

PUBLIC HEARING FOR 2020 TAX BUDGET

May 21, 2019 6:45 pm

Mayor Clark called the meeting to order at 6:45 pm.

ROLL CALL: Paula Tubalkain, Dave Sluka, Scott Weaver, Bob Gaglione, Marty Hura.

OTHERS PRESENT: Mayor Linda Clark, Clerk-Treasurer Jenny August, Village Solicitor Michele Stuck, Police Chief Joe Urso, and Village Administrator John Trew.

CITIZENS: none

TOPIC OF DISCUSSION:

Ordinance 2019-12: In previous meetings, the budget for 2020 has been amended and is ready for approval by Council. Jenny noted that the only amendment that has been made was an increase in gas tax in the Street and State Highway funds. Mayor Clark asked if we need to increase the Permissive funds. Jenny said we can amend that with the county in January.

There was no public comment.

❖ Motion to adjourn at 6:47 by Ben Prescott, with a second by Bob Gaglione. All ayes on vote.

Mayor Linda Clark

Jenny August, Clerk-Treasurer

REGULAR COUNCIL MEETING MINUTES

May 21, 2019

7:00 PM

Mayor Clark called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

Moment of Silence: Dustin Hollabaugh

Roll Call: Paula Tubalkain, Marty Hura, Bob Gaglione, Dave Sluka, and Scott Weaver

❖ Motion to excuse Ben Prescott made by Dave Sluka, 2nd by Paula Tubalkain– **All Ayes**

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck; Clerk-Treasurer, Jenny August; Village Engineer, Rich Iafelice; Village Administrator, John Trew; Police Chief Joe Urso; Administrative Services Officer, Marty Fergus

Citizens Present: Kyle Gray, Sue Steinberg, Toomas Tubalkain, Bob Maclearie, Jason Wysong, Stacy Turner of The Weekly Villager

Approval of Minutes:

- ❖ Motion to approve the minutes from the April 16, 2019 Regular Council meeting by Scott Weaver, 2nd by Bob Gaglione - **All Ayes**
- ❖ Motion to approve the minutes from the April 16, 2019 Budget Workshop by Bob Gaglione, 2nd by Marty Hura – **All Ayes**
- ❖ Motion to amend the April 30 Special Council Meeting Minutes to include “effective May 06” in the motion to amend the Village Administrator’s pay scale by Scott Weaver, 2nd by Bob Gaglione, - **All Ayes**
- ❖ Motion to approve, as amended, the April 30 Special Council Meeting Minutes by Scott Weaver, 2nd by Bob Gaglione – **All Ayes**

Mayor’s Report: (written report as provided)

There are two special event forms that must be approved by Council.

One from Restoration 44 to have music in the mini park on Friday nights June, July and August from 6 to 8 p.m.

- ❖ Motion to approve Restoration 44 Special Event by Bob Gaglione, 2nd by Dave Sluka – **All Ayes**

The other is from the Soap Box Derby June 15, 2019 7 a.m. to dark (rain date June 16) for the park lodge and whole park closing High Street from First St. to Peck. Rd. from 7:00 am to dark.

- ❖ Motion to approve Soap Box Derby Special Event by Scott Weaver, 2nd by Bob Gaglione - **All Ayes**

Mayor Clark said that we’ve had our first (and 2nd) meeting(s) with the county. (*The Mayor will send out notes to Council as soon as she and John can get them together*). She also attended the Connecting Community’s meeting on May 14.

Mayor Clark and Marty F. had a meeting with Todd Peetz, Gail and Joe from Regional Planning to discuss GIS mapping for the cemetery. Marty is checking on several things including cost. On May 16, Mayor Clark and Marty H. attended the Boy Scouts of American breakfast meeting for the awards of local scouts.

