

SPECIAL COUNCIL MEETING

MINUTES

April 30, 2019

6:00 PM

Mayor Clark called the meeting to order at 6:00pm and led the Pledge of Allegiance.

Roll Call: Paula Tubalkain, Marty Hura, Bob Gaglione, Dave Sluka and Scott Weaver

❖ Motion to excuse Ben Prescott by Scott Weaver, 2nd by Bob Gaglione – All Ayes

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck; Clerk-Treasurer, Jenny August; Village Administrator, John Trew; Police Chief Joe Urso; Administrative Services Officer, Marty Fergus

Citizens Present: Cookie Vanek, Tom Aldrich, David Pifer, Kyle Gray, Ted Bixler, Ellie Stamm, Jason Wysong

Mayor Clark stated the purpose of the meeting was to inform Council that the Village Administrator, John Trew, has accepted employment elsewhere and to begin discussion of the future of the position.

John Trew confirmed he has accepted the position of Service Director with the Portage County Engineer beginning May 06, 2019. He said that he will continue his duties as Village Administrator until a successor is named. All Council members thanked John for his service to the community. Paula noted that there have been three people in this position in recent years and that maintenance and infrastructure of the plants had been ignored. She said that John addressed these issues along with rate stabilization and Council responsibilities. Paula also said that his knowledge is needed throughout the remainder of the bid process to finalize the sale of the plants. Mayor Clark thanked Paula for her recognition and said that Council will have to decide on a compensation rate and number of work hours expected of John. Dave Sluka said John will need to decide how many hours he is willing to commit to, and then a pay rate should be determined. John said approximately 20 hours per week. Paula commented that he may get burned out. John reassured Council that he can handle it. Dave suggested paying John the current rate at the number of hours he is willing to commit. Michele said that he would need to log actual hours worked per week. Mayor Clark discussed advertising the position with John assisting in preparation of the job description. Paula said we need someone that can write and read grants. Someone who can develop plans to keep the village going and who plans to stick around for more than a year.

❖ Motion to amend the Village Administrator pay scale to \$27 per hour part-time by Scott weaver, 2nd by Dave Sluka – All Ayes
effective [^]May 6th

Mayor Clark asked Council if they would like her and John to draft a job description for advertising the position of Village Administrator. Council decided to wait as the description could change after a formal decision is made of the water and wastewater plants.

Citizens:

Several citizens thanked John for his accomplishments with the Village. Jason Wysong asked how long John anticipates the plant negotiations to continue. John replied a couple of months.

Anything else that may properly come before Council

Adjournment

❖ Motion to adjourn at 6:27pm made by Scott Weaver, 2nd by Dave Sluka - All Ayes

Mayor Linda Clark

Administrative Services Officer Marty Fergus