

**COUNCIL PUBLIC HEARING**  
**SEPTEMBER 20, 2016 at 7:00 pm**

**Roll Call:** Giles Seith, Paula Tubalkain, Marty Hura, Paul Janson, John Clark.

**Others Present:** Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Police Chief, Harry Buchert; Village Administrator, Bruce Rininger; Administrative Assistant, Chelsea Gregor; and Rich Iafelice of CT Consultants.

**Citizens:** Bob Gaglione, Matt Merchant with the Record Courier, Stacy Turner from the Villager, Sabrina Bennett running for County Commissioner with her campaign manager, Debbie Boop from Kaczmarek Insurance, and new village Patrolman.

**Discussion:**

Mayor Clark said this hearing is for Council to discuss the rehiring of Jason Garey as Zoning Inspector. He has retired from an OPERS position and because of that, he had to resign from his position with the village for 60 days. He would like to be rehired, effective October 20, 2016. She asked if Council had any discussion. There was no discussion.

Mayor Clark asked if there was any public comment. Bob Gaglione said that he feels positive about it. Mayor Clark noted that Bob works with Jason on the Planning Commission.

- ❖ Motion to close the public hearing at 7:02 by Marty Hura, 2<sup>nd</sup> by Paul Janson. All ayes on vote.

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Mayor, Linda Clark

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Clerk Treasurer, Jenny August

**REGULAR COUNCIL MEETING  
MINUTES  
September 20<sup>th</sup>, 2016  
7:00 p.m.**

Mayor Clark called the meeting to order at 7:02pm and led the Pledge of Allegiance.

**Roll Call:** John Clark, Marty Hura, Giles Seith, Paul Janson and Paula Tubalkain

**Other Village Personnel:** Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Police Chief Harry Buchert; Village Administrator Bruce Rininger; Administrative Assistant Chelsea Gregor

**Citizens Present:** Bob Gaglione, Sabrina Christian-Bennett candidate for Portage County Commissioner, Debbie Boop with Kaczmarek Insurance, Matt Merchant of the Record Courtier and Stacy Turner of the Villager

**Moment of Silence for Patty Stuntz and Robert Doyle**

**Approval of Minutes:**

Council found some changes that needed to be made to the August 16<sup>th</sup> minutes. ODMR needed to be changed to ODNR. Also the BZA is looking for a member, not a Councilman.

- ❖ Motion to accept the minutes from the regular August 16<sup>th</sup> Council meeting as amended made by Marty Hura, 2<sup>nd</sup> by Paul Janson-**All Ayes**

**Mayor's Report:**

The Mayor spoke with Clark Magdych and he is still interested in being on the income tax review board.

- ❖ Motion for Council to accept Clark for the tax board by John Clark, 2<sup>nd</sup> by Paul Janson- **All ayes.**

The Mayor will contact all 3 board members to come to next Council meeting to be sworn in. They can schedule an organizational meeting to set up whatever guide lines are required by law.

Ellie Stamm attended the service meeting and inquired about the water issue they have during the busy season. The Mayor had a work authorization from CT for \$500.00 to provide recommendations for what Stamm would require to solve their water issues.

- ❖ Motion to accept a \$500 work authorization from CT by Marty Hura, 2<sup>nd</sup> by Paul Tubalkain-**All ayes**

The first Start Talking seminar at Crestwood in August was attended by over 130 people. Karyn Hall from Mental Health said it was the largest attendance to date. The next seminar is this Saturday in Hiram. The next monthly meeting is September 27<sup>th</sup> at the Lutheran Church at 6 p.m. Josh Prest from Senator Portman's office will be the guest speaker.

The Village has received a letter of resignation from Carole Pollard from the Landmark Committee. The Mayor asked Council to authorize advertising for a Land Mark Person and for the open BZA member position.

