

**REGULAR COUNCIL MEETING  
MINUTES  
April 19<sup>th</sup>, 2016  
7:00 p.m.**

Mayor Clark called the meeting to order at 7pm and led the Pledge of Allegiance.

**Roll Call:** John Clark, Marty Hura, Ben Prescott, Giles Seith, Paul Janson and Paula Tubalkain

**Other Village Personnel:** Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Police Chief Harry Buchert; Assistant Clerk-Treasurer, Ashlee Hawkins

**Citizens Present:** Bob Gaglione, Angie Hunter, Jen Sobczak, Terri Vechery, Alex Strub, Jacob Dengg, Matt Merchant of the Record Courier and Cookie Vanek

**Approval of Minutes:**

- ❖ Motion to accept Minutes from the March 23<sup>rd</sup> special council meeting made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**
- ❖ Motion to accept the minutes from the March 15<sup>th</sup>, 2016 regular Council meeting made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**Mayor's Report**

Mayor Clark said that she attended a meeting with ODOT that updated her on all the projects that they are still working on in the area. She said that she and Marty went to an AMATS meeting and they discussed what they are working on. She also said that at the AMATS policy meeting, they are discussing setting up a subcommittee so when there is grant money available, its normally geared for communities that have 25,000 or more people so they are looking to possibly break it down for under 3,000 people, 3,000-10,000, 10,000-25,000 and 25,000 and over so everyone has a chance for some grant money.

Mayor Clark said that she met with Christine Wagner from ODOT and she is checking on an ODOT grand through Jobs and Commerce. They are going to meet on April 28<sup>th</sup> to see if we might be eligible for funding to help pay for the East Prospect paving project if we don't get any money from the CDBG grant. She said that Christine also wants to talk to her about the Matts Rd. Bridge because she thinks that she might be able to get us some funding for it.

Mayor Clark said that she, Michele and Marty are still conducting interviews for the Village Administrator and they have a couple of contenders. She said that they have another interview next week and at that point they will decide on if another ad needs to be put into the paper. She said that Regional Planning got our RTP grant sent in by the deadline of April 1<sup>st</sup>. She also said that she and Paula worked with Lisa from Regional Planning to apply for the CBDG grant for East Prospect St.

**Special Event Forms:**

Crestwood Youth Football practices at the park which will be from July-October from 5pm-8pm. Crestwood Reds Youth Baseball and Mantua-Shalersville Youth Baseball would like to use the

park Tuesdays, Thursdays and Saturdays until the middle of July. The Ponytail League would like to use a field from April until July from 6pm-8pm. Mayor Clark said that she has insurance for all of the leagues but she does not have the concussion reports for them but they all have a notice to get them sent to her and we are allowing them to use the fields even though they are not signed as of yet. She said that she also sent them a notice to please clean up after themselves around the bleachers when they are done. Mayor Clark said that she would like to send a thank you note to all of the ball teams because at their own cost, they have taken dirt down to the fields and are fixing up the infields.

- ❖ Motion to approve the special event forms made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

Art on the Hill on July 9<sup>th</sup> from 10am-6pm on East Prospect St.

- ❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

Potato Festival from September 5<sup>th</sup> to September 12<sup>th</sup> and they have sent in their insurance already and Angie will be getting with Chief Buchert to get everything set up.

- ❖ Motion to approve made by Marty Hura, 2<sup>nd</sup> by Marty Hura-**All Ayes**

The Potato Festival would like to hold family movies in the park the 4<sup>th</sup> Friday of the months of June, July and August from 8pm-10:30pm. Mayor Clark asked Angie if she had gotten with Ashlee to see if there is anything going on in the park those days and she said that she has not because she did not know that she had to. Angie said that she did fill out the pavilion rental agreement and has it with her tonight. John Clark asked if it is going to be on the Katie Meadows side and Mayor Clark said that it was her understanding that they wanted to do it between the basketball court and the ponytail league field. Angie agreed but said that it could be somewhere else if Council wanted it to be. Chief Buchert said that the basketball lights are on until 11pm. Ashlee said that there is nothing going on in the park on those nights. Marty said that he feels like the Katie Meadows part would be a better spot to do this. Angie said that the movie will be free but there will be concessions and it would be a fundraiser for the Potato Festival. Mayor Clark said that since they will be using the parks grounds, there is a fee to the pavilions and she would ask Council to waive that fee for them.

- ❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Paula Tubalkain-**All Ayes**
- ❖ Motion to waive the fee made by Marty Hura, 2<sup>nd</sup> by Paul Janson-**All Ayes**

### **Citizens**

**Terri Vechery**-Terri said that she would like to get Councils approval to add 2 more interns to their program. She said that the interns that they have asked if they could get 2 more students because it is turning into a larger project than they expected. Terri said that it takes about one hour to do one house for this research. She said that she checked with Heather Ballis and did get 2 more interns so they now have 4 total interns working for them. Terri said that getting more interns is good so they won't have to teach new ones in the fall. Terri said that she went to finance last week about a budget. Mayor Clark said that Finance recommended \$500 for this year and \$600 for next year. Terri said that on May 5<sup>th</sup>, the grantor for Hiram College has asked to meet with her and the interns to find out what kind of a project that they are working on. Terri introduced the two interns that were with her, Jacob Dengg and Alex Strub. Mayor Clark asked if they have 4 interns now. Terri said that things went faster than she thought and Council did not meet until now. John Clark asked if they had limited the number of interns that they could get and Mayor Clark said that they had approved two. John said that they should amend it to say that they can get interns as needed.

- ❖ Motion to allow the Historic Landmark commission to add interns as needed made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**
- ❖ Motion to approve a \$500 budget for this year and \$600 for next year made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**

Jacob Dengg said that he was looking for a job after football season was over and he contacted the Hiram intern program and they put him in contact with Terri. He said that they are not able to make it to do the research as much as they would like, maybe 10 hours a week. Jacob said that for the past 3 weeks, Hiram has only had one class so they have been able to do some more work done. Paula asked if they are documenting their process for the future interns that come into this to help and Jacob that they are trying to find the easiest, clear cut way to do it and they will have it written down for the future.

Teri said that in addition to the inventory sheet that Council approved, there will also be a cover sheet for each house that will make it easier for someone who is doing research on a home to find a name that they might be looking for. It will also give all the information to be able to find the deed as well.

Matt Merchant introduced himself, and said that he is the new reporter from the Record Courier.

### **Financial Reports**

Jenny said that with House Bill 5, employer's withholding taxes were due on April 15<sup>th</sup> which is earlier than it usually is. She said that Friday was a really busy day between regular and employer taxes, she took about 125 checks to the bank. Jenny said that the Codified Ordinances came in and Michele checked them out and there are no issues. If anyone wants to drop off their books, she and Ashlee can get them updated.

Jenny said that there were no negative funds in March, however, the sewer fund was \$15,000 short for the debt transfers. She said that she has been able to play catch up, but now April is short so there is legislation tonight requesting a \$25,000 transfer from General fund to sewer. Jenny said that the entire amount may not be necessary right away, but next month will be sludge hauling and we are likely to be short again so a transfer of \$25,000 is requested and should cover it.

Jenny said that last month, we received \$241,550 in revenues and the largest amounts can be attributed to property taxes being paid which mostly boosted the road & bridge fund and the general bond fund, the Cemetery Trust coming through with just south of \$16,000, and income taxes. She said that we spent \$36,081 in operating and \$77,916 in payroll expenses because it was a 3 pay month. Jenny said that for our revenue status, overall, we are staying on track and for our appropriation status, we are pretty much on track at around 25%. She also said that the water & sewer and the tax software programs balanced with the UAN and bank and there were no adjusting factors on the bank reconciliation for March

- ❖ Motion to accept the Financial Report made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**

### **Bills of Resolution, Addendum Bills of Resolution**

- ❖ Motion to accept the Bills of Resolution and Addendum Bills of Resolution made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

## **Legislation**

**ORD. 2016-03** AN ORDINANCE AMENDING AND RENUMBERING CHAPTER 450 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SPECIAL RECOGNITION SIGNS. Tabled on *2<sup>nd</sup> Reading*.

