

## **Minutes from Council Meeting with Crestwood Schools** **May 2<sup>nd</sup>, 2012**

**Call to Order-** 6:00 P.M.

### **Pledge of Allegiance**

**Roll Call-** Ben Prescott, Bill Zoller, Giles Seith, Paul Janson, Linda Schilling is absent, Marty Hura.

- Motion to excuse Linda Schilling by Bill Zoller, seconded by Ben Prescott. All ayes on vote.

**Others:** Mayor Linda Clark, Clerk-Treasurer Jenny August, Solicitor Michele Stuck, Village Administrator Anthony Fiorilli, Police Chief Harry Buchert, Village Engineer Rich Iafelice, Greg Reink, Bill Andexler and Norm Erickson on behalf of Crestwood Schools.

**Citizens:** Mr. & Mrs. Gonczy, Mark & Marcy Gonczy, Lori Dunkin.

### **Discussion of Crestwood Sewer Lift Station Project:**

Paul said the general consensus was that they did not want to use the Engineer's design, but instead thought it better that the sewer lines would be going east along the property lines involved from Crestwood School all the way down to the cul-de-sac on Bramley Drive, and then drop south. He reviewed property maps with the residents that Paul had, and the residents had a map that was created for lotting the property off. Copies were made and distributed of both maps.

Norm asked if gravity will work for the flow. Paul said yes. Norm asked how many property owners will be involved. Paul said four, not including the school.

Paul said the only way we could do this would be to come down the lot line close to Campbell's, then up the center of the road, and then down the far lot line. It would involve one extra man hole. The approximate cost was expected to be \$255,000 as proposed by C.T. Consultants. Norm asked what is expected to be the percentage of cost overrun. Ben said there shouldn't be any since it is a grant application that involves matching monies. He also asked about easement costs. Paul said they hoped to work something out with easement costs and tie in fees.

Rich Iafelice arrived. Paul told Rich that the family does not want the property split, so we would have to come down the line close to Campbell's, then across. Rich said that he understood the intent of the project was to abandon the pump station and build a gravity line to connect into the Village sewer system. The discussion is the contribution that the school will make to undertake this project. At the planning level, the project is in excess of \$300,000. He must advise the Village that the project does not score well with the Ohio Public Works Commission because the Village does not own or maintain the pump station that is in question. So even with creative grant writing in the application, he could not justify the project. The Village has indicated that their priority is with road projects. Leveraging contributions from the school may not even help. Moving the alignment should not change the construction cost by an excessive amount. This is just planning. There is a lot of clearing to do in that area. We would need a 30 ft wide swath, and an access or temporary haul road needed from High St up the hill.

Marty asked how wide the actual easement is. Rich said a 20 foot permanent and an additional 10 ft temporary construction easement which would fall off upon completion of the project. The Village would maintain the easement area. Paul asked if the sewer line is in the center of the easement. Rich said yes. Anthony asked if we could tie this together with a road project and get two projects in one grant. Rich said it is different funding, and that would lower the rank for both grants.

Marcy Gonczy asked whose idea was this project. Paul said the lift station at the school is in need of replacement, and the school approached the Village about utilizing the Village's sewer system instead of replacing the lift station for the third time. Norm added that if the Village could find a grant, the school would provide the matching funds to an extent.

The Mayor asked if the grant would score higher if the school applied. Rich said the school is not a political subdivision of Ohio and not eligible. Mayor Clark asked if we were the owner of the lift station, would we score higher. Rich said yes. She then asked if we can get financing somewhere else besides the OPWC? Rich said yes, but it will cost money. There are no free grants unless you prove that we meet the low to moderate income status and other factors. Most financing is going to be at least 3% and we could finance the project.

Norm Erickson said that the school is having a Board meeting Monday night. What would they need from the Village? If the Village were given temporary ownership of the lift station, how many points would that give the Village. Rich said it could be significant.

Marty asked when is the next chance for a grant opportunity. Rich said it is every year, so we would apply now for 2013, and next year we apply for 2014. It is important to be shovel ready. Marty asked how long the lift station will last. Bill Andexler said they will continue to maintain it for several years. The cost for them to replace it is between \$95,000 and \$137,000.

Mayor Clark said we have been emphasizing on road repair projects and she considers that to be top priority in her opinion. She wants to continue to work with the schools if there is a way. Norm said he would discuss it with the other Board members and get back with her.

Adjourned at 6:48 P.M. by Marty Hura, seconded by Paul Janson. All ayes on vote.

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Linda Clark, Mayor

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Jenny August, Clerk-Treasurer

## **Special Council Meeting Minutes** **May 2<sup>nd</sup>, 2012**

**Call to Order-** 6:57 P.M.

**Roll Call-** Ben Prescott, Bill Zoller, Giles Seith, Paul Janson, Linda Schilling is absent, Marty Hura.

- Motion to excuse Linda Schilling by Bill Zoller, seconded by Ben Prescott. All ayes on vote.