- ❖ Motion to accept the resignation of Carole Pollard and to authorize advertising for a new Landmark committee member, as well as for a new BZA member by John Clark, 2<sup>nd</sup> Paul Janson by- **All Ayes**

**Citizens: Sabrina Christian-Bennett** introduced herself and spoke to Council about her current campaign to run for Portage County Commissioner. She is the also the owner of Bennett Land Title. With a personal commitment to Portage County and a broad base of expertise, she is very eager and hopeful to bring a brighter future to its residents.

**Debbie Boob** introduced herself from Kaczmarek Insurance and spoke with Council about the Village employee's major medical insurance plan annual renewal. Under the Villages "grand mothered" plan the renewal will increase 12.88% and extend until December 31, 2017. The best option is to stay with Summa, and in October 2017 information will be available to make a choice for the new medical insurance plan.

**Cody Starks** stood in front of Council and introduced himself as the new Auxiliary officer for the Village of Mantua. He stated that he is grateful for the opportunity to serve the Village.

### **Financial Reports**

Jenny would like to schedule the first appropriations workshop before the October Council meeting, either in conjunction with the next Finance meeting or another night. The financial summary for the month of August;

- There were no negative funds in August.
- The Village received **\$209,906** in revenues. Quarterly income tax, and license tax were larger than normal amounts.
- The Village spent **\$45,442** in operating expenses. Of this amount, the larger payments were to CT Consultants. Payroll expenses were **\$56,191**.
- Revenue Status- On track.
- Appropriation Status- On track
- The water & sewer and the tax software programs balanced with the UAN and bank.
- There were no adjusting factors on the bank reconciliation for August.

- ❖ Motion to approve the Financial Reports made by Marty Hura, 2<sup>nd</sup> by John Clark-**All Ayes**

**Correspondence:** None

### **Bills of Resolution, Addendum Bills of Resolution**

- ❖ Motion to remove the Kimble and Thoma Technologies bills. The Kimble bill was billed in error, and the Thoma bill can be paid for by OPWC.
- ❖ Motion to accept the Bills of Resolution and Addendum Bills of Resolution as amended made by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**

## **Legislation**

**RES. 2016-20** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE MANTUA-SHALERSVILLE JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. *Tabled on 3rd Reading.*

Still on the table

**ORD. 2016-39** (*amended*) AN ORDINANCE AUTHORIZING THE MAYOR AND THE CLERK-TREASURER TO ADVERTISE FOR BIDS FOR RESIDENTIAL CURBSIDE RUBBISH AND RECYCLING SERVICES WITHIN THE VILLAGE. *3<sup>rd</sup> Reading*

On pg. 3 the bid bond is \$2,000 in two places which needs to be change to \$2,500 to match pg. 11. On pg. 32 it says \$50,000 which needs to be changed to \$100,000 to match pg. 11

- ❖ Motion to make an amendment by Paula Tubalkain, 2<sup>nd</sup> by Paul Janson-**All Ayes**
- ❖ Motion to approve as amended by Marty Hura, 2<sup>nd</sup> by Paul Janson-**All Ayes**

**ORD. 2016-46** AN ORDINANCE RENAMING AND AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCES CHAPTER 957 IN ORDER TO INCLUDE PROVISIONS FOR COLLECTION OF RECYCLABLE MATERIALS.

The recycle contract says 6:00am for pick up for businesses. It needs to be changed across the board to 7:00am which will cover businesses.

- ❖ Motion to suspend the rules made by John Clark, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approve by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**ORD. 2016-47** AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCES SECTIONS 921.04 AND 931.03 RELATING TO NON-VILLAGE CHARGES FOR WATER AND SEWER.

- ❖ Motion to suspend the rules made by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approve by Marty Hura, 2<sup>nd</sup> by John Clark-**All Ayes**

**ORD. 2016-48** AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2016 APPROPRIATIONS AND DECLARING AN EMERGENCY.

This is putting \$5,000 into the Park Improvement fund that was donated by the DMRC for the study and plan for the park improvements.