On May 16 Mayor Clark attended the AMATS policy meeting and also met with Daryl Kleinhenz about "Better Blocks" and Curtis and Dave about the "Build" grant. Dave has gotten back to me and this grant replaces the TIGER grant. Like the FY 2017 TIGER program, the FY 2019 BUILD program will also give special consideration to projects which emphasize improved access to reliable, safe, and affordable transportation for communities in rural areas, such as projects that improve infrastructure condition, address public health and safety, promote regional connectivity or facilitate economic growth or competitiveness. BUILD Transportation grants may not be less than \$5 million and not greater than \$25 million, except that for projects located in rural areas the award size is \$1 million. These are due in July. (John Trew noted that Tiger Grant Awards are very rare)

2019 Headwaters Adventure race on July 13, 2019 Kristi Kato, the race organizer, she mentioned that last year we were able to gain access to the lodge on Friday. That made it a lot easier to be ready for Saturday when people start arriving a little before 7:00 in the morning Saturday. Mayor Clark asked if someone would like to make a motion to approve access to the lodge on Friday.

- ❖ Motion to approve by Scott Weaver, 2nd by Bob Gaglione – Marty Hura abstain, Paula Tubalkain abstain, Dave Sluka yes, Scott Weaver yes – **Passed 3 out 5 voted yes.**

Mayor Clark asked Council to accept the donation from the Parks Committee for \$87.75 for the seedlings they purchase for Arbor Day and for the two \$20.00 donations from Martin Hura for the second prize and honorable mention prize.

- ❖ Motion to approve the donation by Scott Weaver, 2nd by Marty Hura – **All Ayes**

Irene Welling request for forgiveness. Her letter dated April 2, 2019 states that her Dec bill after an actual read after 18 months was \$850.94. We still are not getting actual reads monthly from this account. Since January monthly bills total \$556.23. She has paid \$906.62. That leaves 350.39 applied to the \$850.94 leaving a balance of \$500.55. Open for discussion.

Council discussed the history of this account and details of the situation. Council discussed possible remedies to ensure actual reads in the future.

- ❖ Motion by Paula Tubalkain to give a \$400 credit to the sewer portion of her bill. There was no second. This motion failed.
- ❖ Motion by Dave Sluka to forgive ½ of the remaining balance, and make every effort to ensure that we are getting an accurate reading monthly. 2nd by Scott Weaver – **All Ayes.**

West Prospect Street residents presented a petition to Council which reads:

This petition serves as an emergency replacement of the sewer drains to the remaining approximately 500 ft. of W. Prospect.

There has been a plea to replace the sewer drains on this end of the road for years now. The drain system is original from when the road was first put in over fifty years ago.

There are cones in place where drains are to function. The sewer drains are broken and DO NOT WORK.

The overflow from rain waters has and is continuing to damage, Garages, Yards, Basements, and Foundations of homes on this section of W. Prospect St.

Attached are signatures of the residents to support the replacement of the sewer drains as done at the other end of the road which has stopped.

John Trew noted that this is part of phase 2 of the project, which is already in the works to be done. By doing a petition, these residents are opening up the possibility of being assessed for the work that is needed, rather than having it done as part of the grant.

Dave Sluka said this is more a plea of desperation. He asked Michele if the village will be held liable for any flood damages after submitting a petition and the work not getting done. Michele said any legal issues would be discussed in executive session.

Scott Weaver said they have proposed other ideas to alleviate the flooding on Ms. Pikus's property that she has not accepted. Some people have questioned the use of curbs in certain areas of phase 1. He now sees why doing away with the curbs is not such a good idea when you think of the 80 feet of elevation across the street.

- ❖ Motion by Dave Sluka to not take any further action, with a second by Bob Gaglione. All ayes on vote.

Citizens:

Jason Wysong asked for an update on the water and wastewater plants. John Trew said that he, the Mayor, and Michele will attend a meeting on June 13 with SCEDG to attempt to get funding for infrastructure improvements. Responding to Jason, John noted that this is a joint application with the county, and that we can not get it on our own. John will have more information after June 14. Paula Tubalkain raised concerns of passing any ordinance on this issue as an emergency, that it would have to go three readings. Dave Sluka reassured Jason that Council will do everything to get the best deal possible.

