

REGULAR COUNCIL MEETING
MINUTES
September 3, 2019
6:30 PM

Mayor Clark called the meeting to order at 6:30 pm and led the Pledge of Allegiance followed by a Moment of Silence for James McLaughin, Wilma Hovice, and Virginia Schultz.

Roll Call: Bob Gaglione, Marty Hura, Paula Tubalkain, Dave Sluka and Scott Weaver.

❖ Motion to excuse Ben Prescott by Dave Sluka, seconded by Bob Gaglione. All ayes on vote.

Other Village Personnel: Mayor Linda Clark; Clerk- Treasurer, Jenny August; Village Solicitor, Michele Stuck; Village Administrator, John Trew; Police Chief Joe Urso; Village Engineer, Rich Iafelice;

Citizens Present: Tom Tubalkain, Ted Bixler, Jason Wysong, Tom Aldrich, Joan D’Aurelio and Luci Curtain from the Sisterhood of St. Joseph Church, Bob Ress, Cookie Vanek, Roy Peck, Dave & Linda Westenfelder Sr., Dennis Weise, Bob MacClearie, Stacy Turner of The Villager.

Approval of Minutes:

- ❖ Motion to approve the minutes from the July 16th, 2019 regular Council meeting by Dave Sluka, 2nd by Marty Hura – All Ayes.
- ❖ Motion to approve the Special Meeting minutes of July 25th, 2019 by Scott Weaver, seconded by Marty Hura. All ayes on vote.

Mayor’s Report:

Mayor Clark said that because of the many items on tonight’s agenda, she will forgo the Mayors report and get right to citizens.

Citizens:

Joan D’Aurelio representing the Sisterhood of St. Joseph Church gave Mayor Clark a Special Request form and described her request for a Wine Walk on October 19 from 2-5 pm. There will be several stops including Jakes, Jakes Market, and Restoration 44. She said DMRC agreed to allow them to use their insurance. Mayor Clark asked for a letter from DMRC stating they would allow them to use their insurance.

❖ Motion to approve the special event for a Wine Walk by Scott Weaver with a second from Dave Sluka. All ayes on vote.

Tom Aldrich asked if the LMI study is available on paper. Mayor Clark suggested that he contact Portage County Regional Planning Commission.

Bob Ress said he was disturbed that we lost a good employee due to being unable to pay him the going rate. He does not understand why we can’t pay employees but we have money to fix things for the county. There are free lead tests instead of paying for a survey. If you determine that you have lead, there are special filters you can get. He thinks that if we were really concerned about the citizens of the village, we would do things differently. The newspaper

article said the county does not think they should pay for what we have not done. He thinks the county is getting a free ride, and some things just don't add up.

John Trew responded that we do not believe we have any lead pipes in the village. The county is considering the amount of money needed for projects as part of the negotiations. This is an avenue for the village to prove that the 1.5 million dollars designated as a lead line project is not necessary. The lead study will prove that we do not have lead lines.

Jason Wysong would like to know if the EPA statement that the reservoir lid must be replaced and cannot be restored was based on an actual Engineering assessment, or is it based on a visual walkover. John Trew said he did meet with the actual structural engineer that did the assessment. Mayor Clark said she shared the Dixon Report from 2015 with Jason, and asked Rich to address the comment. Jason said the village contracted with the Dixon firm to do an analysis on the condition of the reservoir in 2015. In summary, the report gives an estimated total repair budget of \$83,000, and shows the roof and walls in good shape. His question is: Has it deteriorated so much in 4 years that we can't rehab it, and if the EPA is forcing our hand with a replacement, he wanted to make sure it was an actual engineering assessment. Rich said yes, including divers inside the tank. Jason asked if the EPA recommendation to replace it had an Engineer assessment. Rich said no, the EPA does not do that kind of work. The village contracted with Dixon Engineering, and they found the roof to be beyond repair and needing to be replaced. Jason said this report does not say that. Rich said there are a number of studies done by CT in 2004 stating that the roof had a ten-year life remaining, and that the roof was in threat of failure, and Dixon substantiated that with their assessment. Their cost estimate is obsolete and inaccurate in his Engineering opinion, and does not reflect the actual cost to replace the roof. They did not consider a number of factors. There were quite a few other things to take into account, such as what we do with the water during the project. Dixon did not consider all of that which is why the estimate is bogus. C.T. and the county discussed the merits of replacing versus repairing the tank. The CT structural Engineers said the roof was in threat of collapse. Rich said they discounted several things in the Dixon report.