❖ Motion to take off the table made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**  
Mayor Clark said that service has discussed this and that Paul had come up with a new plan and would like this voted down so it can be sent back to Service and be rewritten.

❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Paul Janson –**All No's**

**ORD. 2016-10** AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2017 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. *2<sup>nd</sup> Reading*.

John asked if they need to make an amendment to add in a line item for the Historic Landmark Commission, Mayor Clark said yes.

❖ Motion to amend the budget for 2017 and add in a line item for \$600 for the Historic Landmarks Commission made by Paula Tubalkain, 2<sup>nd</sup> by John Clark-**All Ayes**

**ORD. 2016-11** AN ORDINANCE ESTABLISHING A RENTAL FEE SCHEDULE FOR THE VILLAGE PARK LODGE AND ALLOCATING A PORTION OF THOSE FEES TO THE PARK CAPITAL IMPROVEMENT FUND #4903 *2<sup>nd</sup> Reading*.

**RES. 2016-14** A RESOLUTION OF THE VILLAGE OF MANTUA, OHIO AUTHORIZING THE ADOPTION OF THE PORTAGE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN. *1<sup>st</sup> Reading*.

John Clark asked if there is a copy on file and Michele said that it is online and it was really long so they can go and take a look at it on the Emergency Management Services website it can be seen there.

**ORD. 2016-15** AN ORDINANCE DECLARING A BLIGHT IN THE AREA OF EAST PROSPECT STREET, MANTUA, OHIO DUE TO DETERIORATING ROADWAY, AND DECLARING AN EMERGENCY. *1<sup>st</sup> Reading*.

Mayor Clark said that this is for the CDBG Grant

❖ Motion to suspend the rules made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**  
❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**ORD. 2016-16** AN ORDINANCE RETROACTIVELY CONFIRMING STEPHEN GREGG AS A PART-TIME OFFICER OF THE MANTUA POLICE DEPARTMENT EFFECTIVE MARCH 15, 2016, AND DECLARING AN EMERGENCY. *1<sup>st</sup> Reading*.

❖ Motion to suspend the rules made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**  
❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**ORD. 2016-17** AN ORDINANCE AUTHORIZING A TRANSFER FROM THE GENERAL FUND #1000 TO THE SEWER OPERATING FUND #5201 AND DECLARING AN EMERGENCY. *1<sup>st</sup> Reading*.

- ❖ Motion to suspend the rules made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

**ORD. 2016-18** AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF MANTUA, OHIO AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark said that in section 3, there is no exhibit attached and Michele said that it's the packets with the green papers.

- ❖ Motion to suspend the rules made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approved made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**All Ayes**

**RES. 2016-19** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE COMMUNITY EMERGENCY MEDICAL SERVICES DISTRICT, AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark asked Chief Buchert if he would rather people with questions come to the Safety Committee and he said that he would rather that but if they have questions, he can answer them now if needed. John Clark asked if these are all going to go three readings and Chief Buchert said that they are because they don't know what the other communities are going to want to do or change.

Giles said that this is a very important move for Northern Portage County coming together as one. He said that it is going to save everyone a lot of money, it will eliminate a lot of confusion as the new technology is installed. Giles said that it is fortunate that when we put our dispatch center together, it's well enough equipped to be able to do this. Chief Buchert said that this is not going to be saving everyone money. He said that Hiram Village is going to be looking at a \$20,000 increase per year and Windham is going to have around an \$11,000 increase. Chief Buchert said that the next meeting with the police chiefs and fire departments is April 28<sup>th</sup> and at that time they should know how the communities feel about it. He said that everyone has been really receptive with the current proposed contract. He said that they have met with Hiram and they are not happy with the increase, but they understand.

