

PUBLIC HEARING FOR THE 2017 TAX BUDGET

May 17, 2016 at 6:45 pm

Roll Call: Giles Seith, Paula Tubalkain, Marty Hura, Paul Janson, John Clark, Ben Prescott.

Others Present: Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Police Chief, Harry Buchert; Assistant Clerk-Treasurer, Ashlee Hawkins; Rich Iafelice of CT Consultants.

Citizens: Scott and Trish Snyder from Hero's Rock Foundation, Stacy Turner from the Villager.

Discussion:

Mayor Clark said this hearing is for public comment on the 2017 budget, and asked if anyone had any discussion.

Paula asked if money had been budgeted for the Historic Landmark Commission. Mayor Clark said yes.

Motion to close the public hearing at 6:47 by Ben Prescott, 2nd by Paul Janson. All eyes on vote.

Mayor, Linda Clark

Assistant-Clerk Treasurer, Ashlee Hawkins

**REGULAR COUNCIL MEETING
MINUTES
May 17th, 2016
7:00 p.m.**

Mayor Clark called the meeting to order at 7:06pm and led the Pledge of Allegiance.

Roll Call: John Clark, Marty Hura, Ben Prescott, Giles Seith, Paul Janson and Paula Tubalkain

Other Village Personnel: Mayor Linda Clark; Clerk-Treasurer Jenny August; Village Solicitor Michele Stuck; Police Chief Harry Buchert; Village Engineer Rich Iafelice, Assistant Clerk-Treasurer Ashlee Hawkins

Citizens Present: Scott and Trish Snyder, Stacy Turner from the Community Journal, Roy Peck, Jen Sobczak, Terri Vechery, Joe Nairn, Matt Merchant from the Record Courier.

Approval of Minutes:

- ❖ Motion to accept Minutes from the April 19th regular Council meeting made by Ben Prescott, 2nd by Marty Hura-All Ayes on vote.

Mayor's Report

Mayor Clark, Marty, and Michele have completed interviews from the pool of resume's we received for the Village Administrator position. They also interviewed a firm that could supply services in different areas for us. The Service committee also interviewed them and we are not ready to go that route yet. No other candidate meets what we are looking for. She asked Council to advertise again.

- ❖ Motion to place an ad in the Record Courier for the Village Administrator position by Marty Hura, with a second by Ben Prescott. All Ayes on vote.

She and Paula met with Christina Wagner from ODOT. Mayor Clark was able to get all of the information that was requested for the East Prospect street paving project. This funding would have been in conjunction with monies from the CDBG grant. Unfortunately we did not receive anything from the Commissioners. Christina is rethinking how we can still get East Prospect done. They also discussed looking for funding for next year's grant rounds for the Matts road bridge and road. Regarding the RTP grant for the Mill St connection, we still have not heard from Mr. Hammonds from the state, and there is still no answer from the Feds.

Shade Tree held their annual Arbor Day presentation. Ashlee handled the event on May 2nd. There were 151 3rd graders and the committee each chipped in and paid for the seedlings again this year, the donation of \$86.00 from Don, Ashlee, Randy, Marty, Wes and John. Doll Lumber was the guest speaker this year. Ashlee said the teachers were very impressed by them. Again Middlefield Bank donated a \$25.00 gift card, McDonald's donated coupons for each student, Ashlee did certificates of participation and Mayor Clark donated a second prize gift card of \$15.00. The winners were Madison Ashby first prize and Kaley Ferguson second prize.

- ❖ Motion to accept donations for shade Tree by Ben Prescott, seconded by Giles Seith. All eyes on vote.

Mayor Clark had a meeting with the Lutheran Church; they would like to get more involved in the community. She thinks we should try and encourage all of the churches in the Crestwood area to

band together on projects. Christ Lutheran wants to know if we have any residents that need help with yard work or house painting, etc. Also, they would like to host a meeting with residents in the Crestwood area to inform parents and teachers on how to address and identify drug problems that our children might have, and get the help needed to combat them. The Chief and Officer Urso and she are meeting with Becky from the Health Department to learn more about the drug prevention program they have. Then she will meet with Christ Lutheran with Becky and go from there. If there is anyone who is interested in working on this with her, please let her know. Joe Nairn said he is very interested.

Citizens

Joe Nairn- He said that he has a really big problem and everyone knows it. Mayor Clark said that he should observe from his property and contact the police whenever there is a problem. Joe asked if there is anything that he can do to help speed up the process. Giles said that he could put cameras up if he wanted to. Chief Buchert said that Joe is talking about drugs in his neighborhood and it's also a problem in the nation. He said that the drug task force of Portage County has been contacted. Chief Buchert said that that Joe being their eyes is something that can help and that he can call whenever there is a problem. Joe said that he is going to try and get his neighbors to call every time something happens. Chief said that a big issue is that the criminal activity is happening inside.

Financial Reports

Jenny said that this Thursday at 1:00 a man from the Ohio Checkbook.com is coming out to do a demo on their website. Our village will be going live very soon and if anyone would like to join us, feel free to stop by. In her opinion, Ohio Checkbook.com is a good way to show that we are being sensible with our tax payer's money.

