eddie Benner had opportunity to get into preliminary budget with First Energy for the grant. Stated thought biggest item right now is south of river project since we have sidewalks in, we don't have any light poles or trees. They are working on the trees, but thought we would apply and put in their budget that we need \$60,000 for some lamp posts. Need to finish completing grant application and that council needs to pick a light pole style. Stated a few light posts were selected in spring by Kate and Council from union metals. Stated don't have to use them but owner lives in Garrettsville and would like to sell us poles at wholesale direct price. If needed to, we can get other bids. We need to focus on selection pole style. Stated that we can look under nostalgia series on union metal website. Would start the historic lighting for the village.

- Mayor Clark asked if grant is something DMRC does on their own, Eddie stated that she believes so as they read it. The grant asks the 5013C status, stated Rich may know since they have never applied for a First Energy grant. Does not think that it needs official collaboration, they ask the list of collaborating partners, working on the draft version of application. Eddie listed the Village of Mantua, Chamber of Commerce, all the business that donated money south of the village, the Portage Regional Planning, doesn't know if needs a resolution. Rich Iafelice stated that he checked with his guys. First energy considers improvements to the communities that they serve and 5013c are eligible to apply.
- Greg Balbierz stated that First Energy and its enlarging over the last 4 years in to 7-8 different states, they look to compartments that need help. Looking more favorably to

the Ohio Edison component. All of the grants are coming from the designated First Energy Foundation which specifically speaks to that. There are 4 area wide tenets that they would like to have fulfilled that we can show as recognized IRS 5013C. Wants to acknowledge good work that Edie Benner did. She put a spreadsheet together of all the collaborations going on between private and public sectors.

- Edie stated that at this point, we need to pick the style of light as soon as possible. We would send it in as a general amount.
- Rich stated that stock light from utility company don't support what Mayor Clark liked.
- Mayor Clark asked if lights take LED and Edie and Rich stated yes.
- Marty asked if we know how many lights needed and Edie stated no but they put down 12. Stated if more are needed, we at least have enough for 12.
- Greg Balbierz stated is a preliminary request. Just initial letter to person that Edie interacts with. Once we hear back from her, we can then fill out a more detailed application.
- Mayor Clark stated that she likes working with the DMRC and we have a good working relationship and since lights will be in the right of way, council has to decide where they would go. Need to make sure that DMRC stays with as when they proceed after the grant application. Edie stated would have official plans from Rich.
- Council agreed on Euclid style lamp post
- Greg Balbierz stated he believes that we should consider deferring the afternoon activities of the opening of the lower end until a firm time is made known. Possibly adding it to the December 5<sup>th</sup> activities.
- Mayor Clark said that she sent a e mail to Jason Segety from AMATS and Craig Dunbar. Jason wants to attend and get someone from ODOT. Was hoping it was going to be open because they were plowing it this morning.

Going to work with village to decorate Mini Park Saturday, will meet at Millers at 10am. Mayor asked that Kate put decorations down by white truck. Kate said that they will put decorations in the truck

Lodge decorating on Saturday as long as it's not rented, Edie Benner said that we might have some ROTC kids from Kent helping to decorate because they need community service.

Flags need to be pulled at the cemetery, Edie stated would be good ROTC project

Working with a few people on trees and will communicate with us as that progresses.

### **Natural Gas Aggregation**

Mayor Clark and Michele have been meeting with different gas aggregates. We have electric aggregate for residents and village itself. Residents get 4-6 cents per kilowatt off bill, it was an opt in thing. Stated got a e mail asking if we belong to gas aggregate, knew that the village belonged to a reduced price in gas. She and Michele have been meeting with several gas aggregates to see if want to put on the ballot for our residents to have a opt in or a opt out, it would be our choice to join gas aggregate for a reduced rate on gas bill. City of Wadsworth council and mayor put it on ballot, for this winter season, they are doing 425 per thousand cubic feet. Feels is a pretty good savings because she is paying 499 last summer have been able to get down to 459. We have so many seniors that are not aware of being able to get lower price. Buckeye Energy out of Hudson is interested in working with us. Would pay to have paperwork done to put on ballot, 2 year flat rate pricing when locked in, but they would also want government business. Not sure what penalty would be to cancel what we have now. We are with Northshore now paying 426 for municipal buildings. Spoke to Northshore, 1 year fixed rate that could lock into. Did not mention paying to put on ballot. Nopec, would pay to put on ballot, did not have a fixed rate for a year, variable rate for 3-4 months at a time. Would like council to think about it over the next month to see if we want to put on ballot. Mayor Clark stated that if it went to ballot, and residents voted for it, we would not have to immediately lock in with any certain company. Stated that we have seniors that would not think to do this. We have saved them money with electric and trash. Need to have legislation by February meeting if we want to do it and pass with emergency

### **Historic Landmark Commission**

We got letter from Chairperson Carol Pollard, wanted to thank Aaron Snopek for putting packet together.

They are ready for us to make request for certification for local government. Have required paperwork from Nathan Bevel from the committee. Need council approval for her to sign it.



Along with it, they need copy of our legislation, need resumes for all 7 members of commission, and letter from mayor stating request for consideration.

- Paul asked what next step is, Carol Pollard stated that it would be to develop preservation plan. Stated that as she understands it, we become eligible for coaching once paperwork is turned in. The program is voluntary to request that a building or artifact be designated. There historic preservation guidelines that are mandatory once property owner wants to be considered historic. Research indicated that historic districts and neighborhoods in time or recession lose tenants and residents more slowly and gain them back more quickly. Has been in touch with Ron Lowe of Aurora, they have been doing this for 25 years. He said that at one point, their commission went dormant because there was nothing for them to do. Stated that there are 2 more stages with Ohio historic preservation office. One for sure with the preservation plan. Part of it is educating people what this is about. Stated that they are fledgling with this, have not written anything for Mantua Matters about the restrictions or the regulations. Stated that people are understandably skeptical of them. Stated that she feels that this is like a grant, send it off and then find out what they really wanted. Have some ideas on what commission can do but anything of substance can't be done until other steps are done. Would like council to approve it. Paul Janson asked if any hidden costs, Carol stated that she doesn't think so. Mayor Clark said that we would turn this in, Nathan would go over it and then would want us to do a design guideline plan and then go from there. This is the first of many steps Benefits to village are some grants only available if CLG, some grants only available if a building is on national register of historical places, prestige. When you go to places like this, they look different, they look inviting. All good things. Mayor Clark said that she did not see anything on the application about a price.

❖ **Motion to sign paperwork by Paul Janson, 2<sup>nd</sup> by Giles Seith –all voted aye**

Nathen Bevel-looks forward to help with CLG, the Ohio Historic Preservation Office has grant monies. Might answer questions, it's a 60/40 format, 40% local can include in-kind.

Carol Pollard stated that one of the things that just got demonstrated is the value of the DMRC, the Landmarks Commission, what's going on in Mantua Township with the restoration society. They all have a foot in different places. They are not able to mesh and not lose their identity, they are able to strengthen each other. Stated that they have gotten excited became as they are working on this, they are supporting each other.

#### **EXECUTIVE SESSION**

None

#### **ADJOURNMENT**

- ❖ Motion to adjourn the meeting at 8:46p.m., made by Bill Zoller, with a second from Paul Janson. All ayes on vote.

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Mayor Linda Clark

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Assistant Clerk-Treasurer Ashlee Hawkins