

**Village of Mantua  
Regular Council Meeting**

**March 20, 2012**

Mayor Clark called the meeting to order at 7:00 p.m. and led the pledge of Allegiance. Linda asked everyone to remain standing for a moment of silence for Mary Hura's sister-in-law, Gwendolyn Whaley, who just passed away. Mayor Clark asked that all cell phones be turned off or put to vibrate mode.

**Roll Call:** Linda Schilling, Paul Janson, Marty Hura, Ben Prescott, Bill Zoller.

**Others Present:** Clerk-Treasurer Jenny August, Village Solicitor Michele Stuck, Police Chief Harry Buchert, Village Administrator Anthony Fiorilli III, Brian Rogers with C.T.

**Public:** Norm Erickson, John Clark, Charles English, Ken Justus, Edie Benner with DMRC and Lauren Krupar with the Villager.

Motion to excuse Giles Seith made by B. Prescott with a second from L. Schilling. All ayes on vote.

**Minutes:** Motion to approve the regular meeting minutes of February 21, 2012 made by L. Schilling with a second from M. Hura. P. Janson abstained, all other ayes on vote.

Motion to approve the special meeting minutes of March 1, 2012 made by L. Schilling with a second from M. Hura. All ayes on vote.

Mayor Clark stated that Marty Hura, Chairperson of the Parks board, had asked for an honorary Parks board member, which was voted on and approved. She asked Charles English to approach Council. The Mayor presented Charles English with a proclamation for his contributions and assistance developing the recreational aspects of the Village of Mantua. This proclamation names him an honorary Parks board member.

The Mayor wanted to present a second proclamation to one of our Police officers who responded to an EMS call and began CPR on a non-responsive individual until the Mantua-Shalersville Fire Department arrived and continued to administer CPR and saved the individual's life. Linda asked Kenny Justus to approach Council and presented him a proclamation.

Mayor Clark read a letter from Schumacher Homes expressing their gratitude to our Village Administrator, Anthony Fiorilli, for his time and efforts during the construction of a new home for Rick Frato.

Linda wanted to let everyone know, we received our Arbor Day, Tree USA notification that we are on the list again this year.

**Mayors Report:** Mayor Clark presented her monthly report. On Monday, February 27, Linda hosted a brunch meeting with AMATS Director, Jason Segdey, State Representative, Kathleen Clyde, Aaron Snopek with DMRC, our Village Administrator, Anthony Fiorilli, our Solicitor, Michele Stuck, Edie Benner with DMRC and Rich Iafelice from C.T. Consultants. Discussion focused primarily on the AMATS grant and other possible grant opportunities. Jason and Kathleen are very receptive to helping our Village any way they can.

Marty Hura and she met with the Treasurer of State Representative, Nick Ciafani to discuss with him the different areas that Josh Mandel's office could help our Village.

Jenny and she attended the 13<sup>th</sup> annual Local Government Conference in Columbus. Linda attended some very interesting classes and brought back information to share with Council when there is time to review it. Items include skinny Ohio, shared services, budgetary law, RCAP, fraud and grant writing.

With Council's backing, Anthony and she completed the DERG grant specifications and Linda met with Dale Novak from the Portage County Engineer's office to finish our portion of the grant application. We should all keep our fingers crossed that we get approval on the new truck.

Ben, Marty, Michele, Anthony and she met with Chesapeake Energy on March 12 to discuss their request to put a pipeline through the south side of the Village. There were many questions asked like, how, where and when and they agreed to get back in touch with us with more information. Ben, Marty and Anthony will also be doing a walk-through of the area. Linda did speak with Mr. Allen today; he said their plans are to put their pipeline along side the Buckeye lines that are already in place. Linda told him they would have to perform a walk-through. He also mentioned that they would like to have a valve site, again with Council approval.

Lastly, if anyone is interested, the DMRC is sponsoring a reverse raffle on March 24 at the Knights of Columbus hall. She thought tickets are still available. Linda has also recently attended the February Chamber of Commerce meeting and the Chambers after hours' event at Jakes.

At this time, the Mayor asked Brian Rogers, on behalf of the DMRC to present the project they wish to complete at the mini park.

