

SPECIAL COUNCIL WORKSHOP MINUTES
VILLAGE OF MANTUA, OHIO

April 21, 2015 6:00 p.m.

CALL TO ORDER: 6:00 p.m. by Mayor Linda Clark, Bill Zoller led the Pledge of Allegiance

ROLL CALL: Giles Seith, Bill Zoller, Ben Prescott, Marty Hura, Paul Janson, John Clark

OTHERS PRESENT: Mayor Linda Clark, Clerk-Treasurer Jenny August, Village Administrator Kate Rogers, Rich Iafelice and Brian Rogers with C.T. Consultants, Assistant Clerk-Treasurer Ashlee Hawkins, Village Solicitor Michele Stuck, Chief of Police Joe Urso.

CITIZENS: None

DISCUSSION:

Mayor Clark stated that this workshop is to review the budget.

Mayor Clark asked Ben Prescott if he had any questions, he said no, she then asked Bill Zoller and he said that he had no questions and Giles Seith said that it looks like a budget to him.

John Clark said that he did not see any wage increases in any of the departments and asked if we are going to do any wages increases and Mayor Clark said that Jenny did have to amend the budget already for police and that Kate included her wage increases in her budget for next year, Kate agreed. Mayor Clark said that if they have the original budget, they could see that wages did increase and Kates basically stayed the same because when they went over her budget, that is when they did the increases. John said that when he looks at numbers last year vs. this year he is not seeing increases. Mayor Clark said that you see them in Kates but you don't see them in Harrys but they were there. John asked what the healthcare reimbursement was and Jenny said that it's something new that is required, its part of Obamacare. It's something new that has to be appropriated for anyone, she said that Chief Buchert is going to reach his \$1000 deductible and the village is going to have to have a \$1000 match. Mayor Clark asked if we still belong to the group that is Macedonia and Jenny said yes. Jenny said that they keep track of what people spend towards their deductible and when they get to a certain point, they have the village reimburse that employee back. John asked if we are paying the deductible and Jenny said yes. She said that they have a \$2000 deductible so the village is paying for half. John asked if this is because of Obamacare and Jenny said that we have always done this but because of Obamacare, we are required to have this line on the budget. Jenny said that we used to put it in with medical benefits but now we are required to separate it out. John asked if he should see it with every line that has wages and Jenny said that we don't do it like that. John said that he sees several lines where he sees wages but no line for Medicare or PERS and wanted to know where that money is going to come from. Jenny said you can't split everything out in the UAN.

John said that he didn't see anything in parks that would indicate that we are going to do any major projects. Kate said that projects would need to come through parks committee that they are voting on and she thinks that the money would have to be appropriated at that time. She said that they talked about it and they can't identify ahead of time for the parks committee what they want to do. John said that he does not see a line for salt for 2016 and asked if it's going to be moved to a different line. Kate said that they are trying to split costs between less funds so when she is doing a purchase requisition she doesn't have to split it between multiple funds. John asked if it would be easier to take it off of the 2011 and Jenny said it can be taken off but they just won't be able to see it in the prior years. John said that water fees and dues are going from \$350 to \$1000 and Jenny said that now includes the \$1050 public water licensing fee that we used to separate out as an EPA fee, now we just put it as one. John said that in sewer revenue, they are anticipating a \$17000 drop and asked if there was a reason. Kate said that 2013-

2014 had that kind of drop as well. Jenny said that she thinks it has to do with how it was being reported. She said that we get about \$24000 semiannually towards the debt payment and she thinks that was included in 2013 and after that, we started putting that payment directly into the sewer debt fund instead of going into sewer revenue.

John said that in Jenny's office he did not see unemployment and Jenny said that there should be some for Ashlee, John said that he sees it now, he just missed it before. Jenny said that workman's comp may not be enough, next year we are going to have to make 2 payments, she found out at the local government conference that they are going to do a normal billing and they are also going to do a December billing because they want everyone to pay in advance. If that does happen, we might have to increase appropriations for that. She said that we should know by the middle of next year with plenty of time. Mayor Clark said that she just read somewhere where workman's comp is going to have to do some kind of reimbursement. Jenny said that we will probably have that again, that we have had it for the past few years, because they have overbilled. Jenny said that hopefully we get that again but we can't budget for it since its nothing that we can guarantee.