Kyle Gray inquired if Council has heard of any other manufacturing company moving in to the Village. Mayor Clark said that Atlantic Water Gardens is not planning on moving until the fall and that John Trew has extended an offer to help with a buyer if and when they move.

Toomas Tubalkain, presented and discussed the DMRC's proposed bike racks in the Village. The poetry kiosks are anticipated to be delivered June 17. A ribbon cutting ceremony is being planned for June 21. Mayor Clark reminded Toomas that DMRC proposed additional benches and tables for the mini park. She also said that she discussed the replacement cost of the sun sails with the person who voiced concern of the colors.

Financial Reports:

Jenny reviewed the financial summary for the month of April and invited questions

- **Fund Status-** *Looking very healthy thanks to the tax payers of the village.*
- **Cash Summary-** *No Adjustments*
- **Revenues-** *Revenues totaled \$248,498*

- **Expenses-** *Combined operating and payroll expenses totaled \$148,487*
- **Credit Card Monthly Report-** *lists VISA purchases made with each card*
- **Revenue Status-** *Average is slightly under due to grant funds and Permissive- they will catch up.*
- **Appropriation Status-** *Looking good.*
- **Bank Reconciliation-** *No adjustments*
- **The water-sewer and tax programs balanced with the UAN and the bank deposits.**
- **Checks 45114 through 45177 were written in April**

❖ Motion to approve the financial reports by Dave Sluka, 2nd by Marty Hura - **All Ayes**

Correspondence:

Susan Shreffler sent a letter addressed to Village Representatives urging people to stop using a weed killer called "Round Up" that is allegedly causing illness and death. A product called Glyphosate, is the dangerous ingredient, and she thinks it is poisoning our wells and water tables. She is urging everyone to stop using it on your personal property or anywhere you have jurisdiction. She references several YouTube videos. Dave Sluka commented that he heard there are some great effective substitute and everyone should research healthier alternatives.

Bills of Resolution, Addendum Bills of Resolution

❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Dave Sluka 2nd by Marty Hura-**All Ayes**

Legislation

Mayor Clark said we are going to skip 2019-11 and go back to it after discussing 2019-21, the Regional Income Tax legislation.

ORD. 2019-12 (amended) AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2020 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. 3rd Reading. There was no discussion.

❖ Motion to approve by Dave Sluka, 2nd by Bob Gaglione - **All Ayes**

ORD. 2019-19 AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. 1st Reading. This is changing the Village Administrators position from salary to hourly.

❖ Motion to suspend the rules by Dave Sluka, 2nd by Scott Weaver – **All Ayes**

❖ Motion to approve by Dave Sluka , 2nd by Scott Weaver – **All Ayes**

ORD. 2019-20 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2019 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading.

Jenny explained the need for the amendments of the appropriations in the General fund for repairs to the flag pole and for some large income tax refunds. The cemetery appropriations need to be increased for the additional requested and approved funds from the Trust. This was written to include the extra \$5,000 from the Trust for the new police car, but that money has not yet been approved by the Budget Commission, so it will have to wait until next month. The cemetery appropriation increase needs to be amended from an increase of \$11,750 to an amendment of an increase of \$6,750.

- ❖ Motion to amend by Scott Weaver, 2nd by Dave Sluka – **All Ayes**
- ❖ Motion to suspend the rules by Marty Hura, 2nd by Bob Gaglione - **All Ayes**
- ❖ Motion to approve by Dave Sluka, 2nd by Bob Gaglione – **All Ayes**

ORD. 2019-21 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND CLERK-TREASURER TO ENTER INTO AN AGREEMENT FOR PARTICIPATION IN A REGIONAL COUNCIL OF GOVERNMENTS FOR THE ADMINISTRATION AND COLLECTION OF THE MUNICIPAL INCOME TAX FOR THE VILLAGE OF MANTUA. 1st Reading. Discussion followed as to the when it goes into effect and the need to pass tonight. Scott Weaver asked Dave Sluka if the Finance Committee and Jenny are comfortable with passing this legislation. Dave said yes. Jenny noted that County Auditor Janet Esposito is also in favor and thinks the village will see an increase in income taxes collected.

