

**Village of Mantua
Regular Council Meeting**

September 18, 2012

Mayor Clark called the meeting to order at 7:00 p.m. and led the pledge of Allegiance. Linda asked that all cell phones be turned off or put to vibrate mode.

Roll Call: Ben Prescott, Bill Zoller, Giles Seith, Paul Janson, Marty Hura.

Others Present: Mayor Linda Clark, Clerk-Treasurer Jenny August, Assistant-Clerk, Susan Skrovan, Village Solicitor Michele Stuck, Police Chief Harry Buchert, Village Administrator Anthony Fiorilli III, Engineer Rich Iafelice.

Public: John Clark, Stacy Turner, reporter for the Weekly Villager, Edie Benner

Motion to excuse Linda Schilling made by B. Prescott with a second from M. Hura. All ayes on vote.

Minutes: Motion to approve the regular meeting minutes of August 21, 2012 made by M. Hura with a second from G. Seith. B. Prescott abstained, all other ayes on vote.

Motion to approve the special workshop minutes of August 21, 2012 made by B. Zoller with a second from M. Hura. All ayes on vote.

Mayors Report: Linda reported speaking at the August 29 Rotary meeting. She gave an overview of all the things that have happened in the Village the past eight months and followed up with a question/answer period. She was happy to have been invited to speak.

Yesterday, Anthony and she attended the ODOT District 4's Portage County Government Day. She came away with many ideas, which she will be sharing with Council in the next month. One idea she wished to share with our Police Chief, Harry Buchert, was the school's desire to host a Distracted Driver Simulator for residents and students. The open house was very informative.

We received our final application from OPWC on the hydrant grant and on the Crestwood HS sewer grant. C.T. Engineers along with the Village and School plan to set a meeting date to sign all the necessary agreement forms for the sewer project. Council will be voting tonight on legislation for both grants, which is needed for the applications.

Mayor Clark spoke with Lisa from Regional Planning this morning. There is still no answer from the State on the Orchard Street CDBG grant. It should be anytime.

With regard to the Cemetery Trust, the bid for the mowing went to Industrial Landscaping. The bid for the paving project will be awarded to Chagrin Valley Paving Co. Our Village Administrator, Anthony Fiorilli, will have to contact the trustee for the Cemetery Trust as all the bids were over the estimate given in the bid package.

Ronyak Paving will be grinding and paving Franklin Street from First Street to E. Prospect after September 22. Ronyak's will also be doing the repairs to High Street from John Edward Drive to the bridge. The High Street project repairs are being paid for, in part, through permissive tax and private donations.

Linda wanted to thank everyone for handling things so well while she was on vacation.

Finance Report: Jenny gave her report as of August 31, 2012. The monthly financial reports are in Council packets. Recent notification from the Portage County Auditor's office has indicated that we will have our Local Government funds reduced again next year. We can expect about \$53,000 from the County and probably about \$7,000 from the State. We had planned to receive \$85,000 next year when we prepared our 2013 budget. That is about a \$25,000 unexpected loss to the General Fund.

At Finance last night, we took a very quick look at the 2013 appropriations and decided we need to set up a workshop or maybe two, especially since we will need to reduce the General Fund. Jenny wondered if Thursday, October 4 late afternoon or early evening would be agreeable for Council. Council agreed to set it at 5:30 p.m. on October 4.

All funds remain in the black. We received about \$8,300 from the Cemetery Trust. Kenny Justus is still going strong with another \$3,350 in donations to the K-9 program. Council approved payments on checks 39490 through 39576.

Just a reminder, Jenny will be on vacation all next week, returning Monday Oct. 1.

Jenny asked Council if they would agree to scale down some of the reports that she runs off every month for them. Mayor Clark did not see any problem with reports emailed; Giles could receive a paper copy. Jenny said the only reports she would provide are the Revenue & Expenses and the Fund Status. Council was good with all of this.

Motion to scale down the financial reports as noted made by B. Prescott with a second from M. Hura. All ayes on vote.

Correspondence:

We received a letter from the Mental Health & Recovery Board of Portage County informing us that there will be a program on Saturday, September 22 for "Hope for Recovery from Addiction" from 7-9 pm at the Ravenna High School. Flyers are in our hallway.

