

**REGULAR COUNCIL MEETING
MINUTES
July 17, 2018 7:00 P.M.**

Mayor Clark called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call: Paula Tubalkain, Marty Hura, Ben Prescott, Bob Gaglione, Dave Sluka and Scott Weaver

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck; Clerk-Treasurer, Jenny August; Village Engineer, Rich Iafelice; Police Chief Joe Urso; Administrative Assistant Marty Fergus

Citizens Present: Tom Aldrich; Tom Tubalkain; Stacey Turner of The Villager; Sue Steinberg; Brianna Benner

Approval of Minutes:

Paula questioned who made the motion to forgive 50% of the sewer portion of the Reservoir Drive resident's large water bill that was caused by a running toilet. She also noted clarification needs to be made as to her comments on the topics of the Brimfield golf course and having Planning Commission representation at the Regional Planning meetings.

- ❖ Motion to table the minutes of June 19 Regular Meeting for possible revision by Scott Weaver, 2nd Ben Prescott – **All Ayes.**
- ❖ Motion to approve the minutes of June 28 Special Meeting by Ben Prescott, 2nd by Scott Weaver – **All Ayes.**

Mayor's Report:

Given in conjunction with The Village Administrator's report.

Citizens:

Tom Tubalkain discussed DMRC events, particularly:

- Open Poetry Night in conjunction with Crestwood Schools: Thursday 7:00–9:00 P.M.
- WKYC broadcasting live from Jake's on July 18, 2018 during the morning show of 5:00 A.M.-7:00 A.M.
- Creation of a Facebook page.

The Mayor informed DMRC that the Trail Town signs were delivered and to facilitate installations.

The foreclosed property at 10689 Maple Street was discussed. The Mayor mentioned that the foreclosure attorney has been contacted regarding mowing of the lawn and maintaining the property.

Financial Reports:

Jenny reminded Council that she will not be at the August Council meeting. Chelsea will be covering for her while she is on vacation.

- There were no negative funds during June.
- Cash Summary report shows no adjustments.
- Revenues totaled \$ 144,435.
- We spent \$284,180 in operating and payroll expenses, including the semi-annual payment to OWDA.
- Revenue Status- on track.
- Appropriation Status- looking good.
- The water & sewer and tax software programs balanced with the UAN and bank.
- There were no adjusting factors on the bank reconciliation.

❖ Motion to accept the Financial Reports made by Ben Prescott, 2nd by Scott Weaver-**All Ayes**

Correspondence:

Jenny received the Ohio Municipal League 2017 Salary Survey. Jenny gave the Finance Committee a copy at the last Finance meeting. If anyone else wants a copy, please let her know. The salary survey lists all of the villages in Ohio, their population, and what they are paying their employees. This gives us an idea as to whether or not we are paying the average rate.

The Mayor brought forward discussion of a resident request for a 2nd pool fill credit resulting from a pool liner issue. Discussion followed. No action was taken.

Bills of Resolution, Addendum Bills of Resolution

No discussion

❖ Motion to approve the Bills of Resolution by Ben Prescott+, 2nd by Paula Tubalkain-**All Ayes**

Legislation

RES. 2018-31 A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF MANTUA ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS ROAD AND BRIDGE FUND #2012 FOR THE WEST PROSPECT STREET ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT #CG45V/CG46V WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO AND DECLARING AN EMERGENCY. *1st Reading.*

No discussion.

- ❖ Motion to suspend the rules by Ben Prescott, second by Bob Gaglione-**All Ayes**
- ❖ Motion to approve by Scott Weaver, 2nd by Ben Prescott-**All Ayes**

ORD. 2018-32 AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCES SECTION 955.01(r) RELATING THE DEFINITION OF "RESIDENT".

1st Reading.

No discussion. Moves to 2nd reading

Department Heads and Village Engineer

Police Chief Urso:

The Police Department has hired One officer and interviewing candidates to fill another officer position. Chief Urso introduced to Council, Brianna Benner, a newly hired dispatcher in training. Dispatcher Stephanie has completed her training and is on her own. AT&T has completed a 911 router installation in Kent and will be working on Mantua.

