

PUBLIC HEARING FOR 2019 TAX BUDGET

VILLAGE OF MANTUA, OHIO

May 15, 2018 6:45 pm

Mayor Clark called the meeting to order at 6:45 pm.

ROLL CALL: Paula Tubalkain, Dave Sluka, Scott Weaver, Bob Gaglione, Marty Hura, and Ben Prescott.

OTHERS PRESENT: Mayor Linda Clark, Clerk-Treasurer Jenny August, Village Solicitor Michele Stuck, Police Chief Joe Urso, and Administrative Assistant Chelsea Gregor,

CITIZENS: none

TOPIC OF DISCUSSION:

Ordinance 2018-15: In previous meetings, the budget for 2019 has been amended and is ready for approval by Council.

There was no public comment.

❖ Motion to adjourn at 6:50 by Ben Prescott, with a second by Bob Gaglione. All ayes on vote.

Mayor Linda Clark

Jenny August, Clerk-Treasurer

REGULAR COUNCIL MEETING
MINUTES
May 15th, 2018
7:00 p.m.

Mayor Clark called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call: Paula Tubalkain, Marty Hura, Ben Prescott, Bob Gaglione, Dave Sluka and Scott Weaver

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck; Clerk-Treasurer, Jenny August; Village Engineer, Rich Iafelice; Police Chief Joe Urso; Administrative Assistant Chelsea Gregor

Citizens Present: Nick Ehlert, Cookie Vanek, Bob Ress, Giles Seith, Greg Balbierz and Scott Weinkamer

Moment of Silence: Sheila Rogers and Ione Guyette

Approval of Minutes:

- ❖ Motion to accept the minutes from the April 17th, 2018 Council meeting minutes by Paula Tubalkain, 2nd by Ben Prescott- **All Ayes**

Mayor's Report:

The Mayor said she wanted to hold off on the Mayors Report until the Village Administrators report.

Citizens: Nick Ehlert

Nick thanked Rich from CT for the great job on the Historic Landmark brochures, and said that the businesses were impressed. The Landmark Committee would like to hand out more at Art on the Hill and the Potato Festival, but asked Council if they would allow him to add restaurants on the back. The Mayor stated that he could not by name since the Village cannot promote businesses, but places can be identified by a symbol instead. Nick then thanked Council for their time.

Scott Weinkamer

Scott Weinkamer of Reservoir Dr. came to ask Council for leniency on his water and sewer bill. He had a toilet running in his basement that he was unaware of. He has 5 children and one of them had used the basement bathroom that normally is not used. When the Service Dept. came out to inspect his meter, they became aware of the high usage read and the toilet was adjusted to stop running. The Mayor had informed Mr. Weinkamer that circumstances such as this are unfortunate, but the Village does not normally make deals and can put him on a payment plan.

Financial Reports:

Jenny wanted to let everyone know that she will not be at the August Council meeting. Chelsea will be covering for her while she is at Myrtle Beach.

At the Finance meeting, the Mayor mentioned that there would be a proposal to look over for the County to provide Operator of Records for the Village water & sewer plants. Jenny thought that Council should have a comparison and so provided one. Page 1 is what the Village is paying (or recently has been), and page 2 & 3 are some estimates of what Jenny found online.

- There were no negative funds during April.
- Cash Summary report shows no adjustments.
- Revenues totaled \$ 237,994 most of this was income tax.
- We spent \$152,847 in operating and payroll expenses.
- Revenue Status- on track.
- Appropriation Status- looking good.
- The water & sewer and tax software programs balanced with the UAN and bank.
- There were no adjusting factors on the bank reconciliation.

❖ Motion to accept the Financial Reports made by Ben Prescott, 2nd by Dave Sluka-**All Ayes**

CORRESPONDENCE: None

Bills of Resolution, Addendum Bills of Resolution

❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Legislation

ORD. 2018-15 AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2019 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30.

3rd Reading.

❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Ayes**

ORD. 2018-19 AN ORDINANCE AMENDING SECTIONS 505.11 AND 549.08 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, IN ORDER TO PERMIT LIMITED HUNTING IN THE MARSH WETLANDS STATE NATURE PRESERVE WILDLIFE AREA. *2nd Reading.*

❖ Motion to suspend the rules made by Ben Prescott, 2nd by Paula Tubalkain -**All Ayes**

❖ Motion to approve by Ben Prescott, 2nd by Scott Weaver-**All Ayes**

RES. 2018-20 A RESOLUTION SUBMITTING TO THE ELECTORS OF THE VILLAGE OF MANTUA THE QUESTION OF RENEWAL OF THE 3.85 MILL TAX LEVY FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF STREETS, ROADS AND BRIDGES WITHIN THE VILLAGE, PURSUANT TO OHIO REVISED CODE SECTIONS 5705.19(G) AND 5705.191. *2nd Reading.*

No Discussion

ORD. 2018-23 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2018 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading.

The increase is for the cemetery projects and the new K-9 vehicle.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Marty Hura -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Bob Gaglione-**All Ayes**

RES. 2018-24 A RESOLUTION GRANTING CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION TO COMMENCE PROJECT ID # 103275, SIGN REPLACEMENTS ALONG STATE ROUTE 44, WHICH IS EXPECTED TO BEGIN CONSTRUCTION IN FISCAL YEAR 2020. 1st Reading.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Scott Weaver-**All Ayes**

RES. 2018-25 A RESOLUTION ENDORSING THE PETS SAFE, INC. "BARK FOR YOUR PARK" GRANT, AUTHORIZING THE MAYOR TO APPLY FOR A PETS SAFE GRANT FOR THE CREATION OF A NEW DOG PARK IN THE VILLAGE, AND DECLARING AN EMERGENCY. 1st Reading.