**Others:** Mayor Linda Clark, Clerk-Treasurer Jenny August, Solicitor Michele Stuck, Village Administrator Anthony Fiorilli, Police Chief Harry Buchert, Village Engineer Rich Iafelice.

**Citizens:** None

### **Discussion of Cemetery Board Request from the Delia Thompson Trust Fund:**

Mayor Clark reviewed the request that the Cemetery Board has asked for the Trust Fund to expend. Expenditures are for the annual plantings including mulch for \$700, replacing the railroad ties around the mausoleum with concrete ingots for \$1,000.00, the removal of nine trees including clean up and stump grinding for \$4,200.00.

Other requests are for mowing options. We could contract the mowing out at a cost of \$400 per mow, an estimated 20 mows totaling \$8,000. The other option would be to purchase a zero turn mower, high wheel push mower, backpack blower and weed eater for \$7589.98 and then pay employee labor of approximately \$7680 plus OPERS and etc. The last request is for the driveway. The options are either for limestone or asphalt.

Council discussed the options and decided they would recommend submitting requests for the annual plantings, removing the railroad ties by the mausoleum and replacing them with concrete ingots, the removal of the nine trees, contracting out the mowing, and constructing a 3.5" of 301 asphalt base with a 1.5" of 448 finish surface for an estimated cost of \$55,000.

Motion to present these expenses to the Trustee for pre-approval as recommended by Council by Ben Prescott, seconded by Bill Zoller. All ayes on vote.

### **Securing another truck for the Service Department:**

Bill Zoller has been looking around for a good used truck for the Village. He came across a 2006 Chevy Silverado 2500 with a utility box. It has 72,000 miles and a V-8 engine with a price tag of \$11,900, but Bill and Anthony talked them down to \$9,900.00. The Mayor asked Jenny if we have the money for this truck, and still apply for the DERG grant in August. Jenny said we have \$10,000 appropriated for a used truck right now, and asked if they would give us anything on a trade for the S-10. Anthony said no, but they have a buyer for it. Ben asked if we can still apply for the DERG grant. Jenny said before we estimated about \$20,000 would be our matching portion. We have an extra \$11,000 on the insurance PO that we can use, and we would have to come up with another \$9,000. Can we scale the truck down so instead of a \$100,000 truck, can we get one for \$80,000 and have a lower match? Harry said we should consider financing this truck and leave the other money alone for the DERG grant. Jenny said she is against financing. We have way too much debt. Anthony said we could buy this truck outright, and wait to see if we need to finance if and when we are approved for the grant.

Motion for Anthony and Bill to move forward and purchase the truck from Wise Chevrolet for \$9,900.00 by Marty Hura, seconded by Ben Prescott. All ayes on vote.

## **2012 Budget:**

Jenny said the spreadsheet shows how much we have spent in the last several years and also how much money has come in. Jenny said she estimated very high on expected revenues such as Local Gov't funds, which is dangerous. We know we are going to lose \$25,000 in those funds. The Mayor asked that we start with Safety. Harry said it is pretty straight forward. Ben asked why it is increased by \$20,000. Harry said the cruisers he wants to buy, and fuel bills are the biggest part of it. Ben said we should leave it like it was at \$400,000. Harry said during this whole time, the Police Department is getting increases in dispatching, yet the Police Department budget gets decreased every year.

Jenny said we still have a \$102,000 debt to St. Gobain that we have to deal with. Jenny said if they won't forgive the debt, we have to deal with it this year because we have been on Fiscal Watch for 5 years now, and you are only allowed to be on for five years. Jenny said she thought we are not in position to increase budgets yet. She said in her version of the Safety budget, she increased it to \$410,000, but they are not making cruiser payments of \$20,000, so they actually have an extra \$30,000 more than last year. The Mayor said he will be getting a new vehicle. Jenny said he already has that money in Police Capital for a new vehicle. Linda asked if any unspent money in the Safety budget can be rolled into Capital Improvements. Jenny said the appropriations and PO's all close at the end of the year. Jenny said if we have a surplus at the end of the year, Council could either move it to Police Capital, or even Street Capital like they used to. Marty said Harry has no incentive to stay under budget if he doesn't get to keep his savings. Harry said he has no problem with the budget Jenny submitted. Jenny asked if with the \$410,000, could we go back to 24/7 coverage. Harry said no. Bill asked why not. Harry said he may need that money to fall back on at the end of the year. He said if he gets his knee done, it will cost the Village an extra \$20,000 in wages. He needs a buffer zone. He feels that they are able to manage as they are right now. Harry said they are pretty close to 24/7 coverage now. Bill said there are some undesirables walking the streets at night. Harry asked to be excused.