Mayor Clark asked Joe Urso if there was anything from the police and he said no, she asked Kate Rogers and she said that she had no questions. Giles said a budget is a budget and everyone has to stay within it. Paul Janson said that he must feel comfortable with it and Giles said yes. Ben Prescott said that as long as the department heads are ok with it, he is fine. Kate said that they went through it line by line and it took several hours. Mayor Clark said that her only concern is the equipment list that Chief Buchert had given her and the budget that he gave to her. Mayor Clark said that the Chief had asked for things that are outside the scope of their budget she said that some of them are general maintenance things, like the handheld radios. Mayor Clark said that the radios are 12 years old and they are about \$750 each and Jenny said that they just ordered them so they should be coming out of this year's budget. She said that they have an old typewriter that they have to use to type the label for the case binders and it doesn't work all the time, the computer they use for booking is 12 years old. Mayor Clark said that she didn't know if council wanted to make extra funds available to the police to get some extra equipment or not. Mayor Clark said that the list says that it's going to be \$2,200 to get new openers for the garage for the police and John Clark asked how many remotes for that price. Joe Urso said that the cost if for new garage door openers, the ones there now are the original openers, the quote is for new openers and remotes. Bill Zoller said that if the money is there, he does not see a problem with pre approving what the Chief is looking for except the \$160,000 for the alarm control box. Jenny said that it would be about \$17,000 extra and that some of what is on the list they are going to get this year. Bill said that they should just give the Chief a dollar figure and let him prioritize his list. Mayor Clark suggested that they compromise and offer them \$10,000 and asked if we can afford that and Jenny said that that should be ok. Bill said that he makes a motion to approve \$10,000 to go into police operating for new equipment providing that the money is there, John Clark seconded that but they are not able to vote until council. Jenny asked if they wanted to put it in police operating and not police capital, and council said yes.

❖ Motion to adjourn at 6:22pm made by Ben Prescott, 2nd by Bill Zoller-All Ayes

Linda Clark, Mayor

Assistant Clerk-Treasurer Ashlee Hawkins

REGULAR COUNCIL MEETING

MINUTES

APRIL 21st, 2015

7:00 p.m.

The meeting was called to order at 7pm by Mayor Clark and The Pledge of Allegiance was led by Ben Prescott.

Roll Call: Giles Seith, Bill Zoller, Ben Prescott, Marty Hura, Paul Janson, John Clark

Others Present: Mayor Linda Clark, Clerk-Treasurer Jenny August, Village Administrator Kate Rogers, Assistant Clerk-Treasurer Ashlee Hawkins, Village Solicitor Michele Stuck, Chief of Police Joe Urso.

Citizens Present: Carole Pollard, Angie Hunter, Linda Schilling, Tammy Lyons, Mary Cabot, Greg Balbierz, Dan Pompilli of the Record Courier, Stacy Turner of The Villager, and Mary Lyons arrived later.

Approval of Minutes

- ❖ Motion to approve minutes from the March 17th, 2015 special council workshop made by Ben Prescott, 2nd by Marty Hura-**All Ayes**
- ❖ Motion to approve the regular council meeting minutes of March 17th, 2015 made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Mayor's Report

Mayor Clark said that at the last council meeting, council had talked about the High Street Bridge. She said that she and Marty Hura had attended a PARTA breakfast and sat with Anthony Zumba and Mickey Marozzi and when she had asked when the bridge would be done they said 2016. Mayor Clark said that she called the engineer's office the following week and spoke with them to see what could be done to get it done this year. She said that they spoke several times about the weight limit and she explained the safety issues of the bridge possibly getting closed down and the economic issues to the Village if the bridge is shut down. Mayor Clark told them that she was going to contact ODOT about the bridge and they had no problem with her contacting them. She said that she did give ODOT a call and expressed our concerns to Tony Urankar and few days later she received a call from the engineer's office and ODOT and they said that the Bridge would be done this year. Mayor Clark said that there will be a utility meeting in a few weeks to go over everything that needs to be addressed- right of ways, environmental issues if any, etc. and the High Street Bridge will be replaced this year barring any major issues.

