

PUBLIC HEARING MINUTES
VILLAGE OF MANTUA, OHIO

August 15th, 2017 6:45 p.m.

Mayor Clark called the meeting to order.

ROLL CALL: Marty Hura, Ben Prescott, Paula Tubalkain, Giles Seith, John Clark and Bob Gaglione.

OTHERS PRESENT: Mayor Linda Clark, Clerk-Treasurer Jenny August, Village Solicitor Michele Stuck, Village Administrator Bruce Rininger, Administrative Assistant Chelsea Gregor.

CITIZENS: None

TOPIC OF DISCUSSION:

Ordinances 2017-20 and 2017-21:

Paula said since Michele re-wrote portions of the subdivision regulation ordinance, it is tied together nicely and easier to understand.

Regarding 2017-21, Giles displayed some everyday household items that can be used to measure grading. He did not feel it is necessary for an engineer to get involved. It is nonsense and this is covered by state law. He asked Michele to verify that. Michele said that it is covered by the law as a civil issue, not a criminal issue.

There was no public comment.

❖ Motion to adjourn at 6:52 by Ben Prescott, with a second by Marty Hura. All eyes on vote.

Mayor Linda Clark

Jenny August, Clerk-Treasurer

REGULAR COUNCIL MEETING
MINUTES
August 15th, 2017
7:00 p.m.

Mayor Clark called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call: John Clark, Marty Hura, Ben Prescott, Paula Tubalkain, Bob Gaglione and Giles Seith

Other Village Personnel: Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Police Chief Harry Buchert; Village Administrator Bruce Rininger; Administrative Assistant Chelsea Gregor

Citizens Present: Roy Peck, Greg Balbierz, Dave Sluka, Diane Smith of the Record Courier and Stacy Turner of the Villager

Moment of Silence: Karen Harper, Kim Jones, and Rich Taiclet

Approval of Minutes:

- ❖ Motion to amend the regular July 18th Council meeting minutes by striking out “Motion to suspend” under ordinance 2017-19 by Ben Prescott, 2nd by Giles Seith- **All Ayes**
- ❖ Motion to approve the amendment by Giles Seith, 2nd by Marty Hura- **All Ayes**
- ❖ Motion to accept the minutes from the August 1st Special meeting minutes by Ben Prescott, 2nd by Marty Hura- **All Ayes**

Mayor’s Report:

The Mayor met last Monday in Ravenna with the subcommittee for round 32 OPWC funds, and the Village has received funding for the West Prospect Street Roadway and Drainage Improvements in the amount of \$450K, \$150K in local, \$250K in grant and \$50K in loan. The Village will start the project at the intersection of West High and West Prospect and proceed east, replacing storm sewer lines and drainage issues and paving next year approximately 1,600 feet ending just past Tom Aldrich’s house.

The Village held the Pre-Con meeting that morning for the Mill St Connector project. They will be starting in September barring any weather issues and it should take about 2 week or so. Bruce, Michele, Rich and the Mayor met with Senator Elkund and James Barnes, the Head engineer for ODOT out of Columbus, and his assistants yesterday to discuss Mats Rd Bridge. Mr. Barnes is going to work on a couple of ideas and get in touch with the Village. Getting funding for the bridge doesn’t look promising, but the Village is looking at alternatives, which Mr. Barnes is looking into.

They also talked about the East Prospect, Jobs and commerce funding, the Village applied for earlier this year and Mr. Barnes is going to check into that and see if there is anything he can do on that.

The Mayor wanted to remind everyone about Dan Forman's retirement party at the Lodge on August 31st, from 3 to 6 p.m. If anyone would like to donate to help defray the cost to please see Chief Buchert. The Village will be presenting Dan with a proclamation.

Also, Saturday August 19th from 1-7pm, F & S's is celebrating their 50th anniversary being in business. The Mayor asked those in attendance to please find time to stop by and give Dean well wishes and thanks for helping to support our community.

The Mayor asked Council to except the donation of aluminum bleachers from Ken Kinder of the MSYB in the amount of around \$2,000.00 which they received from Kent State University.

- ❖ Motion to accept bleachers from Kent State for the park by Ben Prescott, 2nd by Giles Seith-
All Ayes

Also, Todd Brugmann and Jeff VanAuken assisted the Service department. The Village had fill that need to be removed from down by the water plant and asked if we could borrow a loader for a few days. Todd said yes. He then called back and said he would take a look at the area and get back to the Mayor. Todd called back and said that it would take forever with the size of the Village trucks and he would bring in a couple of their big dump trucks, and it would be about 20 loads. They did it July 29th and ended up removing 70 loads. John and the Mayor spoke about it because they spent over half a day down there. The Village can't buy lunch for them, so John and the Mayor thought that they would either get them a gift certificate or take lunch out to them.