Ted Bixler said he doesn't understand why an Engineering firm that the village hired with credentials can come up with a number, and another Engineering firm can be 10 times more expensive. He asked what Dixon's credentials were. Rich said Dixons was tasked to inspect the tank, not give a cost estimate. Their guess was inaccurate. Jason said their report shows the reservoir roof as maintainable, and that some of it is in good condition. Rich said he was not expecting these questions and is not prepared to discuss it tonight. Mayor Clark said she was not expecting it either. Rich offered to bring other files in and a structural engineer to discuss this. Mayor Clark said he could come to Service.

Regarding the list of necessary items that the county feels need to be done to get the plants up to full capacity. Mayor Clark stopped him and said no decisions have been made, and the meeting where the list was discussed was just to bring people up to speed as to where we were in the negotiations. We are hoping to have something for Council to discuss in October. Ted continued by commenting that we may be capitalizing these facilities and then not using the full capacity. The County wants to charge us a rate that includes 18% that goes to their infrastructure debt, yet they do not want to pay our debt, but they want us to pay for theirs. He thinks what the county proposes is unfair. To ask us to pay for the line between our facility and theirs is something we won't benefit from.

Tom Tubalkain wanted to let Council know that he is working on a list of locations for benches that he will make sure John approves. Mayor Clark said the Cranes purchased and paid DMRC

for 2 bike racks but they have not been installed. When she looked into it, she was told the Rotary is in charge of installation. She wonders why DMRC is not also responsible since they took the money. She met with Phil Rath and he told her that on Oct. 24th, the DMRC wants to have a gathering with the Parks Committee, DMRC, and the Rotary. He thought there might be need for a “clear the air” type of meeting. Paula said the DMRC just wants more of a “Get to Know each other” social gathering.

Regarding the school crosswalk, Dennis Weise asked if the electric company could move the street light closer by one pole for the student’s safety. This is by the high school.

Financial Reports:

The transition to Regional Income Tax Agency has been keeping Jenny very busy. She hopes things will start slowing down after the October data extract. The first extract took place August 22, and it went smoothly. RITA reports that all of the data looks good and everything is matching up.

The Codified updates were approved in July, so Jenny asked Council to drop off their books so she can get them updated.

Council does not meet again until October 15th, which is about 6 weeks away. She asked Council if they would like her to have the Finance Chair review the listing of current invoices around September 25th and then she can pay the invoices upon his approval? We will be back on track after that.

- ❖ Motion to have Jenny pay the bills at the end of September by Dave Sluka, seconded by Scott Weaver. All eyes on vote.

Jenny emailed and distributed hard copies of the July and August financial reports and asked if anyone had questions or concerns. There were none.

- ❖ Motion to approve the Financial Reports by Dave Sluka, 2nd by Scott Weaver-**All Eyes**

Correspondence: Mayor Clark said the Portage County Commissioners are hosting a Steering Committee meeting on September 19th at the movie theater. This is for Regional Planning and Neighborhood Development.

Bills of Resolution, Addendum Bills of Resolution

- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Dave Sluka, 2nd by Scott Weaver-**All Eyes**

Legislation:

ORD. 2019-27 AN ORDINANCE AMENDING CHAPTER 951 OF THE CODIFIED ORDINANCES OF THE VILAGE OF MANTUA REGARDING THE PARK LODGE. 3rd Reading. Mayor Clark said everyone must pay a \$100 deposit. It also includes fee’s that will be deducted from the deposit for things that are not cleaned up. Paula asked if Section D (13) has been amended.