- ❖ Motion to suspend the rules by Bob Gaglione, 2nd Scott Weaver - **All Ayes**
- ❖ Motion to approve by Marty Hura, 2nd by Paula Tubalkain – **All Ayes**

ORD. 2019-22 A RESOLUTION AUTHORIZING APPLICATION FOR GRANT FUNDING THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM, AND DECLARING AN EMERGENCY. 1st Reading. Mayor Clark said the DMRC is willing to provide the matching funds. The total estimate to be submitted is \$45,750 for the project. The grant portion is \$34,312.50 The match is \$11,437.50. The CT Consultant fee's will be billed to and paid by DMRC.

- ❖ Motion to suspend the rules by Paula Tubalkain, 2nd by Marty Hura – **All Ayes**
- ❖ Motion to approve by Scott Weaver, 2nd by Marty Hura – **All Ayes**

ORD. 2019-23 A RESOLUTION AUTHORIZING PREPARATION AND SUBMISSION OF A WATER AND WASTEWATER PROPOSAL TO THE OHIO SMALL COMMUNITY ENVIRONMENTAL INFRASTRUCTURE GROUP, AND DECLARING AN EMERGENCY. 1st Reading. This is only committing us to apply. More information will be added later to help our scoring. Paula asked if this is for projected capital improvements, including the Reservoir. Mayor Clark said no because we have already been given a grant for that. John Trew added that this grant could be for principal forgiveness also.

- ❖ Motion to suspend the rules by Scott Weaver, 2nd by Bob Gaglione – Dave, Marty, Bob, Scott – **Ayes**. Paula asked about the proposed project costs. Mayor Clark said there is a motion on the floor. Discussion was before the motion was on the floor. Paula – **Nay**, Bob and Scott- **aye**. The motion to suspend the rules fails.

Paula asked about the proposed project cost estimates on the capital improvement list. Rich said it consists of all various funding agencies. We were asked to apply for capital projects that might apply. We can't apply for all of them so we must be strategic in terms of what projects can get financial assistance for. The potential integration of two public entities for operation of utilities makes it unique.

- ❖ Motion to reconsider the suspension of the rules for Ord. 2019-23 by Paula Tubalkain, 2nd by Dave Sluka – **All Ayes**
- ❖ Motion to suspend the rules by Scott Weaver, 2nd by Dave Sluka - **All Ayes**
- ❖ Motion to approve by Scott Weaver, 2nd by Dave Sluka – **All Ayes**

ORD. 2019-11 AN ORDINANCE AMENDING SECTION 135.01 OF MANTUA'S CODE OF ORDINANCES CONCERNING THE POSITION OF VILLAGE CLERK-TREASURER. 3rd Reading. Dave Sluka said the Finance Committee has recommended amending this legislation in the event that the RITA legislation passes which would amend the duties of the Clerk-Treasurer. He thinks the fee's that RITA charges us will be a wash with the additional taxes that they collect. The recommendation proposed by Finance is to amend the pay rate to remain the same as it is currently for the first two years of the term, then give a 2% increase in year three and four. Council has been provided with the three options presented by Mayor Clark. Paula thinks the increase of 2.5% should be given the first two years when the Clerk is still active in the transitioning of RITA, then the third and fourth year, the wages would remain the same as year two. Mayor Clark said there would be a transition of 6 months that Jenny would be busy, but after that it would only be depositing two checks per month and accessing their system to see how things are going. Marty Hura said he prefers option 2 which reduces the Clerk's pay by \$3000, and give a 2% raise for each of the four years.