Moving on to the rest of the General Fund budget, for Zoning, it is reduced by \$90 from last year. Jenny said last year we had to pay for several BZA hearings. For Parks, the Mayor asked Anthony if he is okay with what Jenny has appropriated. Anthony said he is. In the Tree Care budget we only have \$1000 appropriated for Contractual Services, and Ben said we have 5 trees to come down. Bill said if the bills are split between where the trees are, such as Parks, Water, etc., then we could do it. Paul asked why the big difference in Clerk-Treasurer medical? Jenny said this year we are paying for Donna Hawkins because of the State Continuation program out of our appropriations, and she pays the cost to us every month. For Legal Counsel, Jenny appropriated an increase for Michele for when her new contract is negotiated, but this is only a worksheet that can be adjusted. Jenny said she appropriated \$20,000 for income tax refunds so we can start taking care of our \$102,000 debt. Jenny said we will have an audit next year, so there is \$13,500 appropriated for that.

Moving on to Streets, the Mayor said our contract with Cargill obligates us to purchase 500 tons of salt. This will cost us \$22,000. We may try to sell some to Shalersville if possible. Michele is going to look at the contract and see if there is anything we can do to reduce it. Even if we can get it reduced, we still need \$12,000. Jenny said using State Highway, Streets, and Permissive, we have \$9,500 appropriated. Ben asked where we will take it from. Jenny said it has to be within that fund. Anthony said we may have to take it from Contractual Services. The Mayor said if we have to buy the 500 tons, we will need to come up with an additional \$12,500. Anthony said we may be able to get Shalersville to buy it. They have a huge salt shed and they might even be able to store some for us if they don't buy it. Regarding trucks, Jenny said we

have money appropriated in various funds for another used truck next year. Will this put us up to where we need to be with trucks? The State Auditor will be selling a whole bunch of vehicles and equipment that are not used more than 5% of the time. We may want to look at the list and see if we can get any of that. They generally maintain their vehicles pretty well.

For Permissive, Jenny said we let the fund build up, and now we are doing projects and appropriating more than what is coming in. This eventually will result in the fund evening out.

For Police Capital, we appropriated \$30,000 for a new cruiser. Linda and Marty said Harry told them he needs \$42,000 to outfit it. Jenny said that is not what he told her. He told her that he was looking at the Ford Police car for \$24,000 and most of the equipment will switch over. He would need to buy brackets for the light bar, and a new camera.

For Park Improvement, Anthony said we may need to replace bleachers. Linda wanted to check on it because she thought there was someone who offered to do it for free. She gave Marty the phone number. Jenny asked about the outdoor bathroom. Anthony said he wants to have it removed and let people just use the porta pots. It just gets vandalized by kids.

Capital Reserve fund only has a balance of \$94.00, but we should leave it open in case sometime we have any extra money that could be used for any project.

For Water Operating, the Mayor asked if we have enough money in Water, Sewer, and Streets to pay the increase for Anthony since he has accepted the full time position. Anthony thinks we should be seeing a savings in electricity at the plants. Linda asked if the Cemetery Trust pays for mowing at the Cemetery, can our guys start mowing at the plants saving us \$1,200.00? Anthony said we should be able to, but we only mow at the water & sewer plants every other week. Linda asked again if there will be enough to support Anthony's increase. Jenny asked how much it is. Linda said \$2,000. Jenny said if it is split between 5 funds, we should be able to.

For Sewer, Paul asked if Anthony was okay with what Jenny has worked up for Water & Sewer. Anthony said yes. Anthony said we have almost reached our expected septage revenues for the year already, so we may be able to increase that later if needed. The Mayor said Jenny has \$16,000 for sludge hauling, and that may not be enough. Anthony said we don't pay for grit removal anymore, so we can move that \$500 to sludge, and move the \$1,000 for Engineering Services to sludge. We will handle projects in house. Anthony didn't feel that the \$1,500 for Engineering for the Crestwood project should have been charged to his Sewer appropriations. Jenny said Council approved it. Anthony said it is not even our lift station. Linda said Council approved \$1,500 for the study relating to the Crestwood Sewer/Lift Station. Anthony said if we make extra on septage, we can increase our certificate with the County and appropriate more if needed.

For Water & Sewer debt, it is what it is. Jenny said if we can keep toughing it out until 2017, the Water Plant will be paid off, saving us about 100,000 per year. Regarding Water Capital Improvements, the Mayor asked if we switch to monthly billing, what would become of our \$5.00 quarterly fee? Michele said we would have to adjust that. Linda said monthly billing would be easier on some residents. Bill said we could change it to a \$2.00 monthly fee. Michele said we don't want to make it a PR problem. We want to be able to tell the residents that this will not cost them anything more except possibly a stamp.

In closing, Jenny said she would make a purchase order tomorrow for the truck from Wise Chevrolet.

Adjourned at 8:39 P.M. by Paul Janson, seconded by Ben Prescott. All ayes on vote.

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Linda Clark, Mayor

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Jenny August, Clerk-Treasurer