- ❖ Motion to amend to say that the lodge key must be returned to the Police Department 2 hours after the event by Paula Tubalkain, seconded by Bob Gaglione. All ayes on vote.

Mayor Clark asked if we should discuss paying someone to come in periodically maybe \$25 to come in and give it a good, thorough cleaning. Paula said it is not identified in this ordinance who is supposed to be doing it. She thinks we might need to look at changing the Codified Ordinance so the Parks Board can make a recommendation.

- ❖ Motion to approve by Dave Sluka, seconded by Bob Gaglione. All ayes on vote.

ORD. 2019-30 AN ORDINANCE LEVYING A MUNICIPAL MOTOR VEHICLE LICENSE TAX PURSUANT TO OHIO REVISED CODE SECTION 4504.173. 2nd

Reading. No discussion.

- ❖ Motion to suspend the rules by Bob Gaglione, seconded by Paula Tubalkain. All ayes on vote.

- ❖ Motion to approve by Scott Weaver, seconded by Paula Tubalkain. All ayes on vote.

ORD. 2019-32 AN ORDINANCE AMENDING SECTION 921.02 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO WATER RATES. 1st Reading. Paula explained that this is to freeze water rates after the October 1 increase. Paula asked the Mayor how this is going to affect negotiations, and would we be ready to change our minds. We are only contracted with the county to operate the plants until the end of September.

ORD. 2019-33 AN ORDINANCE AMENDING SECTION 931.01 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO SEWER RATES. 1st Reading. No Discussion.

RES. 2019-34 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND THE CLERK-TREASURER TO ENTER INTO AN AGREEMENT WITH WORKMAN INDUSTRIAL SERVICES, INC. FOR EMERGENCY SANITARY SEWER LINE REPAIRS, AND DECLARING AN EMERGENCY. 1st Reading. Mayor Clark explained that this is for the collapsed sewer line down by the Compass Packaging parking lot. Paula asked if we were given access. The Mayor said we are speaking with St. Gobain for access.

- ❖ Motion to suspend the rules by Marty Hura, seconded by Bob Gaglione. All ayes on roll call.
- ❖ Motion to approve by Scott Weaver, seconded by Bob Gaglione. All ayes on roll call.

ORD. 2019-35 AN ORDINANCE AUTHORIZING THE MAYOR AND THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO ENTER INTO A FIFTH AMENDMENT TO THE WATER AND WASTEWATER SERVICES AGREEMENT WITH PORTAGE COUNTY, AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark said in Section 1 it should say Sept. 30th. Michele said there is no longer a flat fee. The rate is based on actual cost now, which is why it is not listed in the legislation. Paula was concerned that this legislation only covers us until the end of September, and we do not meet again until October 15th. Michele said we may anticipate a special meeting. The legislation in the Council packets was missing some information, so Michele went to copy information for Council to review and discuss later in the meeting after the other legislation is finished.

ORD. 2019-36 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2019 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading.

Jenny explained that the increase in appropriations is for the General Fund to have appropriations available to transfer to the sewer fund if it is needed for the Workman sewer line repair.

- ❖ Motion to suspend the rules by Dave Sluka, seconded by Bob Gaglione. All ayes on roll call.
- ❖ Motion to approve by Dave Sluka, seconded by Bob Gaglione. All ayes on roll call.

ORD. 2019-37 AN ORDINANCE AUTHORIZING A TRANSFER FROM THE GENERAL FUND #1000 TO THE SEWER OPERATING FUND #5201 IF NECESSARY TO PAY FOR A PORTION OF THE COST OF AN EMERGENCY REPAIR TO A SEWER LINE, AND DECLARING AN EMERGENCY. 1st Reading.

Paula asked Council to consider making this an advance that the sewer fund needs to repay to the General Fund. Scott asked about the advance repayment schedule. Marty thought we could do the repayment schedule after we determine how much is actually needed to be advanced. This discussion was continued until legislation was over so Michele could be questioned about the repayment schedule.

