

**REGULAR COUNCIL MEETING
MINUTES
March 20th, 2018
7:00 p.m.**

In the Mayors absence, Council President Paula Tubalkain called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call: Paula Tubalkain, Marty Hura, Ben Prescott, Bob Gaglione, Dave Sluka and Scott Weaver

Other Village Personnel: Village Solicitor, Michele Stuck; Clerk- Treasurer, Jenny August; Police Chief Joe Urso; Administrative Assistant Chelsea Gregor

Citizens Present: Sue Steinberg, Toomas Tubalkain, Ashley Eisenbarth, Denise and David Cunningham, Kirk Ressler, Giles Seith and Stacy Turner of the Villager

Moment of Silence: Peggy Blunk

Approval of Minutes:

- ❖ Motion to accept the minutes from the February 20th, 2018 Council meeting minutes by Ben Prescott, 2nd by Marty Hura- **All Ayes**

Mayor's Report:

Bob Gaglione read the Mayors report. The landscaping contract will be changed to include that the cemetery must be mowed within 24 hours of Memorial Day, and to remove mowing of the triangle at the south end of town.

FES has returned the signed aggregate contract.

The Mayor does not feel that Second St. should be temporarily re-opened, in regards to legislation 2018-18, for safety reasons. She will be talking to the Post Master on Thursday. Ohio Drilling has capped off the test wells and will be getting us the official report by next week.

- ❖ Motion to approve the mowing contract by Ben Prescott, 2nd by Bob Gaglione- **All Ayes**

Citizens:

Several citizens from Second St., including Dennis and Denise Cunningham, Ashley Eisenbarth and Kirk Ressler, showed up to question why Second St. was turned into a one-way street. Future safety concerns were the reason behind the decision, when 2 cars were unable to pass each other at the north end of Second St. Residents were upset that they were not recently notified of the decision and due to an oversight, their mail was being held at the post office until the mail route could be officially re-routed. Paula apologized to everyone, and explained why the one-way decision was made and the steps needed to re-route their mail.

Then legislation for Ordinance 2018-18 was then voted on and reversed to allow for two-way traffic and normal mail delivery on Second St. Council then discussed various mailbox locations and the possibility of the Service crew moving resident mailboxes as a courtesy.

ORD. 2018-18 AN ORDINANCE SUSPENDING THE OPERATION OF ORDINANCE 2017-45, REINSTATING TWO-WAY TRAVEL ON SECOND STREET, AND DECLARING AN EMERGENCY. 1st Reading.

This will be taken into effect immediately and the signs will be taken down as soon as possible.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Dave Sluka -**All Ayes**
- ❖ Motion to approve by Scott Weaver, 2nd by Ben Prescott-**All Ayes**

Financial Reports:

The financial statement for February 2018

- There were **no negative funds** during February. So far, it seems like the water-sewer increase is doing what we had hoped. The transfers are being made on schedule. Let's cross our fingers and hope it stays this way, even in May when we haul sludge.
- **Cash Summary** report shows no adjustments.
- **Revenues** totaled \$ 178,181 part of this was the \$50K reimbursement from ODNR.
- **We spent** \$107,467 in operating and payroll expenses.
- **Revenue Status-** on track.
- **Appropriation Status-** looking good.
- **The water & sewer and tax software programs balanced** with the UAN and bank.
- There were no adjusting factors on the **bank reconciliation**.

- ❖ Motion to approve the Financial Reports made by Marty Hura, 2nd by Ben Prescott-**All Ayes**

CORRESPONDENCE:

A special event form was dropped off on March 20th, which was dated March 18th, and is for March 23rd, 2018 which did not include insurance. The requirements for Special Event forms is 3 months prior to the event with Councils approval. The 5K run would take place on the trail which is currently closed due to Portage Parks renovating the trail. Council and the Chief discussed the potential safety issues that could arise, along with the lack of notice and information.

- ❖ Motion to approve the Chili Bowl 5K with the condition that they have the insurance by Thursday by Paula Tubalkain, 2nd by Ben Prescott –**Paula Tubalkain and Ben Prescott voted aye- Dave Sluka, Scott Weaver, Marty Hura and Bob Gaglione voted No.** The special event request was denied.

Bills of Resolution, Addendum Bills of Resolution

- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2nd by Marty Hura-**All Ayes**

Legislation

ORD. 2018-12 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2018 APPROPRIATIONS AND DECLARING AN EMERGENCY. *1st Reading.*

Jenny explained that \$36,000 for the Buchert Park Walking Trail will be reimbursed and that the DMRC will have the local match. The W. Prospect project was stated as \$450,000, but should have been \$300,000. The Police Dept. will need an increase of \$6,000 for AT&T.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Marty Hura -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Aye**

ORD. 2018-13 AN ORDINANCE AUTHORIZING AN ADVANCE REPAYMENT FROM THE HEADWATERS TRAIL- MILL ST. CONNECTOR FUND #4203 TO THE GENERAL FUND #1000 TO AND DECLARING AN EMERGENCY. *1st Reading*

Jenny explained that this is a reimbursement from the trail project back into the general fund.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Scott Weaver -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Aye**

ORD. 2018-14 AN ORDINANCE AUTHORIZING AN ADVANCE FROM THE GENERAL FUND #1000 TO THE BUCHERT PARK WALKING TRAIL FUND #4201 AND DECLARING AN EMERGENCY. *1st Reading.*

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Aye**

ORD. 2018-15 AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2019 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. *1st Reading.*

This is for the 2019 Annual budget. There will be a special budget workshop on April 17th at 6:00 pm. There will then be a 6:45 pm public hearing in May.