- ❖ Motion to approve Todd Brugmann and his crew removing 70 loads of rubble by Marty Hura, 2nd by Ben Prescott-**All Ayes**

Citizens: Greg Balbierz stated that students from the Kent State Architectural School will be at the Parks meeting.

Financial Reports:

Jenny wanted to let everyone know that she will be on vacation the week of September 1st-8th. She will check her email every day. If there is an emergency she can be reached on her cell phone, which Chelsea has the number in the office.

- There were **no negative funds** during July
- **Cash Summary** report shows no adjustments.
- **Revenues** totaled \$ 132,177
- **We spent** \$145,919 in operating and payroll expenses.
- **Revenue Status-** We are on track at 58% in most funds.
- **Appropriation Status-** The Street fund has money that needs to be appropriated in order to continue with operating and payroll expenses.
- **The water & sewer software and the income tax software programs balanced** with the UAN and bank.
- There are no adjusting factors on the bank reconciliation.

- ❖ Motion to approve the Financial Reports made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

Correspondence

Jenny had a call from Debbie at Kaczmarek Insurance. She was here a few months ago and spoke to Council about some options for the 2018 renewal. Council decided to just leave things as they are for now until they see what is going on with the health care situation. One of those options was called a MEWA, which stands for Multiple Employer Welfare Association. It is a self-funded group of small employers getting together as one group in order to see reduced rates. Council didn't like the liability that the Village could be subjected to if there was a shortage of funds within the group. Debbie called today and said the MEWA's are no longer liable for open ended liabilities and she is going to be doing some comparisons for us before our renewal in December. Medical Mutual would be our primary insurance. UH and Cleveland Clinic are in the network. Jenny will keep Council posted as she hears more about this.

Bills of Resolution, Addendum Bills of Resolution

- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Legislation

ORD. 2017-20 (*amended*) AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SUBDIVISION REGULATIONS. *Tabled on 3rd Reading.*

- ❖ Motion to un-table by John Clark, 2nd by Marty Hura -**All Ayes**

The Mayor stated that Council reviewed it with any possible changes.

- ❖ Motion to amend by John Clark, 2nd by Ben Prescott -**All Ayes**
- ❖ Motion to approve as amended by Ben Prescott, 2nd by Marty Hura -**All Ayes**

ORD. 2017-21 AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SITE AND GRADING PLAN REGULATION. *Tabled on 3rd Reading.*

- ❖ Motion to un-table by John Clark, 2nd by Marty Hura -**All Ayes**

Mayor Clark stated that recommendations were sent back to Planning for review.

Ben had objections to the fees that the ordinance would entail.

Paula stated that after talking with Michele, that it would not only be costly, but that if there is a grading issue between neighbors that it is a civil matter.

Bob thought it was a good idea, but can understand the issues with the fees.

John agreed with Ben and Bob, and felt there is something that should be done to help residents.

Giles concurred that the ordinance is excessive, and Marty agreed with most everyone on their thoughts concerning the ordinance and that it should be reviewed.

- ❖ Motion to re-table and send it back to Planning for review by Ben Prescott, 2nd by Bob Gaglione – **John Clark, Marty Hura, Giles Seith, Bob Gaglione, Ben Prescott- Ayes, Paula Tubalkain-No**

ORD. 2017-24 AN ORDINANCE AMENDING SECTION 921.02 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO WATER RATES. *3rd Reading.*

Paula thought that consideration should be given to changing the 2nd tier cubic footage to the same number for water and sewer. Currently the 2nd tier of water is from 236-2,667 cubic feet, and the 2nd tier of sewer is from 236-1,667 cubic feet.

❖ Motion to table and send back to Service by John Clark, 2nd by Ben Prescott -**All Ayes**

ORD. 2017-25 (*amended*) AN ORDINANCE AMENDING SECTION 931.01 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF THE VILLAGE OF MANTUA, RELATING TO SEWER RATES, AND DECLARING AN EMERGENCY. *3rd Reading*

❖ Motion to table and send back to Service by John Clark, 2nd by Ben Prescott -**All Ayes**

2017-28 AN ORDINANCE AMENDING THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO COSTS OF EMPLOYEE TRAINING AND DECLARING AN EMERGENCY. *2nd Reading.*

The Chief has no issues and thinks it should move forward without the example.

❖ Motion to amend by striking the example by John Clark, 2nd by Paula Tubalkain -**All Ayes**

RES. 2017-30 A RESOLUTION AUTHORIZING THE CLERK-TREASURER AND VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PIVOTAL PAYMENTS, INC. FOR EQUIPMENT AND SERVICES ENABLING THE VILLAGE CLERK'S OFFICE TO ACCEPT CREDIT CARD PAYMENTS, IMPOSING SERVICE FEES TO COVER ADMINISTRATION COSTS, AND DECLARING AN EMERGENCY. *1st Reading.*

The Mayor explained that the credit card company will charge 2.5% per transaction, and that the Village will charge .5% per transaction to cover the cost of the credit card machine and supplies.