In case you have not heard, the Ohio General Assembly passed legislation on OPERS reform unanimously last week. The changes will become effective Jan. 7, 2013. Here are the five key issues that will affect public employees:

- Age & Service Eligibility – two years added to the current plan. 32 years of service, or age 67 with five years to retire with an unreduced benefit.
- Final Average Salary would go from three highest earning years to five.
- Cost of living adjustments tie into the Consumer Price Index instead of consistent 3%.
- Ohio Law currently establishes the factors @ 75% to 100% of the base benefit for members electing to retire early. In the future, an actuary would establish these factors.
- Minimum average salary will increase from \$250/month to \$600 to earn a full time pension credit.

There are other changes effective Jan. 7th, as well as other proposed changes. You can read all about it on their website.

Motion to approve the financial reports: bank reconciliation, fund status, water/sewer reconciliation, municipal income tax reconciliation, revenue & expenses reports, cash summary report, comparison of budget & actual receipts report, comparison of disbursements/encumbrances report made by B. Prescott with a second from B. Zoller. All ayes on vote.

Bills of Resolution:

Motion to approve the Bills of Resolution with addendum for September made by B. Prescott with a second from M. Hura. The Mayor asked Anthony to do some more checking as to why item #149 for Dominion Gas was so high for the water plant. Anthony said he contacted the manufacturer today and they said we are eligible to reduce the humidity to 20% from 50%. The 50% rating on humidity is mandatory for so many months out of the year. We have a lot of electrical components in that plant. We turned it down to 20% today for four more weeks and then it can be shut down for the rest of the year. It was an extremely hot and humid summer. All ayes on vote.

Legislation:

RESOLUTION 2012-28: A RESOLUTION REPEALING RESOLUTION 2011-37 AND GRANTING CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION TO COMMENCE A PROJECT THAT IS EXPECTED TO BEGIN CONSTRUCTION IN FISCAL YEAR 2014. TABLED AT 3rd READING.

ORDINANCE 2012-39: AN ORDINANCE ENACTING SECTION 541.052 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, PROHIBITING TRESPASSING ON SCHOOL PROPERTY, AND DECLARING AN EMERGENCY. 3rd READING. Motion to approve made by M. Hura with a second from P. Janson. All ayes on vote.

ORDINANCE 2012-40: AN ORDINANCE AMENDING SECTION 941.21(e) OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES IN ORDER TO PROVIDE FOR A SERVICE FEE FOR THE REINSTATEMENT OF WATER/SEWER SERVICE. 3rd READING. Motion to approve made by B. Zoller with a second from B. Prescott. All ayes on vote.

ORDINANCE 2012-42: (*amended*) AN ORDINANCE AMENDING SECTION 4.4 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK TO AMEND THE VILLAGE'S POLICY REGARDING COMPENSATORY TIME. 3rd READING. Motion to approve made by M. Hura with a second from G. Seith. All ayes on vote.

ORDINANCE 2012-46: AN ORDINANCE ENACTING SECTIONS 171.09(f) AND (g) OF THE VILLAGE OF MANTUA CODIFIED ORDINANCE IN ORDER TO ESTABLISH A RESIDENT REGISTRY FOR INCOME TAX PURPOSES. 2nd READING. Jenny has provided a sample form of the registry for Council's review. Jenny said she tried keeping it simple as to not discourage people from filling it out. The Mayor explained to the audience that the Village believes they are losing income tax due to some property owners or renters not being registered. It is going to become mandatory that everyone become registered. The Mayor thought Council would be having a public hearing on this registry. Michele, said that a public hearing is not required. Mayor Clark felt that we should and invite all the property owners of multiple units so that we can explain this to them so they understand there will be a fee to the owner and/or the renter who does not comply. Ben felt this should be put in Mantua Matters as well. Michele said it is not really a fee; they could be convicted of a minor misdemeanor and subject to a fine. The maximum fine on a minor misdemeanor is \$150.00. Anthony asked if the Income Tax office would send out a mass mailing. Mayor Clark said yes the tax office would have to do that and it would be put on our website. We will have to make sure everyone is notified. Jenny thought it might be good to put in everyone's tax returns, which would save on postage as well. Marty said that is fine for those paying their taxes, we are trying to get a hold of the ones that are not. The Mayor said how it works now is when someone goes down to Anthony's office to sign up for their water bill, that information is then given to the Clerk's office to enter into the income tax program. If it is a unit has two or three people in it, only the one person who signed up for the water bill is filing for income tax. Jenny added there are some we catch when we buy the list from the State of Ohio of anyone who has filed. Harry questioned subsection G, 1 where it says each "new" resident, so a current resident does not have to comply. Jenny said she noticed going into Reminderville, they have a sign for all contractors or anyone doing work there has to register with the office. Michele wondered if Harry wanted to add another section for current residents to register. Harry said he just posed the question how it would work for current residents. Mayor Clark said it was a good question, we could say each current and/or new resident. Michele said however, current residents cannot register within 30 days of residency as it states. Harry said anyone who has not filed income tax with the Village should register. Michele said she could make G, 1: All current residents must register with the Tax Administrator. Jenny said that way she could update her files for those already in the system and those who need to be added. Michele asked what kind of time frame you want to give them to register. Jenny said the tax forms are mailed by the end of January. Michele said this is already on 2nd reading, 3rd reading in October, it would become effective in November so we could conceivably say by December 31, 2012. Jenny said we could go easy on the fines for the first couple of months. Michele said she would re-number Section G so that #1 states, "All current residents shall register with the Tax Administrator of the Village by December 31, 2012 to be subject to Village Income Tax". Then current #1 would become two, #2 would be three and #3 would become four.