Mayor Clark said that we received a letter from the Mantua Potato Festival. It reads as follows:

To the Mantua Village:

Unfortunately we will not be able to have the Potato Festival 2015 year.

We are deeply sorry for any inconvenience this may cause the Village.

Tammy Lyons and the Mantua Potato Committee

Mayor Clark said that the festivals insurance on the leased building has lapsed and that she recommends that council directs Michele to send them notice of canceling their lease on the "Spud Building". She said that once all issues are taken care of, they can reapply for a lease at that time. She said that there are two reasons why: one, they are in breach of contract and number two is that with the High St bridge being closed for repairs this year, we can probably use that space to store equipment.

Bill Zoller asked what the insurance is on that building and Mayor Clark said that we insure the building already, but the Potato Festival has to have liability insurance on the building.

Mayor Clark said that we have turned in our application for the CDBG grant to do upgrades at the Mini Park and that we should know by June if we got it. She said that we would be replacing railings, benches, putting in some picnic table, replacing light poles and putting a flower garden in where the fountain used to be. Mayor Clark said that we are asking for about \$25,000 for all of that.

Mayor Clark said that we have received special event forms for the Ponytail League; she said that they would like to use the fields from April 1-July 10. She said that she has a list of their coaches, the concussion certificate and their insurance, the only thing that she does not have is their schedule and she was assured that she would have it soon. Portage County Soap Box Derby 6/13/15, and for the DMRC soft ball game on 7/11/15. She said that she sent out emails on March 10th to Jen Filippi and Brent Carter to get their special event form, insurance, schedules and concussion forms.

❖ Motion to approve the special event forms made by Bill Zoller, 2nd by Ben Prescott-All Ayes

Arbor Day Proclamation

Mayor Clark said that it's something that we do every year. She said that we belong to Tree City and the proclamation is something that we have to have in our files.

Citizens

Mary Cabot- She said that she is here to ask permission from Council to put hanging baskets/flowers on the bridge. She said in order to put them on the railing, she would use three hose clamps and there would be plastic on the bottom so there would be no damage to the railing itself. She said the depth of the hanging baskets is 10 inches and people were wondering if there would be any impact to the sidewalk and the sidewalks are 70 inches wide and if the flowers do well they might go up and out about 15 inches. She said that there would be no cost to the village at all, She and her husband bought them on their own because she has been wanting to put something on the railing for a while now. Mary said that she would like to thank Kate Rogers with her help with ODOT. She said the flowers will be around \$150-\$175 and she is going to try and solicit funds. She said that she will get a schedule for watering, and the village does not have to do anything unless they want to do so. She said that from Memorial Day until the flowers are spent, it will be her dream to get permission from Council to do it. Giles asked what will happen to the baskets when they are done, Mary said that she will take them down and store them at her house and then put them up again the next year. Bill Zoller asked if ODOT gave permission and Kate said yes

❖ Motion to approve made by Ben Prescott, 2nd by Bill Zoller-All Ayes

Linda Schilling- Said that she is here to talk about the potato festival building. She said that she is hoping that Council will not take it away because at this time, they are trying to get people to donate to get the insurance they need for the building. She said that she and Donald put a lot of time and money into the building and they don't want to see it go. She said that the Potato Festival paid for the roof and she knows that they are in violation of their lease but because of a couple of people, she wants Council to think of the people who have worked on the building and not take the lease back. She said that it is the village's building and we can put equipment in it but there is carpeting in there and other things that would need to be moved to put equipment in there. She is asking for at least a week to try and get insurance. She said that there will be a potato festival next year but they were told by the state that they have to wait until the investigation is over because any money that is donated would have to go towards the debt of the festival.

