

## Village of Mantua Regular Council Meeting

**February 21, 2012**

Mayor Clark called the meeting to order at 7:00 p.m. and led the pledge of Allegiance. There was a moment of silence for the passing of Geraldine Stamm. Mayor Clark asked that all cell phones be turned off or put to vibrate mode.

**Roll Call:** Mayor Linda Clark, Linda Schilling, Marty Hura, Ben Prescott, Bill Zoller, Giles Seith.

**Others Present:** Clerk-Treasurer Jenny August, Asst.-Clerk Susan Skrovan, Village Solicitor Michele Stuck, Police Chief Harry Buchert, Village Administrator Anthony Fiorilli III.

**Public:** John Clark, Patsi Gast, Bob MacLearie, Lauren Krupar, reporter with the Villager

Motion to excuse Paul Janson from tonight's meeting made by L. Schilling with a second from B. Zoller. All eyes on vote.

**Minutes:** Motion to approve the regular meeting minutes of January 17, 2012 made by L. Schilling with a second from B. Prescott. All eyes on vote.

**Mayors Report:** Mayor Clark was invited to speak at a breakfast meeting with Mantua Christian Men's group at the Hilltop Church.

Ben, Michele and she were invited to tour the Mantaline facility to see how technology has changed over the years. Mark Trushel, President and Diane Kruis, Director of Operations presented a business review of the type of products they produce. There was talk about some changes they are planning to make, possibly in the coming year to make their building more aesthetically pleasing.

Linda Schilling, Ben Prescott, Anthony and she have been attending DMRC meetings, sometimes all at the same meeting and other times at different ones. There has been discussion regarding our signage in the Village and along the hike and bike trails. The desire of the DMRC would be to make signage more appealing and cohesive throughout the Village and more informative for travelers and trail users.

The grant applications discussed at our last Council meeting for the Trailhead project were put on hold until next February. There was not enough time to gather all of the information to submit this year, however, we have a good head start for next year.

We have received a grant approval from AMATS to install sidewalks south of the Compass Packaging facility along the business district. This has created a lot of enthusiasm with DMRC members and Council alike. We will be talking about this further and taking the necessary steps to follow through with this project. There are plans to look at an additional grant to tag onto this one to enhance the sidewalks. Remember that each of these small projects is a step to bringing the community together.

We did not receive any bids for our Sterling truck; later we plan to discuss a possible opportunity to apply for a Diesel Emission Reduction Grant (DERG) through Ohio EPA.

**Finance Report:** As of January 31, 2012. The Financial Reports are in Council packets.

- For the Fund Status report – all funds are in the black, however, the Water Operating Fund ended the month of January with only \$113.
- For Revenues and Expenses, our revenues exceeded our expenses by double due to fourth quarter income tax payments that were postmarked by the Jan. 31 deadline, but fell in the February revenues. In addition, some of our larger water/sewer customers were due and paid.
- The Cash Summary report does not show any adjustments, just the monthly transfers and advance repayments that Council authorized.
- The Water-Sewer program & the Income Tax program totals matched the UAN.

- The bank reconciliation went fine and only took a half hour.
- Council approved payments on checks 38939 through 39004. Check #38989 was voided because it had the wrong date.

**Correspondence:**

- We received notification from Ohio Job & Family Services that our rate for 2012 would be 1.3% of each employee's wages up to \$9,000. We made an early incentive payment of \$250, which could reduce our rate. It did. Originally, we were to pay 1.4%, so now it is 1.3%.
- The Portage County Regional Planning office is beginning the process required for preparation of the 2012 Community Development Block Grant (CDBG), Formula Allocation Grant application on behalf of the Portage County Board of Commissioners. Activities funded by this grant must benefit 51% low to moderate-income persons or aid in the elimination of slum & blight clientele. There will be a public hearing on March 15 at 2:30 p.m. in the Commissioners boardroom for anyone interested in learning more about this. Copies of this letter from Regional Planning's Director Todd Peetz are in your mailboxes.

Motion to approve the financial reports: bank reconciliation, fund status, water/sewer reconciliation, municipal income tax reconciliation, revenue & expenses reports, cash summary report, comparison of budget & actual receipts report, comparison of disbursements/encumbrances report made by L. Schilling with a second from B. Prescott. All ayes on vote.

**Bills of Resolution:**

Motion to approve Bills of Resolution with addendum for February omitting C.T. made by L. Schilling with a second from B. Prescott. All ayes on vote.