RES. 2019-38 A RESOLUTION AUTHORIZING THE CLERK OF THE VILLAGE OF MANTUA TO CERTIFY DELINQUENT WATER AND SEWER CHARGES TO THE PORTAGE COUNTY AUDITOR'S OFFICE TO BE PLACED AS AN ASSESSMENT ON THE LISTED PARCEL NUMBERS AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark said every parcel on this list has either paid in full or signed a payment plan. Dave Sluka asked if we are prepared to shut these people off if they do not follow the payment plan. John Trew said yes.

- ❖ Motion to suspend the rules by Scott Weaver, seconded by Bob Gaglione. All ayes on vote.
- ❖ Motion to approve by Scott Weaver, seconded by Bob Gaglione. All nays on roll call. The motion fails.

ORD. 2019-39 AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO IMPLEMENT A PROGRAM OF RESIDENTIAL RENTAL UNIT INSPECTIONS . 1st Reading.

Paula had some concerns with the abbreviations used in 1307.03 Section J, the hot water tank. We used T & P. Most residents do not know what that means. She would like us to get in the habit of spelling abbreviations out in all legislation the first time it is used, then it can be abbreviated after that.

- ❖ Motion to change 1307.03(j) to spell out T&P as temperature and pressure followed by T & P, then any reference after that it can be abbreviated by Paula Tubalkain, seconded by Scott Weaver. All ayes on vote.

Dave Sluka wanted clarification on 1307.04 (c) it does not say what the cost for each subsequent inspection. Scott said it is triannual, so it is \$100 every three years. Every three years a new permit must be filed with a \$100 fee. Michele suggested to amend letter B to say for each triennial permit.

- ❖ Motion to amend section 1307.04(b) to say \$100 per unit for each triennial permit, by Dave Sluka, seconded by Scott Weaver. All ayes on vote.

Paula also wanted to discuss who will be doing these inspections. Scott said they have not made a decision yet. They are still talking to other people that do these inspections. Paula asked if that would be another ordinance. Mayor Clark said it might possibly be an amendment to the pay scale. Scott said it is likely to be a person that will go on our payroll rather than an independent contractor. There should be more discussion at the next readings.

RES. 2019-40 A RESOLUTION AUTHORIZING THE CLERK OF THE VILLAGE OF MANTUA TO CERTIFY MOWING CHARGES TO THE PORTAGE COUNTY AUDITOR'S OFFICE TO BE PLACED AS AN ASSESSMENT ON THE LISTED PARCEL NUMBERS AND DECLARING AN EMERGENCY. 1st Reading.

- ❖ Motion to suspend the rules by Dave Sluka, seconded by Marty Hura. All ayes on roll call.
- ❖ Motion to approve by Scott Weaver, seconded by Dave Sluka. All ayes on roll call.

ORD. 2019-41 AN ORDINANCE AMENDING SECTION 121.03, ARTICLE IV, SECTION 1 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING THE TIME OF COUNCIL MEETINGS, AND DECLARING AN EMERGENCY. 1st Reading.

- ❖ Motion to suspend the rules by Bob Gaglione, seconded by Scott Weaver. All ayes on vote.
- ❖ Motion to approve by Scott Weaver, seconded by Bob Gaglione. All ayes on roll call.

ORD. 2019-42 AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. 1st Reading.

Paula suggested establishing something a little more reasonable and realistic for minimum starting pay. Dave said this is just a range. Chief said someone with no experience may start lower than others. She also suggested changing the column headings to "Minimum" and "Maximum".

- ❖ Motion to amend column headings to "Min/Max" by Dave Sluka, seconded by Scott Weaver. All ayes on vote.
- ❖ Motion to suspend the rules by Dave Sluka, seconded by Bob Gaglione. All ayes on roll call.
- ❖ Motion to approve by Dave Sluka, seconded by Scott Weaver. All ayes on roll call.

RES. 2019-43 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE PORTAGE COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY. 1st Reading.

- ❖ Motion to suspend the rules by Dave Sluka, seconded by Paula Tubalkain. All ayes on vote..
- ❖ Motion to approve by Paula Tubalkain, seconded by Bob Gaglione. All ayes on roll call.