Village Administrator: (Mayor Clark reporting)

Service Department Report and Cemetery Report

Cemetery updates – mausoleum roof is complete along with pressure washing and ceiling repairs, headstone footers were poured with more scheduled for fall, tree trimming and removal complete. The doors and railings of the mausoleum have yet to be completed.

Water/sewer plant operations plans with the county have encountered some issues that are being addressed, particularly with SCADA alarms. AT&T is involved and corrections are being made.

The DMRC banners are installed.

Regarding the Oak Street sidewalk water runoff issue, Mayor Clark said the easiest solution would be to just remove the handicapped section and put it back the way it was. Rich does not recommend that. Mayor Clark said the other option would be to have the homeowner replace their sidewalk to be in compliance.

Plow truck purchasing was discussed and the Mayor will get with finance and the Treasurer to develop a purchase plan. Bob Gaglione discussed the specs of the trucks and recommended the Dodge truck rather than the Ford.

The dehumidifiers at the water plant were further discussed. The estimate for purchase and installation in the amount of \$18,809.04 was discussed and the Mayor asked Council to allocate \$20,000.

- ❖ Motion to approve \$20,000 P.O for the dehumidifiers by Scott Weaver, 2nd by Ben Prescott-**All Ayes**

Village Engineer from C.T. Consultants:

West Prospect Street Project: Approved award of Base and both Alternatives; executing contact; construction starts approximately 30-45 days after award.

- High street pavement and waterline: The contract is being closed out
- Water Reservoir: Financing applications submitted 6/1/2018
- Water System Computer Model update is making progress

- Asset Management Plan- CT to file nomination for WSRLA loan per direction from Ohio EPA.
- Buchert Park Walking Trail-design plans completed and waiting ODNR approval prior to soliciting bids for construction.

Committees

Bob Gaglione for Service, Planning and Fire Board:

Fire Board is on budget and some maintenance items have been completed.

Planning will meet to review site plans provided by Restoration 44 for alterations to 10675 and 10685 Main Street.

Meetings Schedule:

July 24, 2018 @ 9:00 A.M. -Portage County to discuss Water Sewer Plant
July 28, 2018 @ 8:00 A.M. -Planning Meeting review of the coffee shop plans
August 07, 2018 6:00 P.M. -Special Meeting to discuss Village Administrator position and mini park enhancements.

Marty Hura for Parks and Shade Tree:

Parks board will go along with removal of fencing in the mini park if the site plans of Restoration 44 are approved.

Trail Town ceremony went very well

Mayor Clark for Board of Zoning Appeals: nothing to report

Paula Tubalkain for Portage County Regional Planning:

Regional Planning is selling their building and making plans to move operations into the Portage County Administration Building.

Dave Sluka for Safety and Finance:

Safety meeting in July was cancelled due to the holiday.

Middlefield Bank has offered Financing for the new truck at 4% for 5 years. This would be a payment of \$1250 per month if we went with the full purchase price.

We finished the "Peddler/Soliciting" chapter and forwarded it to Michele to look over. She recommends that the Safety Committee look it over.

Finance has decided to remove rental property fees from the agenda since Planning is working on it.

Finance had discussion at length about the open positions of the village.

New and Other Business

Ben has 4 peach trees if anyone wants one.

Bob suggested that Council set up a special meeting to discuss the Village Administrator criteria. Paula said we need to start regular discussions about the water and wastewater plants, to and include the residents. There will be a meeting with the county on July 24, 2018.

Council agreed to have a Special Meeting to be advertised and held August 07, 2018 at 6:00 P.M. for further discussion on both matters.

Paula explained that DMRC would like to make improvements to the mini park. Council reviewed the initial blueprints and asked that a scope of work be presented at the August 07 meeting for further discussion.

Anything else that may properly come before Council

Executive Session:

- ❖ Motion to enter Executive Session to discuss pending litigation at 8:40 P.M. made by Bob Gaglione, second by Marty Hura-**All Ayes**
- ❖ Motion to exit executive session at 8:59 P.M. by Marty Hura, second by Ben Prescott-**All ayes**
- ❖ Motion to authorize the solicitor to dismiss 3rd party complaint Mantua Village v Heaton Associates made by Ben Prescott, second by Marty Hura – **All Ayes**

Adjournment

- ❖ Motion to adjourn at 9:00 P.M. made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**

Mayor Linda Clark

Administrative Assistant Marty Fergus