Bill said that he would like to make a motion to give them ample time to get what they need and thinks that we should work with them as long as we have insurance for what is in there now. Mayor Clark said that before we make a motion we should open for discussion. Michele said that to keep things clean we should give a certain amount of time. Paul asked Kate if they are going to need to use the building this summer and she said that they are going to need a spot to store things when the bridge is getting worked on. Paul asked if there would be a problem if the Village and the Potato Festival use the building and Michele said that the Village has the right to use it without notifying the Potato Festival first. Paul said that he also feels like there should be a time period on how long the festival has to get their insurance. Linda Schilling said that 30 days should be enough time to get their insurance. Michele said that it is 28 days until the next meeting if council wanted to do it that quick. John Clark asked how we protect things that we store in there. Paul asked if there is any reason that the Potato Festival people would need to be in there. Linda Schilling said that the only thing that they should need to go in there for is any kind of paperwork. Paul said that if they needed to get into the building, they can always set something up with Kate to get in and Linda agreed.

- ❖ Motion to give the Potato Festival 60 days to get everything they need made by Bill Zoller, 2nd by Ben Prescott-**All Ayes**

Carole Pollard: She said that she is hoping that everyone can go to the CLG training this Saturday they 25th.

Greg Balbierz: He said that on behalf of the DMRC he would like to thank Mary Cabot for what she presented. He wanted to remind Council that there is an Art on the Hill meeting for anyone to attend tomorrow evening, 4/22. The annual meeting of DMRC is going to be held at the new location of Jodi and Kim's business, the Jakes Market Plus on Thursday 4/23 at 6:30pm. He also said that they are going to be planning a spring cleanup for the south side of town on Saturday May 16. They also plan on doing the mini park. There is some damage there. He said that that there are some more great things that are going to be happening that will be announced at the DMRC meeting. He said that he has two copies of the FirstEnergy grant request for Mayor Clark and John Clark.

Angie Hunter: She said that she was a committee member last year for the Potato Festival and that they worked really hard last year. She said that it is unfortunate and it's horrible but in order to make the festival a success again, they need community and village support. She said to make it great like it used to be, we all have to work together. That is what it's supposed to be about, not your last name or how much money you have, its community, which is what it should be focused on. Mayor Clark said she hopes that everything goes well with the issues that they are facing and that she wishes them well.

Financial Reports

Jenny August said that she is hoping we can get our audit exit meeting scheduled soon and that she is meeting with Fabrice Friday to go over some things, and will hopefully get things wrapped up. She said that Local Government Officials training in Columbus went very well and that she was able to acquire all of the needed points that are now mandated by the new Clerk-Treasurer educational requirements. She also attended the public records training yesterday as the village designee, and met our requirements for that as well.

Jenny said that council should have the March financial reports.

- To summarize, all funds are remaining steadily in the black.
 - We received \$209,842 in revenues.
 - We spent \$102,247 in operating and payroll expenses.
 - The water & sewer and the tax software programs balanced with the UAN and bank.
 - There were no adjustments needed on the bank statement.
- ❖ Motion to approve the finical reports made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Correspondence

Mayor Clark said that we got a letter from Ohio Public Works about our OPWC grant from last year stating that the funds should be released by July 15th. She said that we received a letter from Doll Lumber Company and they are donating 8 yards of mulch and all we need to do is get someone to go and get it.

She said that they all received a letter from Josh Mandel about the Ohio Checkbook.com. She said that Jenny has already signed us up for this, she is not sure why it was sent to everyone to approve it but it's already taken care of. Bill Zoller said that he doesn't think we should put all of this stuff out on the internet, Mayor Clark said that she understands but its public information and someone could request it. Bill said that he understands someone can come and ask for it but doesn't know why we have to put it out there and Mayor Clark said she agrees.

Mayor Clark said that the Portage County Commissioners are announcing a partnership with CGI communications to produce a series of online videos highlighting all Portage County has to offer. They want to know if we want to be involved. Paul Janson said that it sounds like something that we should do.

- ❖ Motion to supply the county with information made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Mayor Clark said that she received a letter from Linda Hoedigger from Winchester Ohio about getting prostate cancer awareness support. She would like a proclamation from all villages that want to support and by September to illuminate a village landmark blue to show support for prostate cancer. Mayor Clark asked if council would like to do a proclamation and wanted to know who would volunteer to write it and she will type it up. John Clark asked if she provided an example and Mayor Clark said that there was an attachment on the e mail that she received. John said that he will write the proclamation. Bill said that we could put a blue light on the water fountain in front of the Village Hall and everyone agreed.