Paula asked if the pricing was determined by the number of calls that were coming in to all of the departments and budgeted off the basis of the calls. Chief said that is partly correct, he said that the fire department's is based on the number of calls and the number is \$37 per call and in addition to that, the expenses within the operation of the dispatch center and the 911 interface that is going to have to be put in was also looked at. He said that with the additional costs, they were added into each contract after it was broken down by the 9 different entities so they were all paying the same share. Chief Buchert said that for the police department, it was broken down by citizen in the jurisdiction, plus the 911 fees and the upgrading of the systems. He said all of the contracts have a maintenance fee to help support any issues that they have during the year. He said that there will no more sharing costs like there is now.

Paula asked if the costs were agreed upon while the contracts were being written up. Chief Buchert said that they all have come up with the figures. He said that the police chiefs and the fire chiefs are all on board with this. He said that everyone has concerns as this is new for

everyone. Chief said that this is going to be a lot for the police department to take on in a short period of time but the other communities are all willing to work together with us on this and they feel it's in the best interest of the communities and it will keep us all within county.

Chief Buchert said that one thing that they would like to do if possible is form a Council of Government with all of the jurisdictions and if they are able to. The Council would then look at putting a levy on the ballot to cover the entire cost of this. He said that they have contacted Janet Esposito and gave her a budget of \$600,000 so a levy would cost the average home with an income of \$100,000 about \$40 a year in additional taxes to fund the dispatch center. He said that the burden of the cost of the center would then be taken off the communities. He said that they are looking at doing it this way as an alternative, but since they are under such a timeframe to get this into place, they won't be able to do that right now because there is a lot that has to go on before that happens. Paula said that they are under a tight schedule and Chief said that Garrettsville is done dispatching on July 15<sup>th</sup>.

Chief Buchert said that if any of the communities decide to step away from the contract, they would have to look at raising the numbers for the rest of the communities and if they are not on board, this could fall through which is why they want to go slowly.

**RES. 2016-20** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE MANTUA-SHALERSVILLE JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. 1st Reading.

John Clark said that the only thing that he would change is in section D to show MSFD instead of Windham volunteer fire department.

- ❖ Motion to amend section D of exhibit A made by Paula Tubalkain, 2<sup>nd</sup> by Ben Prescott –  
**All Ayes**

**RES. 2016-21** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE WINDHAM VOLUNTEER FIRE DEPARTMENT JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. 1st Reading.

**RES. 2016-22** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE GARRETTSVILLE-FREEDOM-NELSON JOINT FIRE DISTRICT, AND DECLARING AN EMERGENCY. 1st Reading.

**RES. 2016-23** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF GARRETTSVILLE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY. 1st Reading.

Michele said that she is the solicitor for Garrettsville as well so she has a legal, ethical obligation to advise Council of that conflict and give them the opportunity to both consent to her current representation of both and also to strongly encourage them to have an independent attorney review the agreement to ensure that she has not done something in favor of either village. She said that she will give Council the opportunity to waive this at this time. Michele said that she

would need a motion in order to do that.

- ❖ Motion to consent to current representation and waive the conflict made by Ben Prescott, 2<sup>nd</sup> by Giles Seith-**All Ayes**

**RES. 2016-24** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF HIRAM POLICE AND FIRE DEPARTMENTS, AND DECLARING AN EMERGENCY. 1st Reading.

Chief Buchert said that Mantua is going to be getting out of the business of alarm systems because it is very expensive and time consuming. Michele asked if they have made that clear to other communities and Chief Buchert said that they have.

**RES. 2016-25** A RESOLUTION AUTHORIZING THE MAYOR AND CLERK OF THE VILLAGE OF MANTUA TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF DISPATCHING SERVICES TO THE VILLAGE OF WINDHAM POLICE DEPARTMENT, AND DECLARING AN EMERGENCY. 1st Reading.

**ORD. 2016-26** AN ORDINANCE AMENDING SECTION 305.09(b) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, IN ORDER TO CLARIFY PARKING ON WEST PROSPECT STREET. 1st Reading.

Chief Buchert said that they allow parking on the South side of the street but they used the North side as a street address so it has been changed to the South side. Chief said that this is just changing of the street address to reflect the south side.

- ❖ Motion to suspend the rules made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Marty Hura-**All Ayes**

Michele said that this still doesn't go into effect for 30 days

**ORD. 2016-27** AN ORDINANCE ENACTING SECTION 305.11 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO TRUCK PARKING ON RESIDENTIAL STREETS. 1st Reading.