- There were no negative funds in April.
- We received \$211,496 in revenues, with more than half being income tax.
- We spent \$43,736 in payroll expenses. Operating expenses were \$77,098. Our largest payments that are not standard monthly expenses were for the new Truckster which the Cemetery Trust reimbursed us for, C.T. Consultants, Luli Construction for the repair at Main & Prospect, Walter Drane for our annual codified ordinances, and our semiannual bond payment.
- Revenue Status- looking good!! Especially right after tax month.
- Appropriation Status- we should be at 33% at the end of April, and we are there or below in almost every fund.
- The water & sewer and the tax software programs balanced with the UAN and bank.
- There were no adjusting factors on the bank reconciliation for April.

❖ Motion to accept the Financial Report made by Ben Prescott, 2nd by Paul Janson-**All Ayes**

Correspondence

Mayor Clark said that she got a letter from Mayor Ann Womer Benjamin and she wanted to thank the Mantua Council and Police department for their support for the loss of their Officer.

Bills of Resolution, Addendum Bills of Resolution

❖ Motion to accept the Bills of Resolution and Addendum Bills of Resolution made by Ben Prescott, 2nd by Paul Janson-**All Ayes**

Legislation

ORD. 2016-10 (*amended*) AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2017 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. *3rd Reading.*

❖ Motion to approve made by Ben Prescott, 2nd by John Clark-**All Ayes**

ORD. 2016-11 AN ORDINANCE ESTABLISHING A RENTAL FEE SCHEDULE FOR THE VILLAGE PARK LODGE AND ALLOCATING A PORTION OF THOSE FEES TO THE PARK CAPITAL IMPROVEMENT FUND #4903. *3rd Reading.*

❖ Motion to approve made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

RES. 2016-14 A RESOLUTION OF THE VILLAGE OF MANTUA, OHIO AUTHORIZING THE ADOPTION OF THE PORTAGE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN. *2nd Reading.*

❖ Motion to suspend the rules made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

❖ Motion to approve made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

RES. 2016-19 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE COMMUNITY EMERGENCY MEDICAL SERVICES DISTRICT, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-20 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE MANTUA-SHALERSVILLE JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-21 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE WINDHAM VOLUNTEER FIRE DEPARTMENT JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-22 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE GARRETTSVILLE-FREEDOM-NELSON JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-23 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF GARRETTSVILLE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-24 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF HIRAM POLICE AND FIRE DEPARTMENTS, AND DECLARING AN EMERGENCY. *2nd Reading.*

RES. 2016-25 A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF WINDHAM POLICE DEPARTMENT, AND DECLARING AN EMERGENCY. *2nd Reading.*

Giles said that this needs to be looked at really long and hard because when dispatch fails, the entire system fails.

ORD. 2016-27 AN ORDINANCE ENACTING SECTION 305.11 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO TRUCK PARKING ON RESIDENTIAL STREETS. *2nd Reading.*

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**
- ❖ Motion to approved made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

ORD. 2016-28 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2016 APPROPRIATIONS AND DECLARING AN EMERGENCY. *1st Reading.*

Jenny said that the General fund needs about \$10,000 more to do the tuck pointing for the government building. More appropriations are needed in the State Highway fund for paying for the flowers on the bridge and will cover the mowing of the triangle. Park Improvement appropriations are to get the lodge sided.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Paul Janson-**All Ayes**
- ❖ Motion to approved made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

RES. 2016-29 RESOLUTION AUTHORIZING C.T. CONSULTANTS TO SOLICIT BIDS FOR THE HIGH STREET WATERLINE REPLACEMENT AND PAVEMENT IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY. *1st Reading.*

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Paul Janson-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2nd by Paula Tubalkain.

ORD. 2016-30 AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCES SECTION 955.01(e) RELATING TO MONUMENT FOUNDATION COSTS. *1st Reading.*

Mayor Clark said that right now we charge \$45/sq. and asking to increase to \$90/sq. which is what Mantua Township charges. Joe Nairn recommend that the Village charge \$100/sq.ft because the Village will be spending \$100 anyway once the hole is dug and the frame is put in.

- ❖ Motion to amend the monument cost to \$100/sq.ft made by Paula Tubalkain, 2nd by Ben Prescott-**All Ayes**
- ❖ Motion to suspend the rules as amended made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**
- ❖ Motion to approve as amended made by Ben Prescott, 2nd by Paula Tubalkain-**All ayes**

Department Heads and Village Engineer

Chief of Police Harry Buchert: Chief said that Crestwood schools last day is this Friday and the Memorial Day parade is going to be on May 30th at 9:30am. Tomorrow they will be conducting the oral interviews for the Sergeants' position.

Village Administrator: Mayor Clark said there is a plan in place to replace the butterfly valves at the Reservoir once school is out. She said that they also looked at Second St. Oak St. and West Franklin St. and will be getting with Rich about paving those streets using levy funds.