This is for funding of up to \$25,000, and then \$10,000 can be applied for per year after that.

- ❖ Motion to suspend the rules made by Paula Tubalkain, 2nd by Scott Weaver -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Bob Gaglione-**All Ayes**

RES. 2018-26 A RESOLUTION AUTHORIZING C.T. CONSULTANTS TO SOLICIT BIDS FOR THE WEST PROSPECT STREET ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY. 1st Reading.

This is for paving and replacing of storm sewers.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Bob Gaglione-**All Ayes**

Department Heads and Village Engineer

Police Chief Urso:

Tomorrow at 10am the phones will be ported over. Mike Zamecnik and the phone vendors will be in, and AT&T will be remoting in.

The new Police Tahoe is outside with the graphics on it and they are waiting on the K-9 insert.

The Second St. grace period for one-way traffic warnings ends Sunday May 20th.

The permit for the Memorial Day parade has been sign and will begin at 9:30am.

The Chief received the Adventure Race route for Saturday July 14th.

June 6th is the next Safety meeting. There will be no meeting on Wednesday July 4th. The following meeting will be held on August 1st.

Village Administrator:

Service Department Report

The Village is having issues at the Ambler Lane and North River pump stations. Ambler #1 pump went down, and it will continue to be a problem until Village residents realize what should and shouldn't be flushed. The Village is working with the County to figure out these problems. The Mayor was finally able to send the letter to the cemetery trust. The total was almost \$26,000 for flowers, roof repairs, new mausoleum doors, railing, tree removal and the replanting trees. There were two letters issued concerning sidewalks in the Village. Dave has started working on the curb on Woodford to fix flooding. The Mayor met with CT and the DMRC about possible Streetscape funds. The Village needs to order more meters, but the supplier has discontinued the model that is used. Dave is checking other models that work with our remotes. Service is working hard at getting the past due water and sewer customers caught up. The Mayor suggested that the Village needs to draft a letter to the residents and/or property owners whose renter are past due and let them know that if they are still past due in August it will assessed to the properties tax bill to bring them up to date. The Service Dept. is in need of a new plow truck and has received one quote so far. There is an OPWC grant available for the Reservoir repair. Council will need to decide on how much grant, and/or loan the Village wants. The application is due by the end of the month.

Mayor's report

There will be a Buckeye Trail Town dedication on July 14, 2018 at 3 p.m. on the walking bridge in at Buchert Park. Michele, Sue Steinberg and the Mayor finished the approval paper work, website summary, proclamation, MOU and pictures. Michele and the Mayor will finish the Dog Park application Wednesday after legislation is passed. It is through a Pet Safe Grant for \$25,000. The Village has received quotes for the fencing to be installed and the DMRC and Buckeye Pipeline are donating towards it. There were six plots in the cemetery that were sold recently. The buyer was misquoted the actual purchase price and resulted in them under paying. The person who sold the plots is aware of the mistake and the Mayor asked Council if they can waive the difference in pricing.

❖ Motion to waive the difference in pricing by Ben Prescott, 2nd by Scott Weaver -**All Ayes**

Village Engineer from C.T. Consultants:

Council has received the Village engineers report.

There was a meeting with the County to discuss operation and maintenance of the water and wastewater plants. The contract with Utility Contracting is being closed out.

CT is still working to download the information from the SKADA system. The Buchert Park Trail design is complete and CT is waiting on ODNR written approval to move forward.

Rich talked about the W. Prospect project and explained the sewer lines in need of repair, including collapsed and under sized storm sewers. The project budget needs to be shrunk and he suggested that the Village Service Dept. can do the inspections.

Rich explained the different options of water storage while the Reservoir tank is sealed and a new roof put on. Water storage will need to be large enough to provide the school and residents with water. He also discussed provisions for firefighting.

Committees

Bob Gaglione for Service, Planning and Fire Board:

For Fireboard they were looking at three assessments for new interviews.

Engine #2 needs some repairs and they have been looking at property and liability insurance.

There are two outdoor weathervanes, and they were looking at repairing the older one.

The Planning Committee talked about medical marijuana and sent recommendations to Safety.

They also talked about rental inspections and licenses, along with the different options for grants with CT.

At the Service Committee meeting they talked about storm sewer fees, the Village Administrator position, sidewalks and bikes racks.

Marty Hura for Parks and Shade Tree:

There was some legislation passed that was recommended by the Parks Commission. The next meeting is tomorrow. The Mayor and Marty were both sick and unable to attend the Tree City Banquet for Shade Tree, but were able to get a refund.

Mayor Clark for Cemetery, and Board of Zoning Appeals: Mayor already covered

Paula Tubalkain for Portage County Regional Planning:

Regional planning looked at zoning and developers.

Dave Sluka Safety and Finance:

The Chief covered Safety. Lieutenant Justus brought up distracted driving and they are pre-planning what can be done about that.

At Finance they talked about looking into updating solicitation fees.

Finance discussed rental property inspections, which is also being talked about at Planning.

New and Other Business

The Mayor received a proposal from the County to run the Water and Wastewater Plants and will be sending them to the Council members.

Anything else that may properly come before Council

Chief Urso said that Chase Bank will be closing their doors at 12pm on May 30th. They will seal the money drop and shut down the ATM.

Adjournment

❖ Motion to adjourn at 8:44pm made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**

Mayor Linda Clark

Administrative Assistant Chelsea Gregor