Chief said that we have had some issues with commercial vehicles parking on the street and this will help keep that from happening. Paul asked if this should go 3 readings and Chief said that he would like it to. Chief Buchert said that this would be in addition to the current traffic code.

### **Department Heads and Village Engineer**

**Chief of Police Harry Buchert**-Chief said that he wanted to thank Michele on getting the contracts done. Next Safety meeting is on May 4<sup>th</sup> at 6pm. Chief said that there might be a parking issue with the movie nights that the Potato Festival wants to do. He said that since there is not a lot of parking in the park, are people going to be able to park on the ball fields and Mayor Clark said no. Mayor Clark said that people won't be able to park on the infields in June because games will still be going on. Chief said that he will contact Angie from the Potato Festival and try to get something by Safety so they can take a look at it. Chief said that Council can open the side streets up for parking as long as there is still a lane for the fire department to get through if needed.

**Village Administrator:** Mayor Clark said that she needs a motion to approve the amount for

Luli up to \$4000.

❖ Motion to approve made by Ben Prescott, 2<sup>nd</sup> by Paul Janson –**All Ayes**

Mayor Clark said that there is a problem with the storm sewer at the corner of Prospect and Main St. She said that it was looked at and it looks like the storm sewer has collapsed. She also said that there is a gas line right by it so they had to call Dominion to see if it is active or not. Mayor Clark asked Council if they would have a problem with her or Dave possibly contacting Luli or some other company to get an estimate to fix the storm sewer. Ben asked if it is broken in more than one place and Mayor Clark said that they can't tell at this time because the road is collapsing and they had to put a plate on it. No one on Council objected to getting an estimate.

Mayor Clark said that Dave is almost done with the canoe turnaround and Kendra from Camp Hi is going to be coming in with her bus to make sure it is wide enough. She said that Brugmann Sand and Gravel has been donating all of the material and at this point and the only cost the Village has incurred is for the labor and equipment. She said that Camp Hi said that they will be giving a donation to the Village.

Mayor Clark said that there are hydrants where the Potato Festival is held that need to be fixed and the festival is the ones who originally put them in. She said that the Village is the one paying to maintain the lines and Dave said that it is going to cost about \$200 to repair the lines and the hydrants. She wanted to make sure Council was ok with her asking the Potato Festival to donate to get them fixed. Ben asked whose lines they are and Mayor Clark said that the Potato Festival put them in and John Clark said that they might have turned ownership over to the Village. Marty said that even if they don't own them, he thinks that the Village should see if they would be willing to help with paying to get them fixed. Mayor Clark said that she feels that they should at least ask the festival if they would be willing to donate. She said that we don't charge them for the building they use, they don't pay any electric or water and we don't charge them for water used during the festival. No one objected to Mayor Clark checking with the Potato Festival about donating to fix the water lines.

Mayor Clark said that they are still working on the OPWC round 29 grant which was for the water and sewer plants. She said that they are through the grant money and are using the loan which was for \$50,000 and they are going to try and keep it under \$25,000. Mayor Clark said that they still need to do the valves at the reservoir which would be about \$2500, they need to rebuild and reinstall pumps for about \$5300, windows that are required to get at the waste water treatment lab, and they have to put an air conditioner at the plant as well. Mayor Clark said that the high service pumps should be rotating in a sequence but they are not doing that right now, it has to be done manually. She said that it might be an electrical issue causing the sequence not to happen. Mayor Clark said that Brian Rogers and Rich Iafelice are going to be coming out soon to look at the plants and make sure everything that needed to be done under the grant has been done.