- ❖ Motion to approve the prostate cancer proclamation made by Giles Seith, 2nd by Bill Zoller-**All Ayes**

Jenny said that we received an e-mail from Diane Hura. She said that Diane asked her to e-mail everyone and let them know that articles for Mantua matters are due by May 27th or sooner. This will be a special summer edition.

Bills of Resolution, Addendum bills of Resolution

Mayor Clark said that she thought she heard that we needed to add something. She said that the Tree City conference is May 12 and she is no longer able to attend so Marty Hura will be the only one to go. She said that we need to add \$35 to the Bills of Resolution for that. John Clark asked if we would include mileage in that and Mayor Clark said yes.

Bill Zoller asked what the \$6000 was for from Emergency Remarketing and Chief Urso said that where they bought the new police car from. Bill also said that there are two Middlefield bank Visas for almost \$900 and Mayor Clark said that he was looking at the financial statement of bills that were paid last month.

- ❖ Motion to approve the Bills of Resolution as amended and Addendum Bills of Resolution made by Paul Janson, 2nd by Ben Prescott-**All Ayes**

Legislation:

ORD. 2015-05 AN ORDINANCE AUTHORIZING A CHAPLAIN PROGRAM WITHIN THE POLICE DEPARTMENT OF MANTUA VILLAGE. *2nd Reading.*

ORD. 2015-13 AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2016 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. *2nd Reading.*

Mayor Clark said that during the workshop, they were going to make a motion to add an additional \$10,000 to police operating. Bill said that he will make the motion to give the police the additional \$10,000 at the discretion of the chief of police on how it is to be used.

❖ Motion to add extra funds made by Bill Zoller, 2nd by Marty Hura-**All Ayes**

ORD. 2015-15 AN ORDINANCE AMENDING SECTION 135.01 OF MANTUA'S CODE OF ORDINANCES CONCERNING THE POSITION OF VILLAGE CLERK-TREASURER. *2nd Reading.*

Mayor Clark said that it was amended last month to take out the calculations. John Clark said that the first section should be removed and make it the specific salary of \$44,974 following the solicitor's advice because if she is not comfortable with it, he is not comfortable with it. Bill Zoller said that he agrees with what John says. Jenny August said that they are taking part B1 out and John said yes. Michele said that it's going to say that the village Clerk Treasurer is going to be paid an annual salary of \$44,974. Mayor Clark said that a council person suggested to her that they do the 3% the first year and then 1.5% the following years. Bill Zoller asked that if they are going to change it to just the salary, that will not be necessary and Mayor Clark said no because the \$44,974 includes the 3% for all four years. Bill said that he thought that the 3% over 3 years would be a lot of money at one time. He thought that maybe if they did a 2% or a 1%, to break it up, it would give a total of 6% over the course of the term vs. 9%, Mayor Clark said instead of 12%. Giles asked how much of this really changes the Clerk's salary. Jenny said that they would have to go back to finance and recalculate everything because what they have now is calculated on percentages every year. Bill asked what finance thought of it and Jenny said that they are the ones that came up with the salary number. Mayor Clark said that she believes that the way finance presented it is that it started with a base salary and then did a 3% raise each year and then took all four calculations and put them together and divided by four. Paul Janson said that was correct. Bill asked what that came to and Mayor Clark said it came to the \$44,974 but what Bill was saying 3% the first year and Bill said that he did not know what was already done in finance. Bill said that he is ok with it if finance is ok with it. Mayor Clark said that this was done back in March and Bill asked if it came up again in finance and Mayor Clark said that it was not discussed. Bill said then its fine like it is.

❖ Motion to remove B1 and specify the salary made by John Clark, 2nd by Marty Hura-**Giles Seith said no, rest of Council were Ayes**

Giles said that they are leaving the salary the same that it is but they are just not breaking it down. Jenny said that they are not accounting for a new person to start out lower. She said whoever got the job would start out the same, whether it be a new person or someone who has been doing it.

Michele Stuck said that she changed section B to be: Effective April 1, 2016 the Village Clerk-Treasurer should be paid an annual salary of \$44,974.