Brian Rogers explained their proposal to replace the sidewalk along Prospect Street to the fence. Replace two cracked slabs in the entryway along with removing the wood handrails and replacing them with two per industry standard, 5-foot distance apart. This would open up the steps and make it more handicapped accessible. The idea to use artificial enclosures such as Styrofoam rocks to cover the GFI's and some type of barrier between the flowerbed and the trash receptacles. The concrete would need to be cleaned and sealed, the south wall power washed and black stain put in the grooves. There could be a stone cap on top of the wall and flowerbed. With regard to the electric, there seems to be a short somewhere. There would be new outlets and covers installed. The lights are in good shape, they may just need to be painted. The benches we have could have new wood put on them, power washed as well and then painted. The County Commissioners can only pick four projects to send to the State; we are competing against charitable organizations for projects like, a roof and boiler for a senior center or a parking lot for Meals on Wheels. Ben asked Brian about the cost of the project. Brian said he would have to come up with a current estimate given the new items we discussed here tonight. EG & G's estimate does have most of the items we discussed. The block grant funding that you are applying for, is one of the few that provides 100 percent funding. If you should want some local match, in labor, cash, or donations from others, you can do that too. It would make your application more enticing. We would write the application based on what everyone finalizes for the project and prioritizes that there would be no Village local funds or cash out of your pocket. That it would all come from the grant and from the committee, whatever they would decide to contribute and or in-kind contributions. Brian said the total of all the improvements could be between \$10,000 and \$25,000 depending upon the items that are picked. The Mayor said, we do not need to do legislation at this point, this is the pre-application correct. Brian said that would be one through OPWC, this would be a final application and the committee can apply for it on their own and Council does not have to have legislation. The DMRC is a non-profit organization and are eligible to apply. Brian felt the Village would at least want a motion or resolution on the books that you are granting them permission to do work to your park and therefore, apply for money to do so. Linda said we first need to decide if we are going to apply for the grant or the DMRC. Does DMRC want to do this on their own? Edie Benner said, in her opinion, if the Village applies for it, there would be restrictions in hours for the engineering; the DMRC would be willing to pay his time to have the application written. Linda asked about the cost of engineering. Brian said Rich told her they could do the application for \$400.00. Marty asked who has a better chance of getting the grant, the Village or a non-profit organization. Brian said if the DMRC applies for the grant and gets it; the Village could stand a better chance next year if they choose to apply for something else. Edie asked Council for a letter of support for the grant application.

Motion to allow the Mayor to provide a letter of support for the DMRC to apply for the grant made by L. Schilling with a second from M. Hura. All ayes on vote.

**Finance Report:** As of February 29, 2012. The Financial Reports are in Council packets. Jenny also wanted to thank Charlie English for all of his contributions to the Village. He has dedicated materials, equipment and many gallons of blood, sweat and tears. The Village is extremely fortunate to have Ken Justus serving our community as a Police Officer and with the Mantua-Shalersville Fire Department. On February 24, a man came into our office and told Jenny what a great job Ken did getting his stolen car back and arresting the man responsible. He said the Cleveland Police had been chasing this person for a month. He wished Cleveland had a few police officers like Ken. He is a stellar employee and Jenny is very happy he works for our Village.

The Local Government Officials Conference was very informative. They do a nice job of keeping us up to date on governmental changes. The work sessions are mostly relaxed so anyone can ask questions when he or she have one.

The budgets are in the works and Jenny would guess Council may want to have their first reading of the 2012 budget in April. Before the June Council meeting and final approval, we can have a budget workshop, which is required in case anyone wants to contribute their thoughts or ideas.

- For the Fund Status report, all funds are in the black. The Water Operating Fund seems to have stabilized, but we will need to be cautious.
- For Revenues and Expenses, our revenues exceeded our expenses by \$90,000. This is due to a very large water/sewer customer paying their bill, and also income taxes are rolling in steady now.
- The Cash Summary report does show one adjustment. This was the last CD that had to be cleaned up for the Auditor. Since we have been appropriating the interest as it is earned, it should not have shown up in that fund. Now all of our CD's are correct.
- The Water-Sewer program & the Income Tax program totals matched the UAN.
- The bank reconciliation went fine.
- Council approved payments on checks 39005 through 39073.