Paul asked Michele if we could just put all current residents that are not previously registered instead of making all of them. Michele said no residents are currently registered because we are just creating this registry. Paul said, technically, you are registered if you have paid any income tax. Ben and Marty agreed, if forms are already being sent out and they are paying taxes, they are registered. Michele said we could make it all current residents who have not previously paid Village income tax. Harry said it should say who have not filed, because they may not have had to pay. Bill Zoller had concerns about the property owner or business being the ones responsible for making sure someone they hire to do work register. Jenny said the way it is set up now, anyone who works in the Village should be coming into our office and registering. Mayor Clark added that they have to work three days in a row for them to pay income taxes. Bill felt the Village should require anyone that is going to do work in the Village; register with the Tax Administrator, the property owners should not have to police it. The Mayor said it is a matter of reporting the work being done, it is not always being reported; registering is in effect already. Bill said when he was Zoning Inspector, when he saw someone doing work; he would stop and tell them they need to register with the Village. Michele said she does not see this form requiring the property owner hiring a company to report, this is the employer's of the company itself being required to report. She does not think this would put a burden on the property owners as the "hirer" of these people but on them as the workers of a particular company to report. Michele updated how it would read to say, "All current residents who have not previously filed a Village Income Tax return shall register with the Tax Administrator of the Village by December 31, 2012". Giles asked if there should be an age limit on this. Jenny said anyone earning an income, 18 years of age or older is required to pay income tax, which is in our codified ordinances. Mayor Clark asked for a motion to amend as stated. B. Zoller felt Council should table this until we can have a workshop with the landlords of the Village. P. Janson said since we have not received a second on Bill's motion, he would like to see this pass on second reading and set up a workshop. The Mayor asked if Council wishes to make the amendment to Section G first. Michele said there is no motion on the floor at this time for anything. Motion to amend Section G, 1 made by B. Prescott with a second from M. Hura. B. Zoller abstained, all other ayes on vote. The Mayor asked Council when they want to have the public hearing, do they want to have it after their budget workshop. Yes. This would be on October 4 at 7:00 p.m. following the budget workshop set for 5:30 p.m.

ORDINANCE 2012-48: AN ORDINANCE ENACTING SECTION 921.02 (d) OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES, RELATING TO WATER RATES FOR HIGH-VOLUME COMMERCIAL USERS. 2nd READING. Motion to table made by B. Prescott with a second from P. Janson. All ayes on vote.

ORDINANCE 2012-49: AN ORDINANCE ENACTING CHAPTER 159 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES, ESTABLISHING A HISTORIC LANDMARKS COMMISSION AND HISTORIC PRESERVATION GUIDELINES FOR THE VILLAGE OF MANTUA, OHIO. 2nd READING. Last month we went through and came up with our "Exhibit A", are there any changes on it.