RES. 2019-44 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK-TREASURER TO PREPARE AND SUBMIT APPLICATION MATERIALS TO THE OHIO PUBLIC WORKS COMMISSION FOR THE PROSPECT STREET ROADWAY,

DRAINAGE AND SANITARY SEWER IMPROVEMENTS PROJECT, TO EXECUTE FURTHER AGREEMENTS AS REQUIRED, AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark said we were one point away from receiving the OPWC Round 34 grant that we applied for. This was for the next phase of West Prospect. We are being encouraged to apply for the Small Communities funding, which is due by mid-October. Rich will do this application on his retainer.

- ❖ Motion to suspend the rules by Bob Gaglione, seconded by Dave Sluka. All ayes on roll call.
- ❖ Motion to approve by Scott Weaver, seconded by Bob Gaglione. All ayes on roll call.

Discussion on Ordinance 2019-37 resumed, transferring from the General fund to the sewer fund. The question was posed to Michele whether or not we need to create an advance repayment schedule upon amending this ordinance to be an advance rather than a transfer. Michele did not know if there is a legal requirement, or just something the previous Auditor recommended. Council agreed to do the advance repayment schedule once the advance amount is determined.

ORD. 2019-37 AN ORDINANCE AUTHORIZING A TRANSFER FROM THE GENERAL FUND #1000 TO THE SEWER OPERATING FUND #5201 IF NECESSARY TO PAY FOR A PORTION OF THE COST OF AN EMERGENCY REPAIR TO A SEWER LINE, AND DECLARING AN EMERGENCY. 1st Reading.

- ❖ Motion to amend this ordinance title, second whereas and section one to authorize an advance rather than a transfer by Paula Tubalkain, seconded by Scott Weaver. All ayes on vote.
- ❖ Motion to suspend the rules by Dave Sluka, seconded by Scott Weaver. All ayes on roll call.
- ❖ Motion to approve by Scott Weaver, seconded by Bob Gaglione. All ayes on roll call.

Department Heads and Village Engineer

Police Chief Urso:

Under Old Business, they discussed park and water dept cameras and repurposing them. They also discussed ongoing negotiations with the Fire District, Regan St., Marcs radios, the condition of the back parking lot, and hiring 2 new dispatchers. Lieutenant Justus submitted a letter of intent to retire Nov. 1, one other Officer resigned. They interviewed 2 Officers. We discussed that the SRO should be a full time position. Finance made the recommendation to Council to add a full time Officer position. We have a possible SRO candidate who is still in the academy until January.

Under new business they discussed the passing of K9 Vader and having the Mayor do a Proclamation. They interviewed 2 Officers that also work for the Portage County Sheriff's office. If they work for the County, they are ineligible to earn a dual commission in the same county, so we lost both of them. The No Parking signs on W. Prospect have been removed. There is an Officer who is currently on a month leave of absence. Chief Urso would like to extend his leave of absence for another 6 months.

- ❖ Motion to extend Stephen Gregg's leave of absence for another 6 months by Scott Weaver, seconded by Bob Gaglione. All ayes on vote.

Village Administrator John Trew:

The Main Street milling is done and paving will start soon. We need to replace some valves along Main St. Todd Lamb will be doing some paving work on Bramley Drive, Cemetery Drive, Fernway Drive, and the Police Department's back driveway. Also, John said we have temporarily solved our employee shortage in the service department by having our part time employee commit to more hours with a pay increase.

- ❖ Motion to have Todd Lamb pave Bramley Drive not to exceed \$15,000 by Bob Gaglione, seconded by Marty Hura. All ayes on vote.

Village Engineer from C.T. Consultants:

ODOT cost estimate has been submitted. The application for the Mats Road Bridge application has been submitted. We are scheduled to do a power point presentation on September 16th in Columbus. The village will need a representative present to at least introduce the C.T. Engineer. Mayor Clark said we also submitted an application to the Ohio Bridge Partnership for back up funding. Rich said that the West Prospect St. application was denied by OPWC so we are submitting it to Small Government grant program. For negotiations with the County, Rich prepared a 2 page condensed version of the negotiations, which he shared with Council. Mayor Clark said she has mentioned previously that C.T. Consultants has been doing a lot more work than anticipated relating to the utility bid process, and she would like Council to approve an additional work authorization so they can continue to work with us on these negotiations.