❖ Motion to suspend the rules made by John Clark, 2nd by Ben Prescott -**All Ayes**

❖ Motion to approve by Ben Prescott, 2nd by John Clark-**All Ayes**

RES. 2017-32 A RESOLUTION AUTHORIZING THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO CERTIFY DELINQUENT TREE REMOVAL CHARGES TO THE PORTAGE COUNTY AUDITOR'S OFFICE TO BE PLACED AS AN ASSESSMENT ON THE LISTED PARCEL NUMBERS AND DECLARING AN EMERGENCY. *1st Reading*

❖ Motion to suspend the rules made by Paula Tubalkain, 2nd by Ben Prescott -**All Ayes**

❖ Motion to approve by Ben Prescott, 2nd by Marty Hura- **All Ayes**

ORD 2017-33 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2017 APPROPRIATIONS AND DECLARING AN EMERGENCY. *1st Reading*

Jenny stated that the Village is falling short in the Streets Maintenance funds.

- ❖ Motion to suspend the rules made by Paula Tubalkain, 2nd by Ben Prescott -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Ayes**

ORD. 2017-34 AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. 1st Reading

This was brought up through Safety. Currently the cleaning person is paid a set monthly amount, and that the pay should be changed to per cleaning instead.

- ❖ Motion to suspend the rules made by John Clark, 2nd by Ben Prescott -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Department Heads and Village Engineer

Police Chief Buchert:

The next Safety meeting is September 6th at 6pm.

Planning for the Potato Festival is moving along well with the Police Department.

Village Administrator:

The east and west sides of Mill St. have been paved. The price came at \$298.25 over the \$20,000 that Bruce had originally stated, but he mentioned that the Village will be reimbursed for \$1,800 from the Mill St. grant.

- ❖ Motion to approve the amount for paving by Ben Prescott, 2nd by John Clark-**All Ayes**

Bruce met with the contractor of the Mill St. project to discuss replacing the guard rail on Main St. Insurance from the person that hit the guardrail will pay for the replacement, but the Village is in charge of getting the guardrail replaced.

Bruce and Chelsea went to an Asset Management Course in Aurora on August 9th to find out more of what the EPA will require by October 2018. The Asset Management is currently for water treatment systems to keep track of age, part numbers, infrastructure and to keep better records to help in long term planning.

The Service Department was contacted by Ross Kotkowski who wanted to donate pea gravel to the park, especially by the toy known as the Digger which allows children to scoop up gravel.

- ❖ Motion to accept the donation of pea gravel for the playground in Buchert Park from Lakeside Sand & Gravel by Ben Prescott, 2nd by John Clark-**All Ayes**

Village Engineer from C.T. Consultants: Not in Attendance

The Mayor stated that the Mill St. project is moving along. CT will be working on the application for the E. Prospect St. project. The High St. project is on hold for the time being. The Village needs to hire a new contractor to finish the project.

Committees

John Clark for Service and Fire Board:

Members of the Cemetery Board met at the Service meeting to discuss updating the codified ordinances with a cemetery document that had been drawn up to help update cemetery rules and regulations.

The Fire Department is up to full staff and 3 of the 5 part timers are working a lot of shifts. The new squad is in production, and they are hoping for an early November delivery. Fireboard is looking at insurance and negotiating with full time firefighters.

Marty Hura for Parks and Shade Tree:

Marty didn't have anything for parks, but did say that it was nice hearing that the park got a donation of the pea gravel for the playground.

Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals:

Planning approved the previous minutes and is still working on satellite dishes and grading. The Cemetery Board is working on meshing the codified ordinances with a cemetery document that was discovered from 2009.

Ben Prescott for Portage County Regional Planning: Nothing

Paula Tubalkain for Finance:

Paula said a lot was already covered. There is a local government meeting at the end of the month. The OPWC grant was approved.

Giles for Safety:

Giles said it was already discussed.

New and Other Business

The Mayor announced that in 2019 ODOT will be paving rt. 44 through the Village and that Council should consider replacing all the water lines with the money that will be available once the water treatment plant is paid off at the end of this year. She said that ODOT is very willing to piggyback the project and replace the lines as they pave. The Mayor suggested to replace the lines from F & S down to Crestwood High School.

- ❖ Motion to approve a work authorization from CT not to exceed \$500 by Ben Prescott, 2nd by Marty Hura -All Ayes

Anything else that may properly come before Council

Ben suggest that the price of zoning permits is dated and that the price should be increased.

John said that there is a Senate Bill 176 that is being proposed that would allow communities to only tax the residents that live there and would no longer apply to people working in the Village. He added that this would be detrimental to the Village.

Adjournment

- ❖ Motion to adjourn at 8:17pm made by Ben Prescott, 2nd by Giles Seith -All Ayes