RESOLUTION 2012-53: A RESOLUTION AUTHORIZING THE CLERK TREASURER OF THE VILLAGE OF MANTUA TO CREATE A THEN AND NOW PURCHASE ORDER TO PAY THE AERO-MARK COMPANY AND DECLARING AN EMERGENCY. 1st READING. Mayor Clark explained this was when we talked about transferring funds that we needed; there was some miscommunication on her part. She had told Lisa to hold off until she heard from Jenny and then Linda went into vacation mode and forgot to tell Lisa to do the purchase requisition. So now we have a "then and now" that is over \$3,000. Anthony said they did talk about it at the Service Committee meeting, which was approved to go to Finance. Anthony did not pursue it to make sure it was on the agenda for that night, he would take blame on it as well. Michele said we need to include the purchase order in Section 1. Jenny would provide that to Michele after the meeting. Motion to suspend the rules made by B. Prescott with a second from B. Zoller. All ayes on vote. Motion to approve pending the P.O. # made by B. Prescott with a second from B. Zoller. All ayes on vote.

ORDINANCE 2012-54: AN ORDINANCE ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY. 1ST READING. The Mayor said this is just paperwork we do for the County Auditor each year. Jenny said there is a deadline of October 1; it then goes back to the County. Motion to suspend the rules made by B. Prescott with a second from G. Seith. All ayes on vote. Motion to approve made by B. Prescott with a second from M. Hura. All ayes on vote.

ORDINANCE 2012-55: AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2013. 1ST READING. The workshop is set for October 4 at 5:30 p.m.

ORDINANCE 2012-56: AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2012 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1ST READING. Ben felt this should be amended to take out the \$20,000 and put it into our Reserve Fund until our construction projects are done. If something happens on one of these projects, we may need more money. Once the projects are done, we can move it back out. Mayor Clark did not totally agree with Ben. Since we are going to be setting up this program with the school, they are going to have an officer there and will reimburse us 100 percent; we do need to transfer at least \$10,000. Mayor Clark added if we transfer the money now, Jenny would bill the school monthly or however the agreement is going to be and then we would be reimbursed 100 percent, it is a wash. Harry said we would need at least \$9,000 to be transferred. The Mayor said the additional \$10,000 was from last month at Council when they approved transferring back \$10,000 that was taken from the Police Department's budget in order to pay for the past mayor's hospitalization this year. This one is also a wash because the past mayor is paying monthly for her coverage. Harry added that the \$9,000 is subject to the revenue coming in, if we do not get that from the school, then it is not spent. The Mayor needs Council to tell her whether they want to amend this ordinance or leave it as it was discussed last month. Ben felt we should only transfer the \$9,000 and put the other \$10,000 into a transfer Reserve Fund to be held. Giles asked Jenny if it would be easier to just leave it alone and move it when we actually need to. Jenny said if we increase the appropriations in the General Fund by \$30,000; we could put it into Professional Services. We know we would not use that but it is there and then if Harry is running low at the end of the year, it is already in the General Fund. Council could then decide to move it within the General Fund and it would not have to be done by ordinance. Our work with the County would be done at least. Marty asked if Harry could live with that. Harry said yes. Motion to suspend the rules made by B. Prescott with a second from M. Hura. All ayes on vote. Motion to amend the 2nd whereas to increase the appropriations in the General Fund by \$30,000 in order to meet payroll and operational expenses through the remainder of 2012 made by B. Prescott with a second from M. Hura. All ayes on vote. Motion to approve as amended made by B. Prescott with a second from M. Hura. All ayes on vote.

RESOLUTION 2012-57: A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY. 1ST READING. This is for the fire hydrant grant. Motion to suspend the rules made by B. Prescott with a second from M. Hura. All ayes on vote. Motion to approve made by M. Hura with a second from B. Prescott. All ayes on vote.

RESOLUTION 2012-58: A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY. 1ST READING.

Mayor Clark informed Council that this is for the Crestwood Sewer Project. Michele emphasized not to apply for any grants until we have received a formal written agreement from the school. Motion to suspend the rules made by B. Zoller with a second from B. Prescott. All ayes on vote. Motion to approve made by B. Prescott with a second from M. Hura. All ayes on vote.