**Correspondence:**

- The Portage County Regional Planning office sent the 4<sup>th</sup> quarter of 2011 report showing that in 2011, we had a total of 87 available technical assistance hours. We used 55.5 hours leaving us with 31.5 hours which carry over to 2012. We will be given an additional 30 hours for 2012, so we now should have about 60 hours available to us.
- Any other correspondence that came in has been sorted into your mailboxes.

Motion to approve the financial reports: bank reconciliation, fund status, water/sewer reconciliation, municipal income tax reconciliation, revenue & expenses reports, cash summary report, comparison of budget & actual receipts report, comparison of disbursements/encumbrances report made by L. Schilling with a second from M. Hura. All ayes on vote.

**Bills of Resolution:**

Motion to approve Bills of Resolution with addendum for March including C.T. made by L. Schilling with a second from P. Janson. B. Prescott abstained, all other ayes on vote.

Motion to approve Bills of Resolution with addendum for March omitting C.T. made by L. Schilling with a second from M. Hura. P. Janson abstained, all other ayes on vote.

**Legislation:**

**RESOLUTION 2012-04: A RESOLUTION OPPOSING THE CENTRALIZED COLLECTION OF MUNICIPAL INCOME TAXES IN THE STATE OF OHIO.** 3<sup>rd</sup> READING. With no discussion, the Mayor called to question. All ayes on vote.

**ORDINANCE 2012-07: AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCE SECTIONS 955.01(c) AND 955.01(f) RELATING TO GRAVE OPENING AND CLOSING COSTS.** 2<sup>nd</sup> READING. The Mayor explained that we are raising the rates on the plots \$50.00 across the board. Mayor Clark asked for a motion to suspend the rules because we would like to be able to send this ordinance down to Walter Drane Co. for codification this year. Motion to suspend the rules made by B. Prescott with a second from B. Zoller. All ayes on vote. Motion to approve made by L. Schilling with a second from B. Prescott. All ayes on vote.

**ORDINANCE 2012-09: AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCE CHAPTER 705 IN ORDER TO CLARIFY THE RULES AND REGULATIONS FOR FAIRS, FESTIVALS AND SPECIAL EVENTS WITHIN THE VILLAGE.** 1<sup>st</sup> READING. The Mayor said this is a special events form that any event in the Village would have to fill out and turn into Chief Buchert. The Mayor asked for a motion to suspend the rules in order to send this one as well to Walter Drane Co. for codification. Motion to suspend the rules made by B. Prescott with a second from L. Schilling. All ayes on vote. Motion to approve made by B. Prescott with a second from L. Schilling. All ayes on vote.

**Departmental Reports:** Police Chief, Harry Buchert reported the monthly police report is on file. The next Safety meeting is Thursday, March 29 at 6:30 a.m. in Council chambers. The Police Department has received a donation from Dr. Heaton for the Police Capital Fund. Crestwood Schools will be on Spring break from April 2 to April 9. The Chief expressed his gratitude to Kenny Justus for his service to the community.

Motion to accept the donation from Dr. Heaton with thanks made by L. Schilling with a second from B. Prescott. All ayes on vote.

Village Administrator, Anthony Fiorilli III submitted his report to Council. He wished to thank Kenny as well.

Brian Rogers with C.T. Consultants met with the DMRC committee last Friday morning and commented on what a fine group of people the Village has with good ideas. C.T. will submit the CDBG and AMATS grant applications before the deadlines.

The Mayor has been in contact with him regarding the meeting the Village had with the Crestwood School Board. The Village is interested in installing a sanitary sewer from the schools current pump station and eventually going into the manhole at the corner of High Street and Prospect. Brian has gone over the TOPO maps and there is roughly 25-30 feet of fall, which is enough to accommodate this connection. The OPWC program would be our best bet with a pre-application deadline of mid May to June. OPWC decides by the end of summer, through a point ranking system, whether we qualify and if so, we submit the final application. The Village can pay for engineering work up to twelve months prior. We could then do easements, engineering, and permits and receive the money by July 2013. However Council would like to proceed with this, C. T. is ready to move forward with it. Ben asked if OPWC would pay for easements. Brian said yes, easements are an eligible costs and it would be a 0-interest loan up to 30 years. The more local share you can contribute, the more points you get. The more loan you take in \$50,000 increments, the more points you get. The projects with the most points are approved. Ben thought they would not let the Village pay it off early; they stretch it out over the loan period. Brian said you could pay it off, he has seen some finance directors pay on a loan for 4-5 years and then pay it off if they had the cash. There is no penalty for pre-payment. Norm Erickson spoke on the condition of their current lift station and the timeframe to have this work done.

