

REGULAR COUNCIL MEETING
MINUTES
February 16th, 2016
7:00 p.m.

Mayor Clark called the meeting to order at 7pm and led the Pledge of Allegiance.

Roll Call: John Clark, Marty Hura, Ben Prescott, Giles Seith, and Paula Tubalkain

- ❖ Motion to excuse Paul Janson made by John Clark, 2nd by Ben Prescott-**All Ayes**

Other Village Personnel: Mayor Linda Clark; Clerk-Treasurer, Jenny August; Village Solicitor, Michele Stuck; Village Administrator, Kate Rogers; Police Chief Harry Buchert; Assistant Clerk-Treasurer, Ashlee Hawkins

Citizens Present: Stacy Turner from the Community Journal, Jen Sobczak

Approval of Minutes:

- ❖ Motion to accept minutes from the January 19th public hearing for Zoning made by John Clark, 2nd by Marty Hura-**All Ayes**
- ❖ Motion to accept the minutes from the January 19th, 2016 regular Council meeting made by Ben Prescott, 2nd by Giles Seith-**All Ayes**
- ❖ Motion to accept the minutes from the February 2nd public hearing for the ODNR Grant made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

Mayor's Report

Mayor Clark said that she and Kate met with Chris Craycroft from Portage Parks District. She is applying for an ODNR RTP (Recreational Trails Program) grant, and she wanted to know if the Village wanted to collaborate with them. Kate said that it has to do with long term surface repair. Mayor Clark said that Chris was thinking about trying to go for a \$150,000 grant for gravel. They wanted to know if we would like to resurface our portion of the Headwaters Trail. Mayor Clark said that it would be limestone, and a paving machine is used to roll it into the ground. Mayor Clark said that she told Chris that we don't have the funds to spend on it but that Kate thought that we might be able to get some in-kind and possibly borrow some equipment to do the Villages section of the trail. She said that Brian Rogers is in the process of determining how long and wide the trail is to see how much gravel we would need to use. Mayor Clark said that if Council would like her and Kate to do this, there would need to be legislation at next month's meeting to be approved or denied because the grant is due April 1st. John Clark asked if the \$150,000 is for the gravel that would be for the Villages section only and Mayor Clark said that it would be for the entire trail. Mayor Clark said that if we were to apply for a grant on our own this year from the trails, we would be deducted one point because we applied for a grant last year but if we collaborate with Portage Parks, they would get an extra point since it's their grant, not ours. Giles said that he can't see \$150,000 being enough to resurface from the Village to Garrettsville, otherwise it sounds good. Mayor Clark said that Chris is still working all the details out.

- ❖ Motion to allow Mayor Clark to peruse negotiations with Portage Parks on the ODNR RTP grant made by John Clark, 2nd by Ben Prescott-**All Ayes**

Mayor Clark said that Camp Hi gave the Village \$150 for parks improvement.

- ❖ Motion to accept the \$150 donation made by Ben Prescott, 2nd by John Clark-**All Ayes**

ORD. 2016-01 AN ORDINANCE AMENDING SECTION 7.2.A.1 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO CALLING IN EMPLOYEE ABSENCES, AND DECLARING AN EMERGENCY. 2nd Reading.

- ❖ Motion to suspend the rules made by John Clark, 2nd by Ben Prescott –**All Ayes**
- ❖ Motion to approve made by John Clark, 2nd by Ben Prescott-**All Ayes**

ORD. 2016-03 AN ORDINANCE AMENDING AND RENUMBERING CHAPTER 450 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SPECIAL RECOGNITION SIGNS. 2nd Reading.

Mayor Clark said that this has been discussed at Service and Finance and she asked that it be tabled so it can go back to Service.

- ❖ Motion to table made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

RES. 2016-06 A RESOLUTION GRANTING CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION TO COMMENCE A PROJECT THAT IS EXPECTED TO BEGIN CONSTRUCTION IN FISCAL YEAR 2019. 1st Reading.