- ❖ Motion to amend made by Paula Tubalkain to increase the 46098.35, 2021 wage 47250.81 then 2022 and 2023 to remain \$47,250.81. There was no second. The motion fails.
- ❖ Dave Sluka moved to amend Section 2 to maintain the rate of pay for the first two years of the term to \$44,974.00, and increase the pay in 2022 \$45,873.00 and increase the pay in 2023 to \$46,879.46. Paula seconded the motion. All ayes except Bob who voted no.
- ❖ Motion to approve as amended by Paula Tubalkain, 2nd by Dave Sluka – Paula, Dave, Marty, Scott – Ayes. Bob – Nay **Passed 4:1**

Department Heads and Village Engineer

Police Chief Urso:

Safety Meetings May and June canceled. Next meeting will be July 3 at 6:00 pm
Parking lot paved in the hunting area on Peck Road
Click it or Tick campaign runs through June 2
15-minute parking signs are up at the coffee shop
Enforcing the 2-hour parking limit near Jake's
Soap Box Derby discussed. June 15 with rain date of June 16
Art on the Hill is July 13
Hired a part time dispatcher

Village Administrator: Service Department Report (by John Trew)

4/18/19 –He and the Mayor attended Service Director’s & Mayor meeting in Richfield

4/19/19 -Met with contractor to discuss curb at High and West Prospect

4/22/19 -Met at mini park to discuss plantings

4/24/19 -Attended NOSDA meeting in Independence

4/26/19 -Met with Jason and Ellie Stamm to discuss Orchard Avenue Project

5/01/19 -Met with Aetna plastics to discuss Orchard Avenue project

5/17/2019 -Met with EPA drinking water and surface water divisions along with state representative of Rural Communities Assistance Program to discuss possible federal and state grant money available to the county and Village as we proceed in negotiations

Two auto samplers needed replaced at the waste water plant along with a grinder pump. The samplers will cost around \$15,000 for two

- ❖ Motion to approve a Purchase Order for \$15,000 for the samplers by Scott Weaver, 2nd by Dave Sluka– All Ayes

Village Engineer from C.T. Consultants: (as written by Richard Iafelice)

Rich noted that Council has his written report. He has concerns about the geometrics of the widening on Orchard Street. Jennifer Brown will be attending on his behalf with Phyllis Dunlap for the meeting on June 14th for the grant application. There is a potential shortfall in the Reservoir Rehab project due to the nature of the work. There is a potential for increased cost. The 50,000 gallon storage tank is what was submitted. The county suggested a smaller storage tank that might save money.

There were a few properties that we did not have all of the information on for negotiations with the county. The Ambler Street pump station and the High St. pump station properties need some research. We need to confirm where they actually sit, right of way or private property.

Committees

Scott Weaver for Service, and Planning:

Planning - Rental inspection packet being worked on, possibly in 2 months we will have something to present. Maintenance code is being reviewed. There are a lot of properties in the village that are in violation and we need to write some letters and get things cleaned up.

Bob Gaglione for Fire Board:

One bidder for roof bid opening. Discussed property and liability insurance, 2020 budget. catch basin, generator transfer switch, painting, preventative maintenance and repair. Ordered PPE turn out gear. Changing out lighting to LED

Marty Hura for Parks and Shade Tree:

Meetings are tomorrow night. Shade tree will probably start on the tree survey.

Mayor Clark for Cemetery, and Board of Zoning Appeals:

Cemetery – mowers will be there Friday/Saturday this week. Issues with some headstones, will discuss this with them and John.

Paula Tubalkain for Portage County Regional Planning:

Nothing

Dave Sluka for Safety and Finance

No Safety Meeting. Finance Discussed lodge rental policy, RITA, and the flag pole repairs

New and Other Business

Dave Sluka offered praise to Restoration 44 for the beautiful job they did and the difference they have made in this community. He has been there a few times and he hears raving reviews and hopes it encourages others to “roll the dice” and invest in this community.

Anything else that may properly come before Council

None

Adjournment

❖ Motion to adjourn at 9:17 pm made by Dave Sluka, 2nd by Bob Gaglione -All Ayes

Mayor Linda Clark

Jenny August, Clerk-Treasurer