RES. 2018-16 A RESOLUTION RATIFYING THE VILLAGE OF MANTUA'S SUBMISSION OF A PROJECT NOMINATION FORM FOR AN OHIO WATER SUPPLY REVOLVING LOAN ACCOUNT, AND DECLARING AN EMERGENCY. *1st Reading.*

There were concerns from Finance for the project cost. Rich explained that the estimated cost is only a place holder for the actual cost. The reason is so that the Village can apply for the money, or else they would have to wait until March 1st, 2019 to apply again.

- ❖ Motion to suspend the rules made by Marty Hura, 2nd by Ben Prescott -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Marty Hura-**All Ayes**

RES. 2018-17 A RESOLUTION DECLARING IT NECESSARY TO RENEW AN EXISTING TAX LEVY FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF STREETS, ROADS AND BRIDGES WITHIN THE VILLAGE, AND REQUESTING THE PORTAGE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL LEVY, AND DECLARING AN EMERGENCY. *1st Reading.*

Marty asked if it was an emergency, and Michele said that there is much to do before August.

- ❖ Motion to suspend the rules made by Marty Hura, 2nd by Ben Prescott -**All Ayes**
- ❖ Motion to approve by Ben Prescott, 2nd by Dave Sluka-**All Ayes**

Department Heads and Village Engineer

Police Chief Urso:

There are still phone issues that need to be taken care of and so the Chief did a purchase requisition that needs approval for \$5,700.

- ❖ Motion to approve the amount of \$5,700 by Ben Prescott, 2nd by Scott Weaver-**All Ayes**

There was some confusion with the hunting on ODNR property, but it is being worked through. The Chief found out that the “No Parking” sign at the trail end on Peck Rd. was not put up by the Service department, but believes it was put up to keep people away as the trail is being fixed. The floor in the police department is going to be repaired either Monday or Tuesday. Josh Mion is the new auxiliary officer and there is also a new dispatcher in training. The Chief gave a letter to the Mayor for merit raises in the Police department ranging from .5% to 2.5%. for approval, which she did approve and sign.

Village Administrator: No Village Administrator

Village Engineer from C.T. Consultants:

There have been talks with the County, and CT has been coordinating with Bruce and Chelsea. The W. Prospect St. design is underway. Dave asked if there is a timeline for the project, and Rich said that bids will be in by July 1st and the project should be completed by November. The Buchert Walking Trail survey is complete and CT will be getting quotes for the project. Paula inquired if the path will be made of pervious pavement, and Rich explained that the trail will be elevated to shed rain water. Scott asked if an OPWC grant could be denied if received and Rich said that the Village can if it no longer needs or wants the grant.

Committees

Bob Gaglione for Service, Planning and Fire Board:

Service was covered.

There was a good turnout at Planning. Medical marijuana was tabled and rental inspections were discussed. Bob talked to Chief Roosa about rental inspections and the Fire Department is only allowed to inspect common entries and hallways.

Compass, Stamm and Atlantic Water Gardens talked to Planning about all their truck traffic. The Mats Rd. bridge is currently unable to support truck traffic and Portage Parks would like the bridge removed. Research needs to be done to find out how much it would cost to replace the bridge. Local businesses such as Stamm, Atlantic Water Gardens and Compass are interested in a new bridge that they could use instead of having to make tight turns at the end of Orchard and Main St. Currently Orchard St. has approximately 80 trucks that come down the street daily. The Fire Board talked about part-time help. There was also a full-time person that went to Cleveland and 4 days later they wanted to come back to Mantua, so they are discussing that. There were repairs done on the water softener.

Marty Hura for Parks and Shade Tree:

The Parks and Shade Tree meeting is cancelled for March.

Paula and Marty met in the mini park to discuss the infrastructure. They would like to improve the park to make it more appealing for residents, while insuring it doesn't harm the current infrastructure. The lack of shade was also a topic of discussion.

There is an Arbor Day awards banquet in May.

Mayor Clark for Cemetery, and Board of Zoning Appeals: Nothing

Paula Tubalkain for Portage County Regional Planning:

Rootstown is bringing forward medical marijuana legislation. They talked about the fact that the dispensing of medical marijuana is considered a pharmacy and if there is already a current pharmacy, there is nothing that can be done to stop the dispensing of medical marijuana there.

At the February Regional Planning training session, they discussed that the more clarity there is in zoning, the better it is for growth.

The state has indicated that if 25% or more of a town is rentals than it is in its best interest to implement rental inspections to ensure quality of housing, which affects renters and businesses. Paula talked about the zoning of political signs, and how it is worded in zoning.

At Finance the water and sewer plants were discussed. She then discussed different options for the November ballot, including one for the police funding.

Dave Sluka for Safety and Finance:

At Finance they discussed the possibility of an additional handicapped parking spot on E. Prospect St. at the west end near Sunscape Tanning.

Marty then expressed his opinion on the length of extended crew cap trucks. Specifically that they do not fit into Village street parking spots, let alone on E. Prospect St.

New and Other Business

Dave Sluka spoke with his wife who was told that Council had turned down a permit for Chase Bank to make a handicapped accessible entry. Council informed him that, that was false information. A deciding factor in Chase leaving was the expense to make the entire bank ADA accessible. Dave stated that Chase will be closing on May 30th and it will not keep its ATM.

Anything else that may properly come before Council

Adjournment

- ❖ Motion to adjourn at 8:35pm made by Ben Prescott, 2nd by Marty Hura -**All Ayes**

Council President Paula Tubalkain

Administrative Assistant Chelsea Gregor