ORDINANCE 2012-59: AN ORDINANCE AMENDING SECTION 305.09 AND 305.10 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO PARKING ON VILLAGE STREETS. 1st READING. Chief Buchert explained this would replace our current ordinance, which has sections in it that are non-enforceable. Michele and Harry went around town and worked on defining the parking areas. Ben asked about parking or standing; people will not be allowed to stand on the street. Harry said standing refers to a vehicle stopped on the street, which is not allowed. Michele said “standing” is defined in our Traffic Code. Ben felt it was confusing and needs to be simplified. Harry did not know how to make it any simpler than it is. Paul did not see any problem with it. Bill felt the copy they received tonight was difficult to interpret and explained that on Maple Street, there is a 60-foot right-of-way and the parking areas used to be all gravel. Harry said a lot of this ordinance is the way it is now, the biggest changes were whether you would be parking on pavement or off pavement. Harry said a good example of this is Maple Street; half of it is paved for parking and the other half is not paved for parking. What happens now is that we have people parking in front of their homes in the roadway, which limits access on the road. This allows areas to be defined and signs to be posted letting people know where they can legally park. Bill asked what the road right-of-way is on Maple Street. Anthony said it is a sixty-foot right-of-way. Bill said on the west side of Maple at one time that was all gravel for parking. Over the years, people that owned the property have put dirt in for yards and have taken that parking away. Now they are parking on the street. Mayor Clark said they should not be on the street; they should be parking on the grass then. Harry said the other sections that changed were the loading zones, because we are going into parking areas instead of parking spots. All the loading zones were removed. The 30-minute parking along Main Street by the old grocery store has been taken back to two-hour parking. Bill added that he paved areas off the street for parking. Michele said Bill has brought up a good point with built-in parking spaces, should he be listed as an “exemption”. Harry said he certainly could be listed as exempt. More discussion. Mayor Clark said this is just defining everything. Harry said this is only the first reading, as we come across any concerns, we could add them as exempt. Ben asked about High Street. Harry said the parking from Maple Street down to Main Street is allowed off the traveled portion. Jenny said it says, prohibited and restricted and under restricted, it says High Street, Main to Maple both sides. Harry said the whole area of High Street is restricted to what the code allows. Marty felt as long as the officer understands the restrictions, it is okay. The word “restricted” confuses people. Motion to amend 305.10A exemptions to include Maple Street, East side at 10714 and 10720 off traveled portion made by B. Prescott with a second from P. Janson. All ayes on vote.

ORDINANCE 2012-60: AN ORDINANCE VACATING THE WESTERN PORTION OF COLLEGE STREET BETWEEN MAIN STREET AND ITS WESTERN TERMINUS. 1st READING. The Mayor clarified this is College Street that runs to the south of this building; the Village is going to vacate the property. Giles asked whether the Village keeps both halves of the street. Michele said she found case law that says half goes each way. It does not revert back because from the beginning when the Village was platted, that street was platted on the map as lot #3. 15’ each goes to the property owners, once it passes, it can be recorded.

Departmental Reports: Police Chief, Harry Buchert reported their report is on file. The next Safety meeting will be Thursday September 27 at 6:30 a.m. Harry congratulated the Mantua Potato Festival on all their hard work this year on the festival. He also thanked the Service Department for their cooperation and support throughout the weekend event.

For an SRO officer, Harry passed out a proposed draft of the program and explained what would be expected from the Village and School system. Three Police Officers are being interviewed by the school. This would entail either a six-hour or an eight-hour detail, still to be determined. Harry added that the school is totally funding the officer whenever he is working at the school system. They will be billed for that time so there will be no cost to the Village. Harry would ask Council for their permission to work with Michele and draw up a contract with the school system. Motion to form a contract with the school on cost and billing made by B. Prescott with a second from M. Hura. All ayes on vote.

The Knights of Columbus (K of C) and St. Joseph Church will be having a Blue Mass on Sunday Sept. 23, 5:00 p.m. at St. Joe's to honor the safety forces; Police, Fire and EMS.

The Police Department has received \$3,275 in donations for September toward the K-9 program. Motion to accept the donations made by M. Hura with a second from B. Prescott. All ayes on vote.

Harry asked for approval by Council of a purchase requisition for \$3,007 for equipment to put the K-9 cage and accessories in a patrol car. Motion to approve the purchase made by M. Hura with a second from B. Prescott. All ayes on vote.

He thanked Council for passing the ordinance on the trespassing at the school.

Village Administrator, Anthony Fiorilli III reported work on the bleachers and dugout benches, lumber and hardware have been removed and everything metal has been painted. The Chopper pump is up and operational as well as the Alum pump. The old fuel tanks have been removed from our Service Department and Anthony thanked Bill Zoller for all his help getting that project completed. Anthony received a donation of a 10# fire extinguisher from Officer Ken Justus and thanked him. Motion to accept the donation made by B. Prescott with a second from M. Hura. All ayes on vote.