RES. 2015-18 A RESOLUTION AUTHORIZING THE MAYOR AND THE CHIEF OF POLICE TO EXECUTE AN AGREEMENT WITH THE CRESTWOOD LOCAL SCHOOL DISTRICT RELATING TO THE SCHOOL RESOURCE OFFICER FOR TEN YEARS BEGINNING WITH THE 2015-2016 SCHOOL YEAR. *1st Reading.*

Mayor Clark said that this allows for annual increases and includes a 90 day out clause by either party. Joe Urso said that this is so they don't have to go to the school board each year and it's a rolling one

year contract up to 10 years. Joe said that there are annual increases and either party can opt out with 90 days written notice. John Clark asked if they can let it go 3 readings and Joe said that it was already approved by the school board. Paul Janson asked if a 90 day notice was given, can it be renegotiated, Michele said yes as long as both parties agree.

- ❖ Motion to suspend the rules made by Bill Zoller, 2nd by Ben Prescott-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2nd by Paul Janson –**All ayes**

Department Heads and Village Engineer

Interim Chief of Police Joe Urso

Joe said that Chief Buchert is doing well, he is already up and walking around with a cane. He said that Portage Industries came down for a visit and they made Diablo available and Chief Buchert gave them a tour of the police station, we got a thank you from them. He said that the police department participated in the all-out traffic day this past Friday which is why there would have been extra police presence out. Chief Urso said that our dispatchers received a certificate from the Hiram police department in recognition of national tele communicator week signed by Chief Byers. Ken Justus gave the cub scouts a tour of the police station last month and they sent a thank you. He also said that the rotary club invited him to go over internet fraud on May 12th.

The old Tiger Tech is going to reopen and be called New Adventures. He said that its new owners that bought the building and they are remodeling right now. They are going to be having a children's rummage sale this Saturday the 25th and all proceeds are going to go to the K9 fund. He told them that he would make himself and Diablo available and Ken Justus is also going to be up there with Vader. John Clark asked where this is at and Chief Urso said that it's on Timber Point Trail. He said that they are hoping to open by the first of June. Chief Urso said that they hope to get the new police car back tomorrow then all the equipment needs to be put in and they hope to have the car on the road by next Friday.

Chief Urso said that he had donations to the K-9 fund that he would like Council to accept totaling \$350

- ❖ Motion to accept donations to the K-9 fund made by Ben Prescott, 2nd by Paul Janson-**All Ayes**

Lexipol was discussed at safety and it was recommended that it be presented to Council. It would be a \$950 annual fee. Chief Urso said that Lexipol is used for training, keeping them up to date on Supreme Court law. He said that they have suspended parts of it but he feels that it's important for them, with everything changing, it helps keep them up to date. He said that each officer has their own log in and would take daily tests. He feels that \$950 is cheap compared to everything that they will have access to and be able to do. Mayor Clark asked if they are online with them right now and if the officers are already logging in and doing their training and Chief Urso said yes. He said that as they do their tests, Chief will get an acknowledgement that it was done. Paul Janson asked if the \$950 is for one year and Chief Urso said that it's an annual fee. He said that they should get about \$500 back from OPATA training that can go towards that. Ben Prescott asked if the \$950 was already in their budget and Chief Urso said that he doesn't believe so. Bill Zoller said that they talked about it in safety and wanted to bring it before council to approve it. He said that the fire department is also looking at the same program and when it's first set up, the fee is higher and it gets less each year that goes by. Chief Urso said that they had already opted out of some of the things that they would get charged for. They are going back to just what is needed but they are getting enough to cover them for liability.

- ❖ Motion to accept made by Bill Zoller, 2nd by Ben Prescott-**All Ayes**

Chief Urso said that Chief Buchert did get fitted for his safety vest and they are waiting for that to come back and as long as it fits, they will send the rest of the officers down to get fitted. He said that

they are going to apply for a hardship grant to help cover the cost of the vests. He said that there are some officers that have vests that are really outdated.