Norm felt this was a good opportunity, given the age of their lift station, to help them out and help the Village out at the same time. Paul asked Norm if the timeline of July 2013 was okay with the School Board. Norm said that would be fine. Brian said July is when we could bid it, the work would be done sometime between July and say the end of November of that year. The Mayor asked how many of the homeowners along John Edward would be within the 200 feet and be required to tie into the line. Brian said the line would be up hill of those houses, they would need grinder pumps to tie-in. Brian did not think the Village would want to do that. Looking at the map and the route of the line, Brian did not see any immediate households that would have to tie-in. Council discussed possible tie-ins along the route such as properties on Bramley Drive.

Motion to have C.T. Consultants proceed with the grant application for the sewer line project from the Middle School to Prospect Street made by L. Schilling with a second B. Prescott. All ayes on vote.

**Committee Reports:**

**Finance:** Paul Janson reported their meetings have changed to the Monday before Council at 6:30 p.m. Paul asked for more detail on the Bills of Resolution lists.

**Parks:** Marty Hura reported they have a meeting tomorrow at 7:00 p.m. He has some new books for playground equipment. Charlie English wants to bring in the Division of Watercraft to outline how to apply for a grant to install a canoe take-out at the park. They have also discussed getting perhaps some local donations to finish the west end of the Headwaters hike and bike trail at Mennonite Road.

**Planning:** Mayor Clark had nothing to report except their next meeting is April 10.

**Cemetery:** Mayor Clark had nothing to report except their next meeting is March 28.

**BZA:** Mayor Clark had nothing to report.

**Service:** Bill Zoller reported their next meeting of April 3 at 7:30 a.m. The S-10 is past its last leg and is not worth the repairs needed. Anthony has a line on a few good used pickup trucks, which are all two-wheel drive. He would like a price range to work with. Ben wondered where the money would come from for another truck. We are still waiting to hear back on the DERG grant. Jenny said she thought Council had increased the appropriations as much as possible in order to get the big truck if the grant is approved. Jenny said she could look at what was saved on road salt. Anthony felt the road salt, fuel and overtime may be areas to look at for funds, however, fuel costs are soaring again. Anthony wanted to add that until we are able to locate something, he has two men at the wastewater plant that will have to be reimbursed mileage for them to run back and forth to the County. When he does not have a truck available, they take their own vehicles.

Motion to allow our service men to use their personal vehicles and pay them mileage only when the Village pickup truck is not available to go to the County & Biosolutions made by B. Zoller with a second from B. Prescott. All ayes on vote. Jenny added that we are required to pay .50 cents per mile.

**Safety:** Marty Hura reported the Fire Board is doing well and soft billing is working well. Mantua Matters deadline is close.

**New or Other Business:**

**Public:** John Clark asked Brian whether the local share for a grant project increases the points and whether they need to know what that amount is going to be for the application. Brian said yes, the more local share up to 50 percent increases your points. It can be in cash, out of Village funds, and/or "in-kind" contributions and combinations thereof.

Norm Erickson requested Council to draft a letter to the Crestwood School Board office stating the action taken tonight. Mayor Clark asked Brian to draft a timeline for her and she would then draft a letter.

Motion to go into executive session at 7:58 p.m. for imminent court action and personnel compensation made by B. Prescott with a second from L. Schilling. All ayes on vote. The Mayor asked Anthony Fiorilli to step into executive session on the court action.

Motion to reconvene into regular session at 8:34 p.m. made by L. Schilling with a second from B. Prescott. All ayes on vote.

Motion to adjourn the meeting at 8:35 p.m. made by P. Janson with a second from L. Schilling. All ayes on vote.

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Mayor Linda Clark

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Clerk-Treasurer Jenny August