Mayor Clark said that this year, they are going to do crack seal on the roads and then in 2019 will pave almost a mile.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Giles Seith-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2nd by Marty Hura-**All Ayes**

ORD. 2016-07 AN ORDINANCE RETROACTIVELY AMENDING THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO ON-CALL COMPENSATION FOR SERVICE DEPARTMENT EMPLOYEES, AND DECLARING AN EMERGENCY. 1st Reading.

Mayor Clark said that this was discussed at the Service Committee and it was missed on the wage ordinance that was done back in December. She said that this is for the on call Service Department employees that answer calls for the scada system when the alarms go off. She said that the employee will get an extra hour of pay when on call whether they get called or not.

Giles asked if this would be on top of pay that they would get if they are called out. John Clark said that they get the one hour regardless. If they get called out for 2 hours they would get 1 hour of straight time guaranteed and then overtime pay for the hours that they were called out for. Giles asked if the scada systems is almost fixed and Kate said that it will at least tell that there is something going on somewhere just not where, which is why someone has to come in no matter what. Giles asked how much this is going to cost retroactively and Mayor Clark said that it only goes back to January 21st.

Chief Buchert asked if the same consideration is going to be given to police officers who are on call. John Clark said that he should take it to safety to talk about it and Chief said that he would. Giles said that this could happen more than once a day and Chief said that is correct. Chief said that since this is going back to January 21st, there is not 24 hour coverage as of yet and once there is, this won't be an issue.

- ❖ Motion to suspend the rules made by Ben Prescott, 2nd by Giles Seith-**All Ayes**
- ❖ Motion to approve made by Ben Prescott, 2nd by Paula Tubalkain-**All Ayes**

Department Heads and Village Engineer

Chief of Police Harry Buchert: Chief said that the next safety meeting is going to be March 2nd at 6 pm and that the yearly report has been posted from 2015. He also said that he has posted the promotion to Sargent to the officers.

Committees

John Clark for Service and Fire Board: John said that for service Kate had said that there will be some trees taken down in the Village and that there will be another mowing company that will be used this year because Bobby Giel is no longer in business. John said that he was not sure if that was going to be bid out, and Kate said that there is a local company who has guaranteed his prices and every time they bid it out, nothing has been close. John said that Randi Lyle is working on a cemetery map.

John said that for Fire Board, Chief Stoneberg gave his letter of resignation and it was approved and the Fire Board has appointed Matt Rosa as the new Fire Chief. He said that Chief Stoneberg has agreed to stay on as assistant Chief so they can decided on how they want to appoint that position.

Marty Hura for Parks and Shade Tree: Marty said that the meeting is tomorrow and they have discussed in Shade Tree as to what trees they want to get for the kids at the school for Arbor Day.

Mayor Clark for Planning, Cemetery, and Board of Zoning Appeals: Mayor Clark said that for Planning, they are going to try and get subdivision regulations and working on signage done this year and there are some zoning issues that she, Michele and Jason are going to be working on. She said that Kate is working on the list to give to the Cemetery Board.

Ben Prescott for Portage County Regional Planning: Ben said that they hired a grant writer full time. John Clark asked if we would get help with writing grants with this grant writer and Ben said yes.

Paula Tubalkain for Finance: Paula said that they looked at the cost of heating down at the Service garage. John and Paul talked about a radiant heat source and it might be around \$1200 to do that. John Clark said that it is really efficient.

Giles for Safety: Giles said that they discussed vests which he feels is something that is really important.

New or Other Business

Mayor Clark said that finance asked Jenny to come up with a cohesive application for everyone. Something that is cohesive in the first 4 or 5 pages so that when someone is being hired, things are not forgotten.

Adjournment

- ❖ Motion to adjourn at 7:41 made by Paula Tubalkain, 2nd by Ben Prescott-**All Ayes**

Mayor Linda Clark

Assistant Clerk-Treasurer Ashlee Hawkins