Village Administrator Kate Rogers

Kate said that they have finished painting the pipes at the water plant and no matter who is running it going forward, the pipes will be rust free for years to come. She said that last summer, Mantua Township applied for an ODOT grant for some stop signs, directional signs and speed limit signs and they were supposed to come in last summer but since they didn't come until November, they have spent the past 2 weeks putting them out. She said that they are focusing on the park right now. They dug the foundation for the merry go round and should be able to pour the foundation tomorrow and there is a 48 hour cure time. They are also doing some minor repairs at the park due to the winter weather we had. She said that they are looking at getting a new salt shed because the one we have is in disrepair. She learned that it had to be 300 feet away from the river but was told that it was just a suggestion. She is going to have someone come out to let us know exactly what is needed. She said that there are some catch basins in town that need to be repaired and she has someone coming out to give her quotes on that, some are set in asphalt so they would get a company to come and work on those. She said that they are still in talks with CT about the roads they want to do this year and possibly looking at some grants to try and stretch the dollars that we have. She said that May 13th is the court date for the cemetery and then would know if the funds are approved from the trust, then they would be able to get the mini excavator.

Village Engineer from C.T. Consultants

Rich was not here tonight. Mayor Clark said that the OPWC grant is coming due at the end of May and he wanted to know if we want to apply for something for 2016 as far as road paving and use our \$75,000 for the 2016 year as a match towards getting more roads surfaced next year. John Clark said that there was an article in the paper last week that said that Windham Village received a OPWC grant for around \$290,000 based on using for match money a \$50,000 ten year loan with no interest. He said that he thinks if we use the \$75,000 as match money, it would work well for us.

Mayor Clark said that she was going to suggest holding a special meeting so they can vote and do legislation. She asked if everyone wanted to hold it in conjunction with the service meeting on May 5th. Kate asked if that would give CT Consultants enough time and Mayor Clark said yes because they would have talked about it tonight be he is out of town. Paul Janson asked if they can possibly do the meeting at 7pm due to a conflict that he had if it was held at 6pm, Giles said that he would not be able to attend at either time due to a conflict that he has. Mayor Clark asked if they should hold it a different day. John Clark asked when the OPWC grant info needs to be turned in and she said that she believes the end of May. Bill Zoller asked if they can vote tonight to give them the \$75,000 matching funds and Mayor Clark said that they would need to be able to come up with a price and in order to do that they would have to go through C.T. Consultants chart of estimates of how much each street is going to cost. Mayor Clark said that it will be a special council meeting to decide on what streets to do this year, to get bid prices and to apply for the OPWC grant.

Committees

John Clark for Service

John Clark said that everything has already been talked about except for recycling and Mayor Clark said that she is going to talk about that during new business.

Marty Hura for Parks and Shade Tree

Marty said that Shade Tree has everything in order for Arbor Day at the schools. Mayor Clark said that Arbor Day is April 24th and that Nathan Goodell is going to speak and that Ashlee Hawkins has printed out certificates for each student and they have already been giving their seedlings. Mayor

Clark said that McDonalds was supposed to drop off certificates but has not done so as of yet. Bill Zoller offered to go down and Mayor Clark said to talk to Rick.

Marty said that when they ordered the seedlings, they received five bare roots bald cypress that Mayor Clark talked about but did not order but we still received them. He said that it would be good to find a spot for them.

Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals

Mayor Clark said that they are still waiting on Rich for subdivision regulations, nothing for Board of Zoning Appeals. She said that she has a memorandum from the cemetery board to Mayor and Council that said the members of the cemetery board would like to request permission to talk to Judge Berger to discuss the cemetery trust and possibly changing attorneys and receiving money requested in a much faster time frame then presently receiving. With Memorial Day approaching they would also like council to request purchase orders which is something that Kate is handling. She said that they are for caps for the ingots that are there and a new railing for the staircase going into the mausoleum.

Bill Zoller said that he doesn't think that they should talk to them until we get this year's approval. Mayor Clark said that Mr. Lombardi had this year's request to the court house in March and they are the ones that sent the date for May 13th. Mayor Clark said that she will let them know that council is going to think about it until the May meeting.

Ben Prescott for Finance and Portage County Regional Planning

Nothing

Bill Zoller for Fire Board

He said that they gave approval to the fire department to go ahead and go with the Lexipol.

Giles Seith for Safety

Giles said that he thinks that Chief Urso is doing a great job so far.