Mayor Clark said that Dave would like to hire someone to shadow Randi to learn the water and sewer billing because she is a college student. She said that Jenny is going to be sitting down with her sometime soon and Jenny said that she will sit down with her the next time that she does the billing. Michele asked what the handbook says about available positions and Mayor Clark said that is one thing that needs to be talked about. Mayor Clark said that they were hoping to have one of the dispatchers do it so no new position has to be created but no one is interested at

this point. Mayor Clark said that since Ashlee is going to be going onto maternity leave for the summer, Dave will allow Randi to sit downstairs to handle people coming to the window with water and sewer questions. She said that Randi is going to need some more hours in the summer because she can't get everything done in the hours that she has right now. Mayor Clark said that Randi is going to be having one day of classes this summer and is going to try and work more. Mayor Clark said that no one can be hired until the ordinance is changed.

**Village Engineer from C.T. Consultants:** Mayor Clark said that number 4 on the print out from C.T. talks about the High Street water line improvements, the survey is complete and design is underway and if this needs to be advertised, legislation needs to be put together because they want to have a bid opening on June 21<sup>st</sup>.

ODOT is going to be replacing a bridge on Canada Rd and electric will be turned off on that road for a few days. Giles asked why C.T. has to review ODOT projects and Mayor Clark said that ODOT sent the Village the plans so C.T. needs to review them as well. Paula asked what the bridge is going to look like and Mayor Clark said that it's going to be an actual bridge, not doing culverts again.

Mayor Clark said that CT has been working with Hal Stamm on the corner of Canada Rd. and 44 about a future Napa store. She said that Hal has given the Clerk's office a check for \$500 to have this done.

- ❖ Motion to approve a work authorization for \$500 made by Ben Prescott, 2<sup>nd</sup> by Paul Janson-**Paula abstained, rest were Ayes**

### **Committees**

**John Clark for Service and Fire Board:** John said that he thought it went pretty smooth with the water main break. He said that there was sewage back up on Ambler Lane and it was taken care of pretty quickly. He said that there is a lateral issue on High St and we are going to try and find out who it belongs to because the village is not responsible to take care of someone's lateral. John said that there were representatives from Stamm Contracting at their meeting because they don't want to use the big tank that they have right now. He said that the tank is in need of repair and they are looking to avoid using the tank so they are looking at more of a direct feed. John said that service is looking to try and find a way to help them out with the limited resources that are down there. He said that the talked about pricing for siding the park lodge.

John said that for Fire Board, there is a new part time firefighter that was sworn in last evening and they authorized the replacement of two hot water heaters at the fire department. He said that Engine 2 is going through a lot of repair work right now, and they are getting ready for contract negotiations for the full time firefighters.

**Marty Hura for Parks and Shade Tree:** Marty said that the canoe turnaround is almost done. He said that the lodge needs some work, he said that the soffits need to be done this year and there is no use doing them until siding is done. Mayor Clark said that for Shade Tree, we will be reading the Arbor Day essays tomorrow and separating trees this weekend and the presentation for the 3<sup>rd</sup> graders will be on May 2<sup>nd</sup>.

**Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals:** Mayor Clark said that for Planning, they went over the zoning report from the zoning inspector. She said that they are still waiting on C.T. to get them the subdivision regulations. Mayor Clark said that Wes Hawkins should be back now that tax season is over so they will be working on signage again and Randy is still working on legislation in regards to storage containers.

Mayor Clark said that for Cemetery, the trust approved the expenditures for the Truckster, and for the mowing and the planting. Mayor Clark said that there was a BZA hearing last week that was approved and there is another one on Thursday evening.

**Ben Prescott for Portage County Regional Planning:** Ben said that there is nothing for Regional Planning.

**Paula Tubalkain for Finance:** Paula said that they will be addressing storm sewer add-ons and how they can raise money to improve and keep storm sewers up to date. She said that other communities sometimes bill the fee on the sewer bill and some have them assessed on taxes.

**Giles for Safety:** Giles said nothing for Safety

### **New and Other Business**

Mayor Clark said they still don't have anyone for the Income Tax Review Board and asked if it needs to be advertised again, Council agreed.

Chief Buchert said that he is going to be putting an ad in the paper for part time dispatchers.

### **Adjournment**

- ❖ Motion to adjourn at 8:25 made by Ben Prescott, 2<sup>nd</sup> by Giles Seith-**All Ayes**

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Mayor Linda Clark

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Assistant Clerk-Treasurer Ashlee Hawkins