- ❖ Motion to approve an additional work authorization not to exceed \$10,000 to C.T. Consultants for utility negotiations by Bob Gaglione with a second by Scott Weaver. All ayes on vote.

Mayor Clark asked if anyone is available to represent the village for the Sept. 16th presentation in Columbus. Paula volunteered.

Rich said there are updated costs on rehab versus new costs relating to the Reservoir rehab project. He recommends that we put this on hold and wait to see what happens with the county negotiations.

Committees

Scott Weaver for Service, and Planning:

Planning – They finalized the rental inspection, and the high school site plan green house hearing is coming soon.

Service- They talked about the sewer line on Main street. Also, there is a well in the village and the resident does not want to tie in. The resident wants to put in an apartment in their barn. The Service Department recommends following our statute which says that they must tie in the house and the apartment. The residents think they are grandfathered in. The well needs to be null and void. The apartment they are building in the barn is new construction and they must tie in. There has not even been a site plan review for this apartment.

- ❖ Scott Weaver motioned for Council to deny their request to declare their well as grandfathered in and that it is an illegal well. Marty Hura seconded the motion. All Council members voted aye.

Next, Mayor Clark said there is a resident, Theresa Lee, that is asking for some forgiveness on her water bill. Her bill is normally 600-12,000 cubic feet. She wants a read every month, but we estimated in June and the bill went from \$529 to \$729. There was a toilet running. It has been replaced. If we had mailed an actual invoice it would have been caught sooner. No formal action was taken by Council.

Bob Gaglione for Fire Board:

Bob said for Safety, the Chief covered it all.

For Fire Board, they had one resignation, and 2 people sworn in. They continue to work on the dispatch contract, the 2020 Bureau of Workers Compensation rates, and safety grants.

Marty Hura for Parks and Shade Tree:

Marty said the Chief covered Parks.

Shade Tree is moving along. Both Parks and Shade Tree September meetings have been cancelled. Mayor Clark said she had a request from the DMRC and the Cabots for the village to water the flowers on the bridge. She asked Council to take a look at the ‘Weekenders’ down stairs at \$220 each and consider buying to help with watering the bridge flowers.

Mayor Clark for Cemetery, and Board of Zoning Appeals:

Cemetery- still waiting on the repair to the mausoleum door.

BZA- Nothing pending at this point, but there should be a BZA hearing on a sign soon.

Paula Tubalkain for Portage County Regional Planning: Paula was out of town and unable to attend the meeting.

Dave Sluka for Safety and Finance- everything has been covered.

New and Other Business-

Mayor Clark said we are getting quotes for the sewer line repair on Main Street. The project was split into two projects; the manhole and the Compass parking lot. The manhole part was \$25,000 and the other was \$66,000.

Council had a chance to review the agreement with the correct attachments with Ord. 2019-35.

ORD. 2019-35 AN ORDINANCE AUTHORIZING THE MAYOR AND THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO ENTER INTO A FIFTH AMENDMENT TO THE WATER AND WASTEWATER SERVICES AGREEMENT WITH PORTAGE COUNTY, AND DECLARING AN EMERGENCY. 1st Reading

Paula said we don’t have much of a choice.

- ❖ Motion to suspend the rules by Dave Sluka with a second from Bob Gaglione. All ayes on vote.
- ❖ Motion to approve by Dave Sluka with a second by Bob Gaglione. All ayes on vote.

Anything else that may properly come before Council- Nothing was brought up.

Adjournment

- ❖ Motion to adjourn at 9:02 by Paula Tubalkain, seconded by Bob Gaglione. -**All Ayes on**

vote.

Mayor Linda Clark

Jenny August, Clerk-Treasurer