Mayor Clark said that at the cemetery, there are 13 footers that need to be poured tomorrow and they are getting things ready for Memorial Day. The fountain is almost ready for summer. She said that the canoe turnaround is almost done and Brugmann is going to bring in a topcoat of stone. Dave is going to be bringing in large stones to put by the hydrants so people don't run into them. DMRC cleanup is tomorrow if anyone wants to help.

Mayor Clark said that Marty interviewed Keith Tuttle about stripping and waxing the floors at the lodge and he quoted \$250 and Dave Akerley said that is a good price.

Mayor Clark said that no one can give an exact estimate to fix the storm sewer issue at Prospect St. and Main St. because they can't see what is going on. Mayor Clark said that the new mowing company is doing a good job. Mayor Clark said that Randi moved downstairs for the summer and they also hired Chelsea Gregor to fill in for Randi when she can't work and to do the minutes when Ashlee is off. Paul Brannon is willing to come and help the Service department with things at the water and wastewater plant. He will help get together a procedure manual for maintenance.

Mayor Clark said that the lodge needs to be sided and the estimate is \$8,600 and Marty suggested that it should be no more than \$10,000 in case they run into any issues. Paula asked if the price includes replacing the soffits and Mayor Clark said yes. They will replace any rotted wood, and that it will be replaced with a better grade of vinyl siding.

- ❖ Motion to reside the park lodge for \$8,600 not to exceed \$10,000 made by Paula Tubalkain, 2nd by Ben Prescott-All Ayes
- ❖ Motion to not exceed \$10,000 for the storm sewer repair by Ben Prescott, 2nd by Paula Tubalkain. All ayes on vote.

Village Engineer from C.T. Consultants: Rich said that the Commissioners are still interested in pursuing our discussions. Mayor Clark said there is a new interim director at Portage County Water Resources. The utility study is in process. Rich said that the filling and grading plan has been done and a copy of the report has been given to Mayor Clark and Zoning Inspector Jason Gary. That operation is pending. OPWC application is due June 10th for storm sewer and pavement work on west Prospect. They are targeting about a half million dollars with a \$50,000 local share for this project. Lastly, Rich said that they have been working with Compass Packaging about getting water and sewer to their ice cream stand, "The Chilling Station".

Committees

John Clark for Service and Fire Board: John said that the Fire Board meeting has been moved to May 23rd instead of May 30th because of the holiday. Property & Liability insurance contract has been approved. John said that for Service, they are still working on the specifications for the special recognition signs. They are still working on getting water to Stamm's tipple. In service, they are kicking around some options for storm sewer work and getting it financed like some other cities are now doing.

Marty Hura for Parks and Shade Tree: Marty said that the big expense for parks will be siding the building. He also said that canoe turnaround is pretty much done, seeding needs to take hold and a top coat of gravel will be put in place. For Shade Tree, Marty said that he would like to thank Ashlee Hawkins and Don Buchert for all of the work that they did for the Arbor Day celebration.

Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals: At the last Planning meeting they did a site plan review for the Compass Chilling building. They met all 18 requirements on the list except they need to make a design of their sign. For Cemetery, Claude has the urns ready to plant. The mowing company is doing a good job. Nothing going on for Board of Zoning Appeals.

Ben Prescott for Portage County Regional Planning: Ben said that there is nothing for Regional Planning.

Paula Tubalkain for Finance: Paula said that Chief Buchert came to the meeting and talked about the dispatching contracts and they told him to continue what he is doing. Regarding storm sewers, Paula thanked John for bringing this up because it is something that needs to be addressed and is going to affect everyone.

Giles for Safety: Giles said that he pretty much said everything that he needed to say.

Terri Vechery for the Historic Landmark Commission: Terri said that the commission met on May 7th and most of the talk was around the interns and the upcoming program that they are having on June 4th. Everyone should have a flyer in their packet. The interns have gone home for the summer and she doesn't think that they accomplished as much as they wanted too. She met with the grant provider and she answered any questions to the best that she could. She said that the grant money will continue next year and the program was more successful than they had thought.

Terri said that there is one intern that is going to be coming back in the fall but he is from California and will not have a car. She said that her time will be more available so she will be able to take him to Ravenna if they don't get another intern that drives. Terri said that she is going to continue the research through the summer. She and Jacob have been at the old county home looking at tax records, and they could only find books for 1850, and 1890, and 1900 that gave them any clear indication of vacant land value or land with a building value. It is possible that Bierce Library at Akron University, or the Portage County Historical Society might have the other books. She will give any information that she can come up with once it's all put together.

New and Other Business: none

Executive Session

- ❖ Motion to go into executive session at 8:02 for pending litigation made by Ben Prescott, 2nd by John Clark-**All Ayes**
- ❖ Motion to come out of executive session at 8:27 made by Ben Prescott, 2nd by Marty Hura. -**All Ayes**
- ❖ Paul Janson moved to authorize the Mayor and Solicitor to attend mediation on Green versus Village of Mantua in the County of Portage and in substantial conformity with Steven Browns proposal of May 16, 2016 with the understanding that any final approval to settle the case must be made by Council. Ben Prescott seconded the motion. All Ayes on vote.

Adjournment

- ❖ Motion to adjourn 8:28 made by Ben Prescott, 2nd by Paul Janson-**All Ayes**