- ❖ Motion to suspend the rules made by Paula Tubalkain, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approve by Marty Hura, 2<sup>nd</sup> by Paul Janson-**All Ayes**

**ORD. 2016-49** AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017.

Council will wait till the workshop

**RES. 2016-50** A RESOLUTION AUTHORIZING CERTAIN FUND TRANSFERS BY THE CLERK-TREASURER BETWEEN THE WATER AND SEWER OPERATING FUNDS AND THEIR RESPECTIVE DEBT SERVICE RESERVE FUNDS, NECESSARY TO MEET 2017 DEBT SERVICE REQUIREMENTS.

- ❖ Motion to suspend the rules made by Marty Hura, 2<sup>nd</sup> by John Clark-**All Ayes**
- ❖ Motion to approve by Marty Hura, 2<sup>nd</sup> by John Clark-**All Ayes**

**RES. 2016-51** ADOPTION OF 2017 CALENDAR.

No discussion

**Department Heads and Village Engineer**

**Chief of Police Harry Buchert-** The next Safety meeting is October 5<sup>th</sup> at 6:00pm

The annual school Snake Dance is October 12<sup>th</sup> at 7:00pm and Main St. will be closed down for about 20 minutes for their parade.

The Potato Festival went off without any major issues. The Chief thanked the Service Department for all their assistance during the parade.

**Village Administrator:**

Construction at the concrete area on W. High St. has started.

Bruce has been talking to Todd Lamb about paving Oak St. & 2<sup>nd</sup> St. and Rt. 44 at the corner of Prospect St. Oak St. will be paved to get us through the winter and then the drainage will be addressed next year.

Motion to accept Oak and 2<sup>nd</sup> St. paving not to exceed \$11,000 by John Clark, 2<sup>nd</sup> by Paul Janson-**All Ayes**

Motion to accept Rt. 44 paving not to exceed \$11,000 by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**Village Engineer from C.T. Consultants:**

CT is in the middle of doing a utility rate analysis.

Marty Hura and Edie Benner will be at the next Park Plan meeting.

The 20 ft. waterline easement for Crestwood Schools is complete.

There will be a Grant Workshop at 6:00pm September 21<sup>st</sup>.

**Committees**

**John Clark for Service and Fire Board:**

John deferred to Giles who attended the Fire Board meeting who stated that the full-time firemen are going for a new contract.

**Marty Hura for Parks and Shade Tree:** Nothing New

**Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals:**

Bob Gaglione for planning touched base on signage, storage pods and shipping containers.

The Village has hired an intern through the scholarship fund from Hiram College to help with organizing the cemetery records.

It was discussed at the Finance meeting that the Village would like to put a 1 million dollar levy on the ballot for November 2017. It would generate \$20,000 a year, and roughly \$8 a month per Village resident to help maintain Hillside Cemetery.

The Village would like to re-hire Jason Garey as the Village Zoning Inspector

❖ Motion to approve by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**Ben Prescott for Portage County Regional Planning:** The Mayor and John Clark attended a meeting at Portage County Regional Planning regarding parks where they want to establish a consortium where everyone works together on the different parks in the county.

**Paula Tubalkain for Finance:**

There is a part-time employee who wishes to be put on the Villages dental and vision plan and will pay 100%. Jenny will look to see what the handbook says in regards to part-time employees and benefits.

**Giles for Safety:** Everything was covered

### **New and Other Business**

**Anything else that may properly come before Council**

On November 4<sup>th</sup> the Mayor and Michele Stuck will be attending a planning and zoning workshop in Mayfield Village.

**Executive Session if needed-Not needed**

### **Adjournment**

❖ Motion to adjourn at 8:36 made by Paul Janson, 2<sup>nd</sup> by Marty Hura-**All Ayes**

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Mayor Linda Clark

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Administrative Assistant Chelsea Gregor