The pile of leaves are in the process of being removed at the water plant. Ben asked about the logs at the cemetery. Anthony said they plan to be in either Thursday or Friday to pick up the logs along Elm and Franklin and at the cemetery. The Mayor asked if he did not mean Maple and Franklin. Anthony said yes and the two trees along Reservoir.

Jenny asked Anthony if he thought there were any more purchase orders over \$3,000 that Council would have to approve. Anthony said they sent up the one for the V-body repairs at \$2,200 and Aero-Mark. Jenny said there is nothing yet for the paving. Anthony said that purchase order was already sent up for E. Franklin. Jenny was thinking more like the cemetery, was there anything you are going to be doing at the cemetery, like the paving. Anthony said yes. Jenny asked him if he would be sending up a purchase order for that before the next Council meeting. Anthony said yes and he is going to be meeting with the general contractor, Chagrin Valley Paving, on Thursday morning to let them know what he expects. Motion to approve the cemetery paving expense, pending receipt of the actual funds from the trust made by B. Prescott with a second from G. Seith. All ayes on vote.

Anthony informed Council that the bidding process went well; they opened the bids, tabulated them and awarded the project to the lowest and best bidder. He worked with Michele on it and followed all guidelines that the law allowed us in the ORC to protect the Village. The paving was awarded to Chagrin Valley Paving.

Rich Iafelice, Engineer, began work on the sidewalk project with a request by ODOT; they are providing field survey work. The final applications on the OPWC grants are due Nov. 1. Rich is also providing help to Crestwood Schools on easements for the lift station project.

Committee Reports:

Shade Tree: Linda Schilling is absent tonight.

Finance: Paul Janson reported they are trying not to spend any money; it is not working.

Parks: Marty Hura reported the Village Administrator and his employees removed the old out house at the park and replaced it with a bike rack. They have done a lot of work through the help of an “anonymous” donor. The benches have been painted and lumber replaced. We are still working on signage waiting to hear from the County this week.

Planning: Mayor Clark reported while she was out of town, Marty and Ben stepped up to assist. Planning wanted them to come up with a sign for the businesses on E. Prospect. They have decided on a directional sign layout, which will be used for any multiple directional way finding signs. This one will be 30” x 48” with eleven 3” placards. Frances Posey, an Eagle Scout looking for a project, met with Marty and she and plans to complete this project through contact with the Village Administrator and his assistant.

Cemetery: Mayor Clark reported the trees are down and the paving has been awarded. Anthony will be contacting Stamm’s about the ingots for in front of the mausoleum. Jenny said that Claude came into our office and asked about purchasing mums for the Cemetery this fall. She told him he would have to check this with Anthony. Anthony said there is no money to buy them. The Mayor said we could plan for this next year and include the fall plantings in our request for spring plants, donations would be appreciated.

BZA: Mayor Clark reported an application was denied; we are waiting on the process.

Service: Bill Zoller reported they are moving along well at the Service Department. He donated all of his time both for the Fire Department as inspector and for the Village for the paperwork to file on removing and disposal of the fuel tanks. Anthony added that he was contacted by the Fire Marshall via email with some additional questions, which he answered and sent back to them.

Safety/Fire Board: Giles Seith reported the Fire Department has refinanced their bonds at a savings of about \$20,000 per year.

New or Other Business: Mayor Clark received some paperwork from DMRC regarding them wanting to hold a “Logo Contest” for a new Village sign. She asked how Council and others felt about this idea. Jenny thought our sign/logo looks fine; we have it on our letterhead and envelopes. Council members said they would think about it. The Mayor also said she was emailed from DMRC about possibly having some banners put up at Christmas in between each wreath that we put up. They wanted to know how Council felt about them putting some up. Council thought we had banners at one time. Linda asked if anyone would be interested in going through the Christmas decorations. Members of Council wondered if the DMRC has extra time, if they would be willing to go through the Christmas decorations. Mayor Clark does not want to wait until the snow flies to put up the wreaths, if we could put them up in early November and not plug them in until the middle of December. Mayor Clark asked Council if she could attend the AMATS annual meeting for \$35.00. Motion to allow the Mayor to attend the AMATS annual meeting made by B. Zoller with a second from M. Hura. All ayes on vote. She would be attending it with Planning Chair, Aaron Snopek. The Mayor reminded everyone the deadline for Mantua Matters is October 27 or sooner.

Motion to adjourn the meeting at 8:34 p.m. made by G. Seith with a second from B. Prescott. All ayes on vote.

Mayor Linda Clark

Clerk-Treasurer Jenny August