Motion to approve Bills of Resolution with addendum for February including C.T. made by L. Schilling with a second from M. Hura. B. Prescott abstained, all other ayes on vote.

**Legislation:**

**RESOLUTION 2012-02: A RESOLUTION AUTHORIZING THE MANTUA VILLAGE ADMINISTRATOR TO PURCHASE A VAUGHAN CHOPPER PUMP FOR THE VILLAGE WASTEWATER TREATMENT PLANT AND CONTRACT FOR THE SHIPMENT AND INSTALLATION OF THE SAME AT A TOTAL COST NOT TO EXCEED EIGHTEEN THOUSAND DOLLARS (\$18,000.00). 2<sup>nd</sup> READING.** Motion to suspend the rules made by B. Zoller with a second from B. Prescott. All ayes on vote. Motion to approve made by B. Prescott with a second from B. Zoller. All ayes on vote.

**RESOLUTION 2012-04: A RESOLUTION OPPOSING THE CENTRALIZED COLLECTION OF MUNICIPAL INCOME TAXES IN THE STATE OF OHIO. 2<sup>nd</sup> READING.**

**RESOLUTION 2012-05: A RESOLUTION AUTHORIZING THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO TRANSFER ADDITIONAL AMOUNTS IN ORDER TO MAKE UP FOR A DEFICIENCY IN THE SEPTEMBER MONTHLY TRANSFER TO FUND 5703, AND DECLARING AN EMERGENCY. 1<sup>st</sup> READING.** Motion to amend to say, September to January, made by B. Prescott with a second from L. Schilling. All ayes on vote. Motion to suspend the rules made by L. Schilling with a second from M. Hura. All ayes on vote. Jenny explained that in January, the water fund ran short and she was unable to make all the monthly transfers. Typically, we would play catch up as soon as the funds were available; however, the auditor requested that we do this by resolution so that it is a Council action. Motion to approve as amended made by L. Schilling with a second from B. Prescott. All ayes on vote.

**RESOLUTION 2012-06: A RESOLUTION AMENDING THE 2012 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1<sup>st</sup> READING.**

Motion to suspend the rules made by B. Prescott with a second from L. Schilling. All ayes on vote. Jenny explained these are amendments once we received our Certificate from the County Auditor, and only if we found out we had extra revenue or carryover. Marty Hura had requested a couple thousand dollars for some work they want to do at the park to clean it up, fix it up and paint. The General Fund had to be increased for medical/hospitalization. Water operating was increased because of the pump. The Sewer CI Debt Fund is what is going to pay for the new chopper pump. Motion to approve made by B. Prescott with a second from L. Schilling. All ayes on vote.

**ORDINANCE 2012-07: AN ORDINANCE AMENDING VILLAGE OF MANTUA CODIFIED ORDINANCE SECTIONS 955.01(c) AND 955.01(f) RELATING TO GRAVE OPENING AND CLOSING COSTS. 1<sup>st</sup> READING.** The Mayor stated that this ordinance raises all of our rates by \$50.00, across the board. Our expenses were exceeding what we were taking in.

**RESOLUTION 2012-08: A RESOLUTION APPROVING A "THEN AND NOW" PURCHASE ORDER FOR OHIO WELL DRILLING TO REPLACE A HIGH SPEED PUMP AT THE WATER TREATMENT PLANT AND DECLARING AN EMERGENCY. 1<sup>st</sup> READING.** Motion to suspend the rules made by B. Prescott with a second from L. Schilling. All ayes on vote. Michele Stuck asked Jenny if she had the purchase order number to include in the legislation. Jenny provided that number. Motion to amend to include P.O. #84-2012 made by B. Prescott with a second from L. Schilling. All ayes on vote. Motion to approve as amended made by B. Prescott with a second from L. Schilling. Anthony asked Jenny whether this would be made in payments, or one lump sum. Jenny said that is up to Council, they are willing to bill monthly and we have received the first month's bill. Anthony said he wanted to relay to Ohio Well Drilling how this would be paid, he did tell them Council agreed to make monthly payments and if we could swing it, pay it off. Jenny felt we should try to make monthly payments since our water funds are so close. Anthony agreed. All ayes on vote.