New or Other Business

Mary Greer-Toxic waste: Mary said that she is here to talk about the health impacts of oil and gas activities. She said that if you live over 2 miles from an injection or hydro frack well, you may not have noticed any health impacts. New York has banned injection wells because of studies that show health impacts. In the last 5 years there have been numerous studies about health impacts. She said that Ohio is the least tested state for health impacts. She said that in the packet she is going to give out is a map that has 5 mile concentric circles around the injection wells. She said that the impact circles show that if you live closer than 2.5 miles from the center of an injection well, health impacts will be greater than if you live farther away. She said that the portage county residents can ask for better accountability and monitoring. She said that residents can ask the county for an environmental advisor for better citing of the wells.

Possible water and sewer contract with County-John Clark said that in service they just talked about what they have before. He said that the question is do we want to proceed? He said that Michele is working on some clarification on what it's called. Michele said that she talked to some other people and she has to stick with her initial assessment that it can't be leased away without competitive bidding. She said that they can go into an agreement for operation and maintenance under terms that everyone agrees on. She said that if they want to sell it or have any kind of lease, it has to be competitively bid out. John Clark asked that under that title, can terms still be negotiated and Michele said that any agreement for operation would have to be negotiated because it would be a contractual agreement and everyone would have to agree before they signed. Mayor Clark asked if we should talk

about this at the special meeting on May 5th and every said yes. John Clark asked if they were going to make sure that Rich Lafelice is at the meeting and Mayor Clark said yes. Mayor Clark asked Jenny to wait on posting the meeting in the paper until Monday so she has a change to talk to Rich.

Mayor Clark asked if everyone was still on board with inviting Mrs. Fitzsimmons to the May 19th meeting and giving her a proclamation and planting a tree in the village. She told Council to be thinking about where they would like to plant the tree. Marty said that there is a tree down at the service garage that we might be able to use. Kate said that it is a tree that they saved from someone's trash and they were hoping that it would bud which it has. She said that she thinks that it might be a maple tree. Bill said that we could plant the tree on the lawn of the village hall. Mayor Clark said that we would want to let her know where it's going to be planted. Mayor Clark asked if we would want to do a plaque and Giles said that they should do a little plaque at the bottom of the tree. Mayor Clark asked if anyone knew someone who could make the plaque and Marty said to contact Aurora because they have a plaque for every tree that they planted. Mayor Clark said that she and Kate will get it figured out.

Recycling

Mayor Clark said that council approved for she and Michele to get bids and they were going to go with Hiram, but Hiram wanted to do it just differently enough from us that they thought that we would go for the same timeframes that Hiram and Hiram Township so we were all done with our contracts at the same time as Aurora and Streetsboro so we can rebid at that time. She said that they got to the point that they needed to know how many units that they would be picking up. She said that she got the list and there were a lot of people that are not on it. She said that she was told that if there a multiple unit home, they should be paying for each unit up to a certain amount. She said that they thought that instead of the Village bidding out right now and billing all of our water and sewer clients that have never been billed before that they would meet with the county and have the county bill the people who have not been billed in years at least one cycle before we do the bidding process. She said that Service committee seemed onboard that they do it that way. She said that if they were going to bill every unit \$27, there is at least 50 units in the village limits that are not being billed. She said that most of them are not the residents fault. She said that once we do this, there are decisions that we are going to have to make.

Chief Urso said that the next safety meeting will be May 6th at 6pm. He said that they did have one dispatcher in training resign because a job opened up in the field that they were going to school for so they are working on filling that position again. Chief Urso said that he would like to thank council on his behalf for letting him take the position of Interim Chief and working towards the new car which they should be able to see on the road by the end of next week or the beginning of the following week. He said that he appreciates everything that Council has done to make it happen.

Executive Session if needed.

- ❖ Motion to go into executive session for employment of public officials and employees and a complaint made by Ben Prescott, 2nd by Marty Hura-**All Ayes**
- ❖ Motion to exit executive session by Ben Prescott, seconded by Giles Seith. **All Ayes.**

Adjournment- (Time was not recorded)

- ❖ Motion to adjourn by Ben Prescott, seconded by Marty Hura. **All ayes.**