**Departmental Reports:** Police Chief, Harry Buchert reported the Police Department received two donations in January. They were for the memorial of Geraldine Stamm for \$100 each; one was from Stamm Construction and the second was from Jean Thomas and family. Motion to accept the donations made by B. Prescott with a second from L. Schilling. All ayes on vote. The next Safety meeting is Thursday, February 23 at 6:30 a.m. in Council chambers. There was an error on the Annual Police Report; on page 3, it said 2009 and it should be 2010.

Village Administrator, Anthony Fiorilli III submitted his report to Council. He had nothing new to add except that he has had many conversations with the Mayor.

Village Engineer, Rich Iafelice, asked to be excused tonight, they are out of town.

**Committee Reports:**

**Finance:** Paul Janson is absent tonight.

**Parks:** Marty Hura reported they had their first organizational meeting with the main discussion being building maintenance around the park areas and lodge. They have set their meetings for the third Wednesday of each month at 7:00 p.m. for the Parks board.

**Planning:** Mayor Clark reported they have been updating our zoning code and discussing outdoor furnaces, some financial guarantees and working on our comprehensive plan.

**Cemetery:** Mayor Clark reported a meeting is set for Wednesday, Feb. 29 at 6:30 p.m.

**BZA:** Mayor Clark reported at their organizational meeting, they swore in all new members and past members. Our solicitor, Michele, went over all the duties of the board.

**Service:** Bill Zoller reported they are making progress. He thanked Anthony and our employees and Stamm Contracting for the nice job they did at the Lutheran Church.

**Safety:** Giles Seith reported both Safety and the Fire Department are marching along.

**New or Other Business:** Village Administrator, Anthony Fiorilli, thanked the Police Department for help with traffic control at Lutheran Church. It was a tremendous help.

Mayor Linda Clark asked Council to approve the appointment of Claude Hopkins to the Cemetery Board. Motion to appoint Claude Hopkins to the Cemetery Board made by M. Hura with a second from B. Zoller. All ayes on vote.

The Mayor acknowledged a letter the Village received from five businesses on Orchard Street asking the Village to address the problem of repaving. They also asked the Village to check into the Matts Road Bridge and why nothing was ever done. During their research, they found where, in March of 2011, the past administration filed for an ARR grant for 500 feet of road. It was denied, however, Linda has yet to find out why. In April of 2009, we applied for an ODOT and an ODOD grant and came up with new costs. The bridge was going to cost \$450,000 and the cost of 500 feet of the road was \$175,000. Even though we had two letters of support, we were found to be "not eligible". The letter received from Jack Noble with ODOT dated April 9, 2009 said stimulus funds are only eligible to be used on bridge repair or replacement off of the Federal aid system. Since the existing "private" bridge was not originally constructed with public money and is not on the Federal inventory, it cannot be considered under Federal laws and thus is not eligible. Back in 2008, 9 and 10, past Councilman, Jim Rogers, applied through Regional Planning for a CEDS grant, which is Comprehensive Economic Development Strategies. Mayor Clark just received an email from Todd Peetz at Regional Planning indicating that we had not scored high enough for this grant; she has not had an opportunity to review it to see why we did not score high enough. We will continue checking back as to why we all thought the bridge was going to happen back in 2000 and it did not happen.

As you know, we received no bids on our Sterling; however, we may have another avenue to pursue. On Friday, we received information from Ohio EPA on a DERG grant. How it works is we would turn our Sterling over to ODOT, who would lock down the engine. We would then apply, through the bidding process, for a new or used vehicle and if accepted, it would be an 80/20 split. The deadline for submitting the grant application is March 30. Linda spoke with Mrs. Watkins from the EPA who suggested we piggyback with another entity like Portage County to better our chances. Anthony spoke with PC Engineer, Mickey Marozzi, who is willing to do this if we are interested in pursuing this.

Motion to pursue it for a new vehicle made by B. Prescott with a second from L. Schilling. All ayes on vote.

**Public:** John Clark was glad to see a grant before Council that is not due tomorrow!

Patsi Gast commented on the recent waterline repair at the Lutheran Church. Her husband, Bill was totally impressed with the way it was done and how nice it was done. Accolades to Anthony and the Service Department.

Bob MacLearie agreed with her comments and how quick it was done, thanks.

Anthony stated, as much as he would like to accept all the thanks, there is no "I" in "team". It was a big joint effort by several people; it all came together and it worked.

Motion to adjourn the meeting at 7:30 p.m. made by L. Schilling with a second from B